

Committee of the Whole Meeting
Planning & Zoning
November 12, 2025 7:10 a.m.
Village Board Room

Attendance

Committee Members:	
Annette LaMore, Mayor	x
Mike Barry, Trustee	x
Todd Crockett, Trustee	x
Peggy Vaughn, Trustee	
Joel Gesky, Trustee	X
CJ Boudreau, Trustee	X
Annette Zimbellman, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Sheila Martin, Treasurer	x
Al Swinford, Chief of Police	x
Bruce Hill, Green Engineering	
Jakob Knox, Marketing Dir	x
Melissa Gay, Deputy clerk	x

Trustee Boudreau opened the meeting at 7:10 a.m.

MOTION: A motion by Trustee Gesky, Seconded by Trustee Zimbelman to approve the minutes from October 8th, 2025 meeting. Voice vote – all ayes, no nays. Motion approved.

Trustee Vaughn Absent

Public Participation – none

Discussion Items:

- **Code Enforcement Position-** Trustee Boudreau, provided a mock plan outline on paper. Is it a need? LaRocque, I think between myself and Jim Hanley we've done a pretty good job of keeping up with the workload new construction is definitely way down in the past years we've probably done 5 to 10 houses a year this year we only have three permits. Mayor LaMore, since our Village Attorney's not here to answer this, I question the legality of having one village employee have two jobs is it proper to have two jobs going to one person, Manteno has done this in the past we have a history of this but it does increase their retirement pay I think that being the administrators very important job and the pay is \$132,000 very important that he be in his office answering all the phone calls that come in and taking care of business also know that he has been the code enforcement before he became the administrator so he does have experience but I still question whether or not this is the best thing for our town, it's something that needs to be looked at a little better. Trustee Crockett, I haven't formulated an opinion one way or the other today is our 1st day of discussion based on our current workload is there the need for another employee to do that? Trustee Barry, what does the secretary do? LaRocque, some of her duties are answering the phone and processing the permits she also does all the filing she schedules

the inspection she reaches out to the electrical plumbing inspector whenever inspections are called in to get done lined up and timed up to go and do the Inspection a lot more to that job than just answering the phone would be difficult for one person to do all of that secretary needed.

- **Short-Term Rental Ordinance-** LaRocque, Airbnb and short- term rentals has taken over and is definitely giving the hotels a run for their money We've had a couple of issues in town with Airbnb's with the police having to go out there, this was something that came up that maybe we need to license them so that we have some type of a record of who it is. When there is an issue that requires Police they can go out there and they know who to call, if we have a list of the owners of Airbnb and the contact information they can deal with it. Need to regulate. One licensing fee per operator. Trustee Barry, "what about corporate housing Corporate Housing? It would be nice to know who's living in those houses"
- **Group Homes Ordinance Revision-** LaRocque, this came up with a special use permit request that came in for a group home that actually started the process it was determined by the village attorney that our ordinance was written quite a few years ago and no longer was in line with the federal guidelines we had them research that and they came back with the document stating that there are a couple of changes we need to make in our zoning ordinance to be in line with the federal guidelines that is the definition of which group home is and it does not require a special use permit it is considered a permitted use in the R 1 zoning district and that is federal guidelines. There are couple of restrictions one is that it can't be within 600 feet of another one and we can limit the number of occupants in the home. LaRocque, this is a zoning text amendment so this will have to go through the planning Commission first to hold a public hearing on it and then we'll go to the board.
- **Gotion Presentation-** Gotion General Manager Mark Kreusel, gave a presentation and provided a pamphlet to the board. Mark went over Gotion's Energy Storage Solutions, Plant update, Economic Impact, Safety, Economic Impact, Safety Equipment, Community Commitments and Community commitments met in 2025.

A motion by Trustee Gesky, seconded by Trustee Zimbelman, to adjourn the meeting at 7:44 a.m. Voice vote: all ayes, no nays. Motion approved.

Minutes respectfully submitted by Melissa Gay