

**Village of Manteno
Plan Commission
Regular Meeting Agenda
Tuesday, July 14th, 2015 – 6:00 p.m.
Village Board Room**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF AGENDA – Additions, Deletions

APPROVAL OF MINUTES – Corrections, Changes

PC Minutes of June 9th, 2015

PUBLIC HEARINGS

1. **PC-VAR-15-03** Consideration of a request by Homestar Bank, owner at 303 Section Line Road, for a sign variance from Village Zoning Ordinance, 9-13-14(B)3, Number of Signs Allowed, in the C-2 Zoning District, to allow for a second ground sign.

OLD BUSINESS

N/A

NEW BUSINESS

1. Planning Commission Recommendation on the sign variance request from Homestar Bank.
2. Planning Commission Recommendation on the amendment to the Comprehensive Plan future land use map.

UPDATES

COMMENTS

ADJOURNMENT

To: Planning Commission

From: Bernie Thompson, Village Administrator
Chris LaRocque, Director Building & Zoning

Re: Agenda Items – Regular Meeting – July 14th, 2015

PUBLIC HEARINGS:

- 1. PC-VAR-15-03**
 - i) Open Public hearing**
 - ii) Explanation of Public Hearing**
 - iii) Public Comments**
 - iv) Questions or Comments by Commission**
 - v) Close Public Hearing**

Consideration of a request by Homestar Bank, owner at 303 Section Line Road, for a variance from the Village Zoning Ordinance 9-13-14(B)3, number of signs, to allow for a second ground sign. The Planning Commission will hear comments from the floor in preparation for formal action in New Business.

OLD BUSINESS:

N/A

NEW BUSINESS:

1. Planning Commission Recommendation on the requested sign variance from Homestar Bank. *Homestar Bank is requesting a variance to allow the installation of a second ground sign. The bank has a banner frame located on the north side of the drive-up lanes. Current policy requires them to fill out a temporary sign application each time they want to place the banner. The banner may be left up for 30 days, at which time it must be removed from the frame and the frame left empty for 30 days. Allowing the banner to be installed continuously would change the classification from temporary to permanent. Any sign standing for more than 120 days is then considered permanent. This is similar to the variance granted to K-Mart Distribution for their permanent “help wanted” sign. After conducting the public hearing on the variance request, the Planning Commission will be asked to make a recommendation to the Village Board.*

1. Planning Commission Recommendation on the requested Amendment to the Village Comprehensive Plan. *The Village is requesting approval of an amendment to the Comprehensive Plan originally completed and approved in 2006. Several annexations need to be added to keep the map accurate. Also the newly annexed property on the south end of the village needed to be changed from a commercial/office designation to industrial.*

UPDATES:

N/A

cc: Village President and Trustees