

Committee of the Whole

Finance Committee

Wednesday, February 14, 2018

7:00 a.m.

Village Conference Room

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Timothy Boyce, Trustee	X
Todd Crockett, Trustee	
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Sam Martin, Trustee	X
Wendell Phillips, Trustee	X
Other attendees:	
Chris LaRocque	X
Jim Hanley	X
Al Swinford	X
Ryan Marion	X
Sarah Marion	X
Janice Schulteis	X
Sheila Martin	X
Darla Hurley	X
Chief Scott O'Brien, Fire Dept.	X

Trustee Gesky called the meeting to order at 7:09 a.m.

A motion was made by Mayor Nugent, seconded by Gesky, to approve the minutes of the February 14, 2018 as written; motion carried by voice vote.

There was no Public Participation

Items for Discussion:

- Show Bus – The Mayor has received a letter from Show Bus asking for a donation. Since the village has River Valley Metro Bus Service, the village will not give a donation.
- Investment Policy – Mr. LaRocque had given a copy of the current investment policy in the trustee's boxes last month. Our village attorney has suggested that with the selling of the sewer system the village should update the policy. Mr. Cainkar has some revisions. The policy will be added to the board agenda when it is ready. The Village should review the policy annually.

Mayor Nugent stated that there is no new information to give. Aqua has stated that the sale is before the Illinois Commerce Commission and when they are completed a more definitive closing date will be given.

- 17-18 Budget Amendment – Mr. LaRocque stated that he and Ms. Schulteis have started reviewing the current budget. Ms. Schulteis has been tracking each fund. Revenues are doing okay.

Trustee Dole questioned about the decrease in the telecommunication tax. Chief O'Brien stated that land lines receive \$1.50 and cell phones receive \$.87, but with the decrease in land lines the cell phones are not making up the difference. Line lines are dropping around 50% each year.

Mr. Hanley would like to see a storm recapture fee that would be instituted on new homes. Mayor Nugent had also considered a garbage tax for new home construction. Village Attorney, Mr. Cainkar, had communicated with Mayor Nugent that a garbage tax is not possible. Impact fees can only be applied to infrastructure, garbage is not an infrastructure.

Mr. LaRocque stated that developers of new subdivisions may push back on a storm sewer fee since all improvements are completed new and up keep would not be needed.

The budget amendment will be acted upon in April.

- Solicitors/Peddlers Permit Fees – The ordinance regulating the solicitors and peddlers has not been reviewed for 10 years. Mr. LaRocque suggested an increase on the permit fee from \$15.00 to \$25.00 and an increase on the badges from \$.50 per badge to \$1.00 per badge. The Village Attorney felt the increase was in line with other municipalities. The village does not want to stop solicitors from coming to the village, but costs need to be covered.

The building department fees are on the low end compared to those in other municipalities. The fees may need to be evaluated again.

- Business Registration Form – Mayor Nugent challenged staff to come up with a program that did not add another fee to businesses. Non-fee registration forms were mailed to all known businesses asking for information concerning their business. A stamped return envelope was also mailed with the form. This is a voluntary request. Another idea to gain participation may be to offer a free safety inspection with the Fire Department and Building Department. A license may be given to each participant.
- Channel 4 – The microphones in the Village Board Room will be obsolete in 2020. The village instituted the PEG fee to help with maintenance of equipment at Channel 4, but it may be more beneficial to use the live streaming method through YouTube. The meetings could be posted on the website and anyone could watch the meetings not just Comcast customers. Initial costs for set up were listed at \$5000. Production would be handled at a lap top during the meeting.

A discussion will need to be held with the Channel 4 board.

- Golf Course Roof – Mr. LaRocque went back to Owens Corning concerning the prevailing wage requirement. The village has been informed that it is possible that more money may be obtained so the total shortage will be less than the initial \$7,000 as first reported. The village may only have to pay an extra \$2000.

The Golf Course has hired a banquet manager due to the increase in activity with the closing of the Hilton Garden Inn Conference Center. The Golf Course still owes the village for the insurance costs per our agreement with them from 2017.

- Month End Reports –The expenses and revenue are on track. All departments are looking good. Ms. Schulteis is reviewing the current budget for a budget amendment to reallocate certain funds before the close of the budget year.

Ms. Marion announced that the CTAP funds that the village received are being used for an ad in the Travel Illinois magazine. It is on page 22 in the Fall/Winter edition.

Trustee Dole exited the meeting at 8:04 a.m.

There will be a Ribbon cutting for Emily Browning, a State Farm Insurance Agency, on Thursday, February 15th at 7:30 a.m.

A motion by Trustee Martin and seconded by Trustee Boyce, to adjourn the meeting at 8:05 a.m. Voice vote – all ayes.

Presented by Darla Hurley, Deputy Village Clerk