

Village of
Manteno

NOVEMBER 7, 2016



**BOARD OF TRUSTEES
REGULAR MEETING**

7:00 P.M.



**PRESIDENT
TIMOTHY O. NUGENT**

**VILLAGE CLERK
ALISA BLANCHETTE**

TRUSTEES
TIMOTHY BOYCE TODD CROCKETT
DIANE DOLE JOEL GESKY
SAMUEL J. MARTIN WENDELL O. PHILLIPS



Manteno Village Board Room
Leo T. Hassett Community Center
211 North Main Street
Manteno, Illinois

MANTENO VILLAGE BOARD
REGULAR MEETING AGENDA

MONDAY, NOVEMBER 7, 2016 – 7:00 P.M.

Village Board Room
Leo T. Hassett Community Center
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

- ❖ Committee of the Whole Meeting: October 17, 2016
- ❖ Regular Meeting Minutes: October 17, 2016

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen’s Registration/Comments

******Presiding Officer will recognize those who have signed in******

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT’S REPORT:**

- 1) Presentations
- 2) Appointments
- 3) New Business Agenda Items
- 4) Requests
- 5) Announcements
- 6) Proclamations
- 7) Discussion

B) **VILLAGE ADMINISTRATOR’S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - Resolution 16-18 - A Resolution approving a Professional Services Agreement with Hitchcock Design Group in connection with the proposed schematic and final design phase for the Downtown Second Street Streetscape Improvement Project.

- Resolution 16-19 - A Resolution approving a Professional Services Agreement with Tyson Engineering in connection with providing engineering services for the Downtown Second Street Streetscape Improvement Project for a cost of \$49,750.00 plus the cost of any needed inspections.
 - Ordinance 16-17 – An Ordinance authorizing the Sale of Personal Property – Surplus Municipal Equipment
 - Consideration Re: A motion to waive the bidding requirements and approve the purchase of a 2016 Vac-Con V311E/1300 LHA Combination Sewer Cleaner from EJ Equipment, Inc., Manteno, IL, for a cost of \$399,656.00.
- c) Public Works Committee Meeting Report:
d) NEXT Public Works Committee Meeting:
 - Tues. - 11/22/16, 7:00 am, Village Hall Conference Room

2) **Properties and Recreation (Trustee Martin)**

- a) Old Business on Agenda: None
b) New Business on Agenda:
c) Properties & Recreation Committee Meeting Report:
d) NEXT Properties & Recreation Committee Meeting:
e) Parks & Recreation Commission Report:
f) NEXT Parks & Recreation Commission Meeting:
 - Wed. - 3/15/17, 7:00 pm, Village Board Room

3) **Public Safety & Health (Trustee Dole)**

- a) Old Business on Agenda: None
b) New Business on Agenda:
c) Public Safety & Health Committee Meeting Report:
d) NEXT Public Safety & Health Committee Meeting:
 - Wed. - 11/23/16, 7:00 am, Village Hall Conference Room

4) **Planning & Zoning (Trustee Crockett)**

- a) Old Business on Agenda:
b) New Business on Agenda:
d) NEXT Planning & Zoning Committee Meeting:
 - Thurs. - 11/17/16, 7:00 am, Village Hall Conference Room
e) Plan Commission Report:
f) NEXT Plan Commission Meeting:
 - Tues. - 11/8/16, 6:00 pm, Village Board Room

5) **Finance (Trustee Gesky)**

- a) Old Business on Agenda: None
b) New Business on Agenda:
 - Resolution 16-20 – A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 – Brit Fogel, Anthony’s Pizzeria, 63 North Main Street.
 - Resolution 16-21 - A Resolution of the Village of Manteno for the Preliminary Determination of Rate for the 2016 Tax Levy.
 - Payment of Bills: (\$765,374.60 includes TIF #1,#2 & #3 Bills of \$1,765.50)

- c) Finance Committee Meeting Report:
- d) NEXT Finance Committee Meeting:
 - Thurs. – 11/10/16, 7:00 am, Village Hall Conference Room

- 6) **General Government (Trustee Phillips)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - c) General Government Committee Meeting Report:
 - d) NEXT General Government Committee Meeting:

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be **included** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may **request** that any item be **deleted**.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.
 - A) **OLD BUSINESS:**
None
 - B) **NEW BUSINESS:**
 - * **1) RESOLUTION 16-18**
A Resolution approving a Professional Services Agreement with Hitchcock Design Group in connection with the proposed schematic and final design phase for the Downtown Second Street Streetscape Improvement Project.
 - * **2) RESOLUTION 16-19**
A Resolution approving a Professional Services Agreement with Tyson Engineering in connection with providing engineering services for the Second Street Streetscape Improvement Project for a cost of \$49,750.00 plus the cost of any needed inspections.
 - * **3) RESOLUTION 16-20**
A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 – Brit Fogel, Anthony’s Pizzeria, 63 North Main Street.
 - * **4) RESOLUTION 16-21**
A Resolution of the Village of Manteno for the Preliminary Determination of Rate for the 2016 Tax Levy.
 - * **5) ORIDNANCE 16-17**
An Ordinance authorizing the Sale of Personal Property – Surplus Municipal Equipment

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

* **1) CONSIDERATION RE:**

A motion to waive the bidding requirements and approve the purchase of a 2016 Vac-Con V311E/1300 LHA Combination Sewer Cleaner from EJ Equipment, Inc., Manteno, IL, for a cost of \$399,656.00.

D) **FINANCIAL REPORTS:**

* **1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$765,374.60** (TIF #1(\$642.00) TIF #2 (\$856.00) TIF #3 (267.50) Total of \$1,765.50)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

MEETING SCHEDULE

BOARD & COMMISSION MEETINGS VILLAGE BOARD ROOM Village Board:1 st & 3 rd Mon. 7:00 pm Plan Commission:2 nd Tues 6:00 pm Parks & Rec Commission:3 rd Wed, 7:00 pm Mar, Apr, May, Jun, Jul, Sept.

COMMITTEE of the WHOLE MEETINGS VILLAGE HALL CONFERENCE ROOM As Public Works:4 th Tues, 7:00 am As Gen. Govern:As needed As Public Safety:4 th Wed, 7:00 am As Planning & Zoning:3 rd Thurs., 7:00 am As Finance: (Conf. Room).....2 nd Thurs, 7:00 am As Properties & Rec:As needed
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