



MARCH 6, 2017

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**BOARD OF TRUSTEES  
REGULAR MEETING  
7:00 P.M.**

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**PRESIDENT
TIMOTHY O. NUGENT**

**VILLAGE CLERK
ALISA BLANCHETTE**

TRUSTEES
TIMOTHY BOYCE TODD CROCKETT
DIANE DOLE JOEL GESKY
SAMUEL J. MARTIN WENDELL O. PHILLIPS

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Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA

**MONDAY, MARCH 6, 2017 – 7:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

❖ Regular Meeting Minutes: February 21, 2017

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen's Registration/Comments

**\*\*\*\*Presiding Officer will recognize those who have signed in\*\*\*\***

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT'S REPORT:**

- 1) Presentations
- 2) Appointments
- 3) New Business Agenda Items
- 4) Requests
- 5) Announcements
- 6) Proclamations
- 7) Discussion

B) **VILLAGE ADMINISTRATOR'S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Ordinance 16-34 – An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)
  - c) Public Works Committee Meeting Report:
  - d) NEXT Public Works Committee Meeting:
    - Tues. - 3/28/17, 7:00 am, Village Hall Conference Room
- 2) **Properties and Recreation (Trustee Martin)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Properties & Recreation Committee Meeting Report:
  - d) NEXT Properties & Recreation Committee Meeting:
  - e) Parks & Recreation Commission Report:

- f) NEXT Parks & Recreation Commission Meeting:
  - Wed. - 3/15/17, 7:00 pm, Village Board Room
- 3) **Public Safety & Health (Trustee Dole)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Public Safety & Health Committee Meeting Report:
  - d) NEXT Public Safety & Health Committee Meeting:
    - Wed. - 3/22/17, 7:00 am, Village Hall Conference Room
- 4) **Planning & Zoning (Trustee Crockett)**
  - a) Old Business on Agenda:
  - b) New Business on Agenda:
  - d) NEXT Planning & Zoning Committee Meeting:
    - Thurs. - 3/16/17, 7:00 am, Village Hall Conference Room
  - e) Plan Commission Report:
  - f) NEXT Plan Commission Meeting:
    - Tues. - 3/14/17, 6:00 pm, Village Board Room
- 5) **Finance (Trustee Gesky)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Ordinance 16-33 - An Ordinance approving the Village of Manteno Employee Handbook – Updated Sick Leave Buy Out Policy (Section 307) & Updated Educational Development Policy (Section 382).
    - Payment of Bills: (\$103,870.36 includes TIF 3- \$374.50)
  - c) Finance Committee Meeting Report:
  - d) NEXT Finance Committee Meeting:
    - CHANGED DATE: Wed. - 3/8/17, 7:00 am, Village Hall Conference Room
- 6) **General Government (Trustee Phillips)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:

#### 8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be ***included*** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may ***request*** that any item be ***deleted***.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.

#### A) **OLD BUSINESS:**

None

B) **NEW BUSINESS:**

\* **1) ORDINANCE 16-33**

An Ordinance approving the Village of Manteno Employee Handbook – Updated Sick Leave Buy Out Policy (Section 307) & Updated Educational Development Policy (Section 382).

\* **2) ORDINANCE 16-34**

An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment).

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

None

D) **FINANCIAL REPORTS:**

\* **1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$103,870.36** (Including: TIF #3-\$374.50 )

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

MEETING SCHEDULE

**BOARD & COMMISSION MEETINGS**

VILLAGE BOARD ROOM

Village Board: .....1<sup>st</sup> & 3<sup>rd</sup> Mon. 7:00 pm

Plan Commission: .....2<sup>nd</sup> Tues 6:00 pm

Parks & Rec Commission: .....3<sup>rd</sup> Wed, 7:00 pm

Mar, Apr, May, Jun, Jul, Sept.

**COMMITTEE of the WHOLE MEETINGS**

VILLAGE HALL CONFERENCE ROOM

As Public Works: .....4<sup>th</sup> Tues, 7:00 am

As Gen. Govern: .....As needed

As Public Safety: .....4<sup>th</sup> Wed, 7:00 am

As Planning & Zoning: .....3<sup>rd</sup> Thurs., 7:00 am

As Finance: (Conf. Room).....2<sup>nd</sup> Thurs, 7:00 am

As Properties & Rec: .....As needed