



# Sign Permit Application

Building Department  
98 E. Third St.  
Manteno, IL. 60950  
Phone: 815-929-4803  
Fax: 815-468-8240

PERMIT #: \_\_\_\_\_

EXTENSION: \_\_\_\_\_

PERMIT EXPIRES: \_\_\_\_\_

CONTRACTOR PH #: \_\_\_\_\_

OWNERS PH #: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

BUSINESS SITE ADDRESS (if different): \_\_\_\_\_

DESCRIPTION OF SIGN IMPROVEMENT(S): \_\_\_\_\_

DIMENSIONS: \_\_\_\_\_ VALUE OF CONSTRUCTION: \$ \_\_\_\_\_

COMPANY NAME	Village Contractor #
GENERAL: _____	# _____
CONCRETE: _____	# _____
ELECTRIC: _____	# _____
EXCAVATING: _____	# _____
SIGN: _____	# _____
OTHER: _____	# _____
_____	# _____

**ALL CONTRACTORS MUST REGISTER ANNUALLY WITH THE VILLAGE OF MANTENO.  
\$250.00 FINE FOR WORKING WITHOUT A PERMIT.**

OFFICE USE ONLY	
<input type="checkbox"/> CASH	<input type="checkbox"/> CREDIT <input type="checkbox"/> CHECK
PERMIT FEE: \$ _____	CK# _____
INSP. FEE: \$ _____	
<b>TOTAL FEES: \$ _____</b>	

### BEFORE YOU DIG CALL J.U.L.I.E. 1-800-892-0123

All the supplied information above is true and correct, to the best of my knowledge. Any deviation or changes to the information provided above will be brought to the attention of the Village of Manteno. **Commercial permits are valid for twelve (12) months.** All applicants of approved building permits shall be assessed a non-refundable fee of twenty-five (\$25) dollars. The land, building and signage will be used in accordance with all the provisions of the zoning ordinances of the Village of Manteno. I have read and am familiar with the applicable codes and regulations related to this sign permit. **If permit is not picked up within 30 days of application, it will be void and you will have to reapply.**

Reviewed: Approved  Denied

\_\_\_\_\_  
Signature of Contractor/Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date

Denied permit justification: \_\_\_\_\_

