

**Village of Manteno  
Board Meeting  
May 6, 2019  
7:00 PM**

**Roll Call**

President Timothy Nugent  
Trustee Samuel Martin  
Trustee Diane Dole  
Trustee Wendell Phillips

**Absent:**

Trustee Timothy Boyce  
Trustee Todd Crockett  
Trustee Joel Gesky

**Also Present:**

Chris LaRocque: Village Administrator  
Michael Cainkar: Village Attorney  
Al Swinford: Chief of Police  
Jim Hanley: Superintendent of Public Works  
Ryan Marion – Building Official  
Geoff Aggen – Village Engineer

**Press Present:** None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Martin, seconded by Phillips, to waive the reading of the minutes and approve the Regular Board Meeting and Public Hearing minutes of April 15th, 2019 as presented by the clerk.

Motion approved: 4-0 Boyce, Crockett and Gesky absent

**Public Participation: None**

**Reports of Village Officials:**

**Village President's Report: Timothy Nugent**

Motion for adjournment sine die from the meeting to swear in the Village Clerk and Trustees who recently were elected. Motion by Dole, seconded by Martin.

Motion approved 4-0 Boyce Crockett and Gesky absent

Mayor Nugent swore in Robin Batka, office of Village Clerk. Village Clerk Robin Batka then swore in Trustee Wendell Phillips. Trustee's Gesky and Crockett were absent and will be sworn in at next scheduled Board meeting on May 20<sup>th</sup>, 2019.

Motion by Dole, seconded by Martin to return to the regular Board Meeting.

Motion Approved 4-0 Boyce, Crockett and Gesky absent

Mayor Nugent presented the list of surplus TIF checks for year 2018-2019 to the following Taxing Districts: Kankakee County \$18,597.51, Kankakee Community College \$8,225.38, Manteno Schools \$102,705.19, Fire District \$14,047.13, Library District \$3,112.13, Township Assessor \$1,132.28, Township Road \$7,405.63, Manteno Township \$3,027.05 and Manteno Village \$15,236.67 for a total of \$173,488.97.

Mayor Nugent covered with the Board the 2019 Village of Manteno Appointments.

Village Administrator: Chris LaRocque  
 Village Attorney: Louis Cainkar, LTD  
 Village Treasurer: Sheila Martin  
 Village Chaplain: Father Anthony Nugent & Rev Lance Hurley  
 Village Electrician: Don Edwards  
 Village Engineer: Tyson Engineering  
 Metro Representative: Jerry Pearce  
 KKK County Convention and Visitors Bureau: Timothy Nugent

Budget Officer: Chris LaRocque  
 Chief of Police: Alan Swinford  
 Animal Commissioner: Alan Swinford  
 Code Enforcement Officer: Ryan Marion  
 Enterprise Zone: Timothy Nugent  
 Fire Inspector: Manteno Fire Dept. Chief

Boards and Commissions:

Planning Commission: Francis Smith, Chairman – 3 yr. term  
 George Weiland – 3 yr. term  
 Charlie Frame – 3 yr. term  
 Police Commission: Joe Grant – 2 yr. term  
 Police Pension Fund: William Johnson - 5 yr. term  
 Parks/Recreation Commission:

2019 Village of Manteno Trustee Committee Assignments:

Public Works & Utilities Trustee Tim Boyce, Chairman  
 Parks & Recreation Trustee Sam Martin, Chairman  
 Public Safety & Zoning Trustee Diane Dole, Chairman  
 Planning & Zoning Trustee Todd Crockett, Chairman  
 Finance Trustee Joel Gesky, Chairman  
 General Government Trustee Wendell Phillips, Chairman

Motion by Phillips to approve the appointments, seconded by Dole.

Motion approved 4-0 Boyce, Crockett and Gesky absent

Mayor Nugent read the Proclamation of Mental Health Month for May 2019 and proclaimed **May 2019 as Mental Health Month** in the Village of Manteno and called for all citizens to increase their public awareness about mental illness.

Mayor Nugent read the Gold Wing Road Riders Association (GWRRA) Motorist Awareness Program Proclamation and proclaimed **May 2019 as Motorcycle Awareness Month** in the Village of Manteno and encourage motorcycle awareness and safe motoring for all.

Mayor Nugent read the Proclamation “**Fibromyalgia Awareness Day**” and proclaimed May 12<sup>th</sup>, 2019 as “Fibromyalgia Awareness Day” in the Village of Manteno and urged all citizens to support the search for a cure and assist those individuals and families who deal with this devastating disorder on a daily basis.

Village Administrator’s Report: Chris LaRocque

Nothing on the agenda tonight

Committee Reports:

**Public Works and Utilities: Trustee Boyce absent, covered by Trustee Martin**

- **Resolution 19-01** - A Resolution approving a Professional Services Agreement with Tyson Engineering in connection with Providing Surveying and Engineering Services for the proposed First Street Parking Lot Expansion Project. *The demolition last year of the apartment building on First Street provided the Village with space to extend the parking lot located adjacent to the now vacant land. Tyson Engineering provided the Board with two options for the extension. After discussion at several meetings, the Board determined the option providing for an outlet in the alley and removal of the existing*

*inlet/outlet on First Street, makes the most sense, as it provides the best traffic flow and affords the most additional parking spaces. Tyson will not move forward with the engineering so the project can be bid, awarded and built this year. The project is budgeted and will be funded with TIF funds.*

- **Ordinance 19-01** - An ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment) - *Public works has a small dump truck that is being replaced. The old one will be sold to help facilitate the purchase of the new one.*
- **Consideration Re:** A motion to waive the bidding requirements and to authorize the purchase of a Ford F450 Super Duty dump truck from Taylor Ford for an amount not to exceed \$54,096.00. *this motion allows for the purchase of a new small dump truck to replace the old one*
- **Consideration Re:** A motion to award the contract for the MFT Project on South Cypress Street and North Spruce Street to Kankakee Valley Construction Company for amount of \$116,289.50. *This project is a joint effort between the Villages of Manteno and Bourbonnais due to the shared ownership of the 1000 East Road. Manteno agreed to facilitate the project and charge Bourbonnais for their portion of the engineering and repairs, once the project is completed. Included in this bid is an amount that will allow for some necessary repairs on Spruce Street from just north of Windfield Subdivision entrance, north to the 10,000 Road.*

Next Public Works meeting on Tuesday 05/28/2019 at 7:00 am, Village Hall Conference Room

#### **Parks and Recreation: Trustee Martin**

Nothing on the agenda tonight.

Jim Hanley gave an update on the Square on Second including the pouring of concrete for the fountain pad and construction of the retaining wall around the fountain. The bounce pad was opened on Friday and we had big crowds this weekend in the park, but unfortunately, we had vandalism to the bounce pad, which close it down until it can be repaired. The Police department is investigating the incident.

Next Parks and Recreation meeting Wed 05/15/2019 7:00 pm Village Board Room

#### **Public Safety and Health: Trustee Dole**

Nothing on the agenda tonight.

Trustee Dole gave a reminder about guidelines to driving a golf cart in town.

- Must be registered
- No driving on park sidewalks or walking paths in town, or driving across grass in the parks
- Must be a licensed driver
- Must have seatbelts for each passenger
- Follow the street restrictions for driving
- Have 2019-2020 Registration sticker showing on cart

There will be a golf cart parade on June 21<sup>st</sup>, 2019.

Next meeting Wed 05/08/2019 7:00 am Village Hall Conference Room

**Planning and Zoning: Trustee Crockett absent, covered by Trustee Dole**

- **Ordinance 19-02:** An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by changing Section 8-1-7(A)2(b), Fee Breakdown and 8-1-8, Inspections, of the Municipal Code for the Village of Manteno. *As discussed at the last Planning & Zoning Committee Meeting, the board agreed to increase the inspection fees charged to new home and commercial construction projects. These fees had not increased since 2004*

The next Planning Commission: Tues 05/14/2019 6:00 pm Village Board room

Planning & Zoning Tues 05/28/2019 7:00 am at the Village Hall Conference Room

**Finance: Trustee Gesky absent, covered by Trustee Phillips**

- Payment of bills \$254,467.49 includes TIF #1- \$229,306.60 and TIF #3 \$0
- Bills authorized between Board cycle: \$111,755.54
- **Resolution 19-02:** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Curwick II, LLC-51-53 North Main Street . *Mr. Curwick recently purchased the building located at 51-53 N. Main Street and requested TIF facade funds to assist in the remodeling of the building as part of his renovation plan. The Board was presented with a rendering of the proposed exterior elevation at the last Planning & Zoning Committee meeting. After some discussion the Board agreed to approve up to \$30,000.00 of TIF funds for the Façade renovation. This program is a 50/50 match and will be reimbursed after all paid invoices are submitted to the Village.*

The next Finance meeting will be held Wednesday 05/08/2019, 2019 at 7:00 am at the Village Hall Conference Room.

**General Government: Trustee Phillips**

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

1. **Resolution 19-01** - A Resolution approving a Professional Services Agreement with Tyson Engineering in connection with Providing Surveying and Engineering Services for the proposed First Street Parking Lot Expansion Project.
2. **Resolution 19-02:** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Curwick II, LLC-51-53 North Main Street .
3. **Ordinance 19-01** - An ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)

- 4. Ordinance 19-02:** An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by changing Section 8-1-7(A)2(b), Fee Breakdown and 8-1-8, Inspections, of the Municipal Code for the Village of Manteno.

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

- 1. Consideration Re:** A motion to waive the bidding requirements and to authorize the purchase of a Ford F450 Super Duty dump truck from Taylor Ford for an amount not to exceed \$54,096.00.
- 2. Consideration Re:** A motion to award the contract for the MFT Project on South Cypress Street and North Spruce Street to Kankakee Valley Construction Company for amount of \$116,289.50.

**Financial Reports: (D)**

1. Payment of bills \$254,467.49 includes TIF #1- \$229,306.

Motion by Phillips seconded by Martin to approve a single roll call vote on the question of passage of agenda items.

Motion Approved 4-0 Boyce, Crockett and Gesky absent

Motion by Dole seconded by Phillips to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 4-0 Boyce, Crockett and Gesky absent

**Closing Comments:**

**Trustee Martin:** Rain to stop?

**Trustee Dole:** We are starting summer baseball and softball, so come on out to Heritage Park and enjoy the games. Be aware of children crossing streets on Cook Street by Heritage Park as it gets crowded when there are games.

**Trustee Phillips:** No comment

**Mayor Nugent:** With Summer coming, the Sarah and the Village have a lot planned. This is what makes Manteno a great place to be! Please pay attention to those surrounding you and be respectful of people and property. We want everyone to have a good time and enjoy the parks and resources.

Motion by Dole to adjourn the meeting at 7:37 pm, seconded by Martin

Motion approved 4 Ayes 0 Nays

*Minutes respectfully submitted by Robin Batka, Village Clerk*