

## RESOLUTION 23-07

### APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HR GREEN IN CONNECTION WITH PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR GIS/SECURITY CAMERAS

**WHEREAS** the Village of Manteno acting by and through its Village President and Board of Trustees find it in the public interest that a certified professional be contracted to provide professional engineering services from time to time for the Village; and

**WHEREAS** HR Green, New Lenox, IL, is a company with professional and certified personnel skilled in providing professional engineering services to create, host and map on GIS the Village's security cameras; and

**NOW THEREFORE BE IT RESOLVED** by the President and Board of Trustees of the Village of Manteno, Kankakee County, Illinois as follows:

**SECTION 1:** That an agreement for Professional Services with HR Green, New Lenox, IL, in connection with providing professional engineering services to create, host and map on GIS the Village's security cameras and the same is hereby approved.


**SECTION 2:** That the Village President is hereby authorized, empowered and directed to execute said agreement for Professional Services provided for in Section One of this resolution in the form and content of **Exhibit "A"** which is attached hereto and made a part hereof.

Passed by the Board of Trustees of the Village of Manteno, Kankakee County, Illinois at a regular meeting thereof held on ~~18<sup>th</sup>~~ day of ~~December, 2023~~ <sup>5<sup>th</sup></sup> ~~February, 2024~~ and approved by me as Village President on the same day.

RECORD OF THE VOTE	Yes	No	Abstain	Absent
President Timothy Nugent				
Trustee Timothy Boyce	✓			
Trustee Samuel Martin	✓			
Trustee Diane Dole	✓			
Trustee Todd Crockett	✓			
Trustee Joel Gesky				✓
Trustee Wendell Phillips	✓			
TOTAL VOTES or				
BY OMNIBUS VOTE				

  
Timothy O. Nugent, Village President

ATTEST:

  
Robin Batka, Village Clerk



## Simple Scope Short Form Agreement

Project: Manteno, IL – GIS/Security Cameras

Project No: 2303989

Phase No(s):

Date: 12/07/23

Client: Village of Manteno

Contact: Mr. Timothy Nugent

Title: Village President

Address: 98 East Third St.

City/State/Zip: Manteno, IL 60950

Phone/Email/Fax No. 815.929.4800

**The CLIENT agrees to employ HR Green, Inc. (COMPANY) to perform the following services:**

**Task 1 – Security Camera GIS Layer**

COMPANY will create a Hosted Layer for Security Cameras on CLIENTS ArcGIS Online Organization. CLIENT will supply X,Y locations of these camera location in an Excel spreadsheet. COMPANY will develop the attribute fields for the Hosted Layer from the CLIENT provided spreadsheet. Data from the spreadsheet will be uploaded to the Hosted Layer.

**Task 2 – Security Camera Web Map and Application**

COMPANY will create a Web Map on CLIENT's ArcGIS Online Organization that shows locations of Security Cameras. COMPANY will create an application that works with the Web Map for faster viewing and navigation of the Security Cameras.

**Task 3 – ArcGIS Online Organization**

COMPANY will provide recommendations for improvements to online data and web maps in CLIENT's ArcGIS Online Organization. COMPANY will implement improvements that CLIENT would like to improve.

GIS Supplemental Services can be provided on a time and materials basis upon request.

The following items are not included as part of this agreement:

- COMPANY will NOT be responsible for hardware and software updates to CLIENT-end personal computers, tablets, smart phones or other devices as COMPANY's maintenance responsibilities to the CLIENT only apply to server-end (COMPANY-end) software and systems. CLIENT responsibilities include making necessary web browser updates to maximize the performance of the CLIENT's web-based GIS applications.
- COMPANY will NOT be responsible for and will NOT conduct field validation of Security Camera locations.



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**The CLIENT agrees to pay COMPANY for the above scope of services:**

Task 1 – Lump Sum in the amount of \$2,500

Task 2 – Lump Sum in the amount of \$1,500

Task 3 - Time & Material Not to Exceed \$5,000

- ☒ Reimbursable Expenses Included
- ☐ Sub-Consultant Services Included
- ☐ Prepayment Required for Services to Commence

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Copy To:

- ☒ Accounting
- ☒ Bruce Hill

**TERMS AND CONDITIONS**

This Short Form Agreement is an additional project to the Master Agreement between CLIENT and HR Green. All terms and conditions contained in that agreement apply to this Short Form Agreement.



HRGreen®

Short Form Agreement  
Manteno, IL – GIS/Security Cameras  
HR Green Project No.: 2303989  
December 7, 2023  
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This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

**HR GREEN, INC.**

Bruce A. Hill

Municipal Executive – Governmental Services – Engineering

**VILLAGE OF MANTENO**

98 E. 3<sup>rd</sup> Street  
Manteno, IL 60950  
Phone No. 815.929.4800

**HR GREEN, INC.**

323 Alana Drive  
New Lenox, IL 60451  
Phone No. 815.462.9324

Accepted by:

Printed/

Typed Name: Timothy Nugent

Title:

Village President

Date:

2/5/24

Approved by:

Printed/

Typed Name: Timothy J. Hartnett

Title:

President - Governmental Services\  
Principal

Date:

12/7/23