

Village of
Manteno



October 21, 2019

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**COMMITTEE OF THE WHOLE**

6:30 P.M.

**BOARD OF TRUSTEES  
REGULAR MEETING**

7:00 P.M.

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PRESIDENT

TIMOTHY O. NUGENT

VILLAGE CLERK

ROBIN BATKA

TRUSTEES

TIMOTHY BOYCE TODD CROCKETT
DIANE DOLE JOEL GESKY
SAMUEL J. MARTIN WENDELL O. PHILLIPS

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Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

MANTENO VILLAGE BOARD  
COMMITTEE OF THE WHOLE - FINANCE

**MONDAY, OCTOBER 21, 2019 – 6:30 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC PARTICIPATION

4. AGENDA ITEMS:

- FY 2018-2019 Annual Audit
- FY 2018-2019 Annual TIF Report
- FY 2018-2019 Treasurer's Report

4. ADJOURNMENT

MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA

**MONDAY, October 21, 2019 – 7:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

❖ Regular Meeting Minutes: October 7, 2019

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen’s Registration/Comments

**\*\*\*\*Presiding Officer will recognize those who have signed in\*\*\*\***

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT’S REPORT:**

- 1) Presentations
- 2) Appointments
- 4) Proclamations
- 5) Requests
- 6) Announcements
- 7) Discussion
- 8) New Business

B) **VILLAGE ADMINISTRATOR’S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

1) **Public Works & Utilities (Trustee Boyce)**

- a) Old Business on Agenda: None
- b) New Business on Agenda:
  - Consideration Re: A motion to approve the acceptance of a Grant of Permanent Utility Easement from Martin Empire, LLC for vacant property located along South Cypress Street, Parcel #03-02-33-300-012 (part of).
  - Consideration Re: A motion to approve the acceptance of a Grant of Permanent Utility Easement from Dietrich Properties I, LLC for vacant property located along South Cypress Street, Parcel #03-02-33-100-003 (part of).

- c) Public Works Committee Meeting Report:
  - d) NEXT Public Works Committee Meeting:
    - Tues. - 10/22/19, 7:00 am, Village Hall Conference Room
- 2) **Properties and Recreation (Trustee Martin)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Properties & Recreation Committee Meeting Report:
  - d) NEXT Properties & Recreation Committee Meeting:
  - e) Parks & Recreation Commission Report:
  - f) **NEXT Parks & Recreation Commission Meeting:**
    - Wed. - 3/18/20, 7:00 pm, Village Board Room
- 3) **Public Safety & Health (Trustee Dole)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) NEXT Public Safety & Health Committee Meeting:
    - Wed. - 11/13/19, 7:00 am, Village Hall Conference Room
- 4) **Planning & Zoning (Trustee Crockett)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Ordinance 19-20 – An Ordinance granting a variance from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-4(A)5, Premises Signs, Number Allowed, in FB-1 Zoning, for the property located at 74 North Oak Street, Manteno, Illinois.
    - Ordinance 19-21 - An Ordinance granting a Special Use Permit from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-3-2(B), Automotive Repair, in FB-1 Zoning District, for the property located at 370 South Locust Street, Manteno, Illinois.
  - c) NEXT Planning & Zoning Committee Meeting:
    - Tues. - 10/22/19, 7:00 am, Village Hall Conference Room
  - d) Plan Commission Report:
  - e) NEXT Plan Commission Meeting:
    - Tues. – 10/30/19, 6:00 pm, Village Board Room
- 5) **Finance (Trustee Gesky)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Consideration Re: A motion to receive and place on file the Village annual audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2019.
    - Consideration Re: A motion to receive and place on file the Annual TIF Reports for Fiscal Year ending April 30, 2019.
    - Consideration Re: A motion to receive and place on file the annual Treasurer’s Report for Fiscal Year 2018-2019 and authorize its publication.
    - Payment of Bills: **\$180,926.11** (includes TIF #1-\$7,503.00 & TIF #3 - \$53.50)
  - c) Bills Authorized and Paid between Board Cycle: **\$0**

- d) Finance Committee Meeting Report:
- e) NEXT Finance Committee Meeting:
  - Wed. – 11/13/19, 7:00 am, Village Hall Conference Room

- 6) **General Government (Trustee Phillips)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be **included** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may **request** that any item be **deleted**.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.

A) **OLD BUSINESS:**

NONE

B) **NEW BUSINESS:**

\* **1) ORDINANCE 19-20**

An Ordinance granting a variance from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-4(A)5, Premises Signs, Number Allowed, in FB-1 Zoning, for the property located at 74 North Oak Street, Manteno, Illinois.

\* **2) ORIDNANCE 19-21**

An Ordinance granting a Special Use Permit from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-3-2(B), Automotive Repair, in FB-1 Zoning District, for the property located at 370 South Locust Street, Manteno, Illinois.

\* **3) CONSIDERATION RE:**

A motion to receive and place on file the Village annual audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2019.

\* **4) CONSIDERATION RE:**

A motion to receive and place on file the Annual TIF Reports for Fiscal Year ending April 30, 2019.

\* **5) CONSIDERATION RE:**

A motion to receive and place on file the annual Treasurer’s Report for Fiscal Year 2018-2019 and authorize its publication.

\* **6) CONSIDERATION RE:**  
 A motion to approve the acceptance of a Grant of Permanent Utility Easement from Martin Empire, LLC for vacant property located along South Cypress Street, Parcel #03-02-33-300-012 (part of).

\* **7) CONSIDERATION RE:**  
 A motion to approve the acceptance of a Grant of Permanent Utility Easement from Dietrich Properties I, LLC for vacant property located along South Cypress Street, Parcel #03-02-33-100-003 (part of).

**C) AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

NONE

**D) FINANCIAL REPORTS:**

\* **1) CONSIDERATION RE:**  
 MOTION to approve PAYMENT OF BILLS in the amount of **\$180,926.11** (Including: TIF #1 - \$7,500.00 & TIF #3 - \$53.50)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

**MEETING SCHEDULE**

| <b>BOARD &amp; COMMISSION MEETINGS</b> |                                                |
|----------------------------------------|------------------------------------------------|
| VILLAGE BOARD ROOM                     |                                                |
| Village Board: .....                   | 1 <sup>st</sup> & 3 <sup>rd</sup> Mon. 7:00 pm |
| Plan Commission: .....                 | 2 <sup>nd</sup> Tues 6:00 pm                   |
| Parks & Rec Commission: .....          | 3 <sup>rd</sup> Wed, 7:00 pm                   |
|                                        | Mar, Apr, May, Jun, Jul, Sept.                 |

| <b>COMMITTEE of the WHOLE MEETINGS</b> |                               |
|----------------------------------------|-------------------------------|
| VILLAGE HALL CONFERENCE ROOM           |                               |
| As Public Works: .....                 | 4 <sup>th</sup> Tues, 7:00 am |
| As Gen. Govern: .....                  | As needed                     |
| As Public Safety: .....                | 2 <sup>nd</sup> Wed, 7:00 am  |
| As Planning & Zoning: .....            | 4 <sup>th</sup> Tues. 7:00 am |
| As Finance: .....                      | 2 <sup>nd</sup> Wed, 7:00 am  |
| As Properties & Rec: .....             | As needed                     |