

ORDINANCE NO. 25-01

AN ORDINANCE AMENDING TITLE 8, BUILDING REGULATIONS, CHAPTER 1, BUILDING CODE, BY AMENDING SECTIONS 8-1-4, PERMITS; 8-1-5, APPEALS; 8-1-7, FEES; 8-1-9, CONTRACTOR REGISTRATION; 8-1-10, ADDRESS NUMBERS; 8-1-11, MAILBOXES AND MATCHING MONUMENTS; 8-1-12, CERTIFICATE OF OCCUPANCY; 8-1-13, TECHNICAL CODES; AND 8-1-14, EXTERIOR WALL COVERINGS, OF THE MUNICIPAL CODE FOR THE VILLAGE OF MANTENO

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Village Clerk

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WHEREAS, the Village of Manteno is a non-home rule municipality duly existing and subject to the laws of the State of Illinois; and

WHEREAS, Title 8, Chapter 1, Building Codes of the Manteno Municipal Code sets forth various requirements for building codes; and

WHEREAS, the Village of Manteno believes sections 8-1-4, Permits; 8-1-5, Appeals; 8-1-7, fees; 8-1-9, Contractor Registration; 8-1-10, Address Numbers; 8-1-11, Mailboxes and Matching Monuments; 8-1-12, Certificate of Occupancy; 8-1-13, Technical Codes; and 8-1-14, Exterior Wall Coverings should be amended, and therefore is desirous of amending said sections to update the adopted building codes; and

NOW THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Manteno, Kankakee County, Illinois, as follows:

Section 1

The recitals set forth in the above prefatory clauses are hereby adopted as the findings of Village of Manteno and are expressly incorporated herein as a part of this ordinance.

Section 2

That Title 8, Building Regulations, Chapter 1, Building Code, be changed by amending Sections 8-1-4, Permits; 8-1-5, Appeals; 8-1-7, Fees; 8-1-9, Contractor Registration; 8-1-10, Address Numbers; 8-1-11, Mailboxes and Matching Monuments; 8-1-12, Certificate of Occupancy; 8-1-13, Technical Codes, and 8-1-14, Exterior Wall Coverings, to read as follows:

8-1-4: PERMITS:

* * *

(E) Plans Required: No building permit shall be granted or plans approved for any commercial, industrial, or public accessible building unless such plans are prepared by an architect or structural engineer. Such plans shall be signed and sealed by an architect or structural engineer licensed as provided by law, listed in the architecture practice act and structural engineering licensing act of the state of Illinois. The building official shall have the authority to waive this requirement if the

remodeling does not affect the footprint of the building and does not involve or affect any exterior or load bearing walls. All nonresidential plans carrying an architectural stamp and/or involving occupancy, may be sent out to B&F Technical Code Services, or some other independent plan review service as approved by the code enforcement officer, for a complete plan review at the owner's expense. Provided that nothing contained in this chapter shall be construed to prevent any person from making plans and specifications for, or supervising the erection, enlargement or alteration of, any building that is to be constructed by himself. All such plans and drawings shall be drawn to an appropriate scale.

. . .

(H) When Fees Are Payable; Records; Reports To The Board: All fees shall be paid to the village of Manteno upon the issuance of the necessary permits as herein provided. The village treasurer shall keep in proper books for that purpose an accurate account of fees paid over to the office, giving the name of the person paying the same and the amount of each fee. The building department shall prepare and present to the village board a report each quarter showing the number of permits and the amount of fees paid.

. . .

(L) Permit Expiration:

1. Single-family residential: All work outlined in the building permit shall cease after eight (8) months and the building permit shall expire unless the director of building and zoning or his/her designee gives written approval to extend the building permit an additional six (6) months. Any request for an extension must be for good cause shown and based upon an agreed construction schedule. A second extension may also be allowed at the discretion of the director of building and zoning or his/her designee. The fee for a permit extension is waived if written application is made prior to the expiration of the building permit.

2. Commercial and multi-family residential: All work outlined in the building permit shall cease after twelve (12) months and the building permit shall expire unless the director of building and zoning or his/her designee gives written approval to extend the building permit an additional six (6) months. Any request for an extension must be for good cause shown and based upon an agreed construction schedule. A second extension may also be allowed at the discretion of the director of building and zoning or his/her designee. The fee for a permit extension is waived if written application is made prior to the expiration of the building permit. A third extension may be allowed at the sole discretion of the director of building and zoning or his/her designee based upon a showing of extreme hardship. An administrative fee of twenty dollars (\$20.00) shall accompany the request for a third extension.

. . .

(Q) Commercial Projects: In addition to any permit fee required for a commercial project under this section, a developer may be required to deposit five thousand dollars (\$5,000.00) with the village to be held in escrow. The monies held in escrow shall be used to defray the cost of any third-party review of engineering plans, stormwater plans, drainage plans, site plans, parking plans, lot coverage, setbacks, handicap accessibility, etc. In the event the monies held in escrow are expended and a review of the project is incomplete, an additional two thousand five hundred dollars (\$2,500.00) shall be submitted to the village before a review of the development will be continued. The director of building and zoning shall have the discretion to require less than the additional two thousand five hundred dollars

(\$2,500.00) based upon the size of the project and his expectation of the costs necessary to complete the third-party review process already underway.

8-1-5: APPEALS:

All final orders, decisions, determinations, and rulings of the Director of Building and Zoning under this chapter shall be subject to review in the Circuit Court of the Twenty-First Judicial Circuit, Kankakee County, and the provisions of the Administrative Review Law, as amended, are adopted and shall apply to and govern every action for the judicial review of such orders, decisions, determinations, and rulings.

* * *

8-1-7: FEES:

(A) Fee Schedule:

1. Nonresidential Fee Schedule:

All applicants of approved building permits shall be assessed nonrefundable fees as follows: Fifty dollars (\$50.00) for the permit itself and in addition thereto, the sum of ten dollars (\$10.00) per one thousand dollars (\$1,000.00) of the cost of valuation of construction, improvement, or any portion thereof.

2. Residential Fee Schedule:

(a) Scope: Residential fees shall apply to all single-family dwellings, multi-family dwellings, manufactured homes, including, but not limited to, their construction, repairing or beautification.

Residential fees shall also include all accessory buildings and structures, including, but not limited to, swimming pools (24 inches or deeper), room additions, remodeling, roofs, decks, fences, siding, garages, sheds, driveways, sidewalks, brickwork, patio, and patio enclosures.

(b) Fee Breakdown: Fees for building permits shall be assessed based on the "estimated cost" which shall be determined by the Code Enforcement Officer or his/her designee, who shall calculate the cost by multiplying the square footage of the proposed building or structure times the dollar cost per square foot, using the following guidelines:

Dwelling with crawl space or slab (excluding garage)	\$150.00 per square foot
Dwelling with basement (excluding garage)	\$175.00 per square foot
Attached garage	\$65.00 per square foot
Detached garage	\$55.00 per square foot
Additions	\$125.00 per square foot

Sheds	\$30.00 per square foot
Decks	\$25.00 per square foot
Roof	\$175.00 per square

The Code Enforcement Officer or his/her designee may accept a contract signed by the building contractor and property owner for the work to be performed to compute the market value of construction for the sole purpose of determining the building permit fee.

(c) Fee Schedule: All applicants of approved building permits shall be assessed nonrefundable fees as follows: Twenty-five dollars (\$25.00) for the permit itself and in addition thereto the sum of six dollars (\$6.00) per one thousand dollars (\$1,000.00) of the valuation of construction, improvement, or any portion thereof.

8-1-8: INSPECTIONS:

In addition to the building permit fee, an inspection fee of forty-five dollars (\$45.00) for each inspection required for the project shall be charged before any permit is issued. Exception: A flat fee of eight hundred fifty dollars (\$850.00) shall be charged for each new dwelling unit.

(A) Re-Inspections: For every reperformance of any inspection, the building permit purchaser shall be assessed seventy-five dollars (\$75.00) for each reinspection. This fee shall be paid prior to an occupancy permit being issued.

. . .

8-1-9: CONTRACTOR REGISTRATION:

(A) License Required: It shall be unlawful to engage in business in the municipality as a contractor without having first obtained a license therefore as hereinafter provided.

(B) Fee: The fee for such license shall be one hundred seventy-five dollars (\$175.00).

(C) Term Of License: All licenses shall expire one (1) year from the date they are issued.

(D) Property/Homeowner Construction License: A property/homeowner may be the general contractor/contractor of his/her new home provided the following conditions are met:

1. All subcontractors must be licensed by the village.

2. The homeowner must live in the residence for at least a year from the date of the certificate of occupancy.

. . .

8-1-10: ADDRESS NUMBERS:

All lots, buildings, and structures in the village shall be numbered in accordance with the following plan:

(A) Every principal structure in the village shall have placed thereon, in a space on that portion of the structure closest to the right of way, visible from the street, numeric figures at least four inches (4") high, of a contrasting color.

. . .

8-1-11: MAILBOXES AND MATCHING MONUMENTS:

It shall be the duty of the developer or owner of every principal structure in the village, to provide a mailbox for each unit, in accordance with the United States Postal Service requirements.

(A) The mailbox opening edge shall be behind the curb.

(B) No owner or occupant shall construct or install a masonry mailbox or matching monument without a building permit.

(C) No owner or occupant shall be granted a permit for the installation of a masonry mailbox or matching monument unless a waiver of rights is executed absolving the village, and its employees, of liability for damage to those structures during the course of their employment.

(D) If a masonry mailbox or matching monument is installed, no portion of the structure shall be located closer than eight inches (8") from any curb and public sidewalk. No masonry mailbox, or matching monument, shall be larger than the following dimensions: five feet (5') high, four feet (4') in width, and three feet (3') from the front of the mailbox/monument to the rear. On a corner lot, no masonry mailbox or matching monument shall be installed within thirty feet (30') of the nearest corner.

(E) No portion of a masonry mailbox or matching monument shall be located beyond seven feet (7') of a driveway edge.

(F) There shall be permitted only one structure, masonry mailbox or matching monument, per driveway side.

(G) All matching monuments shall be identical to their masonry mailbox counterparts in dimension, color and material.

(H) No portion of any masonry mailbox or matching monument may be placed in a location prohibited by subsection 9-3-2(G) of this code when installed on a corner lot.

(I) The provisions of this section shall govern in the event they conflict with subsection 6-1-3(B) of this code.

8-1-12: CERTIFICATE OF OCCUPANCY:

In the event that winter weather conditions prevent completion of all exterior concrete work or lot grading, and at the discretion and approval of the director of building and zoning, a cash escrow payment, equal to one hundred twenty five percent (125%) of the amount of all incomplete improvements, as determined by the director of building and zoning, shall be filed with the village to ensure that improvements will be completed by June 1 of the next building season. The filing of this cash escrow and written guarantee shall allow for the issuance of a temporary certificate of occupancy. Improvements not completed by the June 1 date shall be considered a violation of this provision, subject to fines for each and every day that the violation is allowed to continue.

8-1-13: TECHNICAL CODES:

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(B) Building Codes: The technical codes listed below are hereby adopted as the building codes of the Village of Manteno for the control of buildings, structures, and sites as herein provided:

1. 2024 International Building Code and appendices C, F, G and I.
2. 2024 International Residential Code and appendix BF.
3. 2024 International Mechanical Code.
4. 2024 International Fire Code and appendices, except appendix A.
5. 2024 International Property Maintenance Code and appendix A.
6. Illinois Plumbing Code (latest edition).
7. 2023 National Electrical Code, as amended.
8. 2024 International Fuel Gas Code and appendices, except appendix D.
9. Illinois Energy Conservation Code (latest edition).
10. The Illinois Accessibility Code, as amended.
11. The Village of Manteno subdivision ordinance, as amended from time to time.
12. 2024 International Performance Code.
13. 2025 International Swimming Pool and Spa Code.
14. 2025 International Existing Building Code and appendices, except appendix D.

(C) International Building Code: The following insertions, deletions, additions or changes shall be made and supersede any of the regulations of the 2024 International Building Code:

Section 101.1 Title: Insert: Village of Manteno.

Section 101.4.3 Plumbing: Delete in its entirety. Replace with the Illinois Plumbing Code, (latest edition).

Section 101.4.6 Energy: Delete in its entirety. Replace with the Illinois Energy Conservation Code (latest edition).

Section 105.2 Work Exempt from Permit: Delete in its entirety.

Section 1612.3 Establishment of Flood Hazard Areas: Insert: Village of Manteno, dated January 20, 2010.

Chapter 11 Accessibility: Delete in its entirety. Replace with the Illinois Accessibility Code, as amended.

Chapter 27 Electrical: Delete in its entirety. Replace with the 2023 National Electrical Code with amendments.

Chapter 29 Plumbing Systems: Delete in its entirety. Replace with Illinois Plumbing Code, (latest edition).

(D) International Residential Code: The following insertions, deletions, additions or changes shall be made to the 2024 International Residential Code:

Section R101.1 Title: Insert: Village of Manteno.

Section R105.2 Work Exempt from Permit: Delete in its entirety.

Table R301.2(1) Climatic and Geographic Design Criteria: Insert:

. . .

Section R309 Automatic Fire Sprinkler Systems: Delete this section except if a system is installed, P2904 Dwelling Unit Automatic Sprinkler System applies.

Chapter 11 Energy Efficiency: Delete in its entirety. Replaced by the Illinois Energy Conservation Code (latest edition).

Chapters 25 through 32, Plumbing: Delete in their entirety. Replaced by the Illinois Plumbing Code, (latest edition).

Chapters 34 through 40, Electrical: Delete in their entirety. Replaced by the National Electrical Code, 2023 version, with amendments.

(E) International Mechanical Code: The following insertions, deletions, additions or changes shall be made to the 2024 International Mechanical Code:

Section 101.1 Title: Insert: Village of Manteno

Section 113 Board of Appeals: Delete in its entirety.

Section 114.4 Violation Penalties: Delete in its entirety and replace with section 8-1-6 of the Manteno Code

(F) International Fire Code: The following insertions, deletions, additions or changes shall be made to the 2024 International Fire Code:

Section 101.1 Title: Insert: Village of Manteno

Section 113.4 Violation Penalties: Delete in its entirety and replace with section 8-1-6 of the Manteno Code

(G) International Property Maintenance Code: The following insertions, deletions, additions or changes shall be made to the 2024 International Property Maintenance Code:

Section 101.1 Title: Insert "Village of Manteno".

Section 102.3 Application of Other Codes: Change to read "Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the adopted versions of the International Building Code, Illinois Energy Conservation Code (latest version), International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, National Electrical Code (2023 version), and the latest edition of the Illinois Plumbing Code. Nothing in this code shall be construed to cancel, modify or negate any provision of the Manteno Zoning Ordinance."

Section 102.4 Existing Remedies: Add "The village shall have the right to cause the demolition, repair or enclosure of unsafe buildings as provided for in chapter 65, article 11, division 31, of the Illinois Compiled Statutes without following any of the procedures and notice requirements of this code."

Section 103.1 Creation of Agency: Insert "Village of Manteno Building Department".

Section 107.2 Notice of Violation: Add "The code official may serve a notice of violation, but no such notice is a prerequisite to the existence of a violation or to action by the village to restrain, correct or abate such violation."

Section 109.1.1 Unsafe Structures: Add "No structure may be boarded up for more than 6 months. An unsafe structure includes any structure boarded up for more than 6 months."

Section 111.1 Demolition General: Change to read "The code official may order the demolition of any structure which is:

1. Dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy.
2. A public nuisance.
3. Vacant or abandoned for more than 6 months.

4. Boarded up for more than 6 months.

5. Under construction where there has been a cessation of normal construction activity for a period of more than 6 months.

6. Maintained in violation of the provisions of this code for more than 6 months."

Section 111.2 Notices and Orders: Change to read "A notice of order of demolition shall be serviced as provided for in chapter 65, article 11, division 31, of the Illinois Compiled Statutes."

Section 201.3 Terms Defined in Other Codes: Change to read "Where terms are not defined in this code and are defined in the International Building Code, International Fire Code, International Mechanical Code, National Electrical Code (2023 version) , the latest version of the Illinois Plumbing Code or the Manteno Zoning Ordinance, such terms shall have the meanings ascribed to them in those codes."

Section 301.3 Vacant Structures and Land: Add "No structure shall be maintained which is:

1. Dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy.

2. A public nuisance.

3. Vacant or abandoned for more than 6 months.

4. Boarded up for more than 6 months.

5. Under construction where there has been a cessation of normal construction activity for a period of more than 6 months.

6. In violation of the provisions of this code for more than 6 months."

Section 302.4 Weeds: Insert eight (8") inches.

Section 304.3 Premises Identification: Add "Street numbers must be attached to the structure, light pole or mailbox, and may not be painted thereon. Street numbers may not be painted on any stairway, stoop, sidewalk, curb, or other area."

Section 304.14 Insect Screens: Insert "May 1" and "October 1".

Section 602.3 Heat Supply: Insert "October 1" and "May 1".

Section 602.4 Occupiable Work Spaces: Insert "October 1" and "May 1".

(H) ICC Electrical Code Administrative Provisions: (Rep. by Ord. 14-05, 7-7-2014)

(I) National Electrical Code: The following amendments, shall be made to the 2023 National Electrical Code:

Arc-fault receptables are only required in bedrooms for all residential applications.

The use of aluminum conductors or wire is prohibited for all new installations.

All branch circuits shall have a minimum gauge of no. 12, 20-amp for all new construction and renovation projects, both commercial and residential.

All refrigerators, deep freezers and microwaves shall be connected by individual branch circuits.

Metal conduit shall be used for all new and renovated electrical services from the point of attachment at the Commonwealth Edison wires to the main distribution point.

All new exposed wiring shall be in metal conduit.

All wiring for commercial, industrial, office, public purpose building or residential multi-family buildings with greater than four (4) units shall be installed in heavy wall conduit, thin wall conduit, or approved metal raceways.

All unfinished garages and basements shall be wired in EMT or rigid metal conduit.

Romex shall be permitted as the means of wiring for all residential construction of four (4) units or less. Romex is not to be exposed wiring; provided, however, exposed wiring shall be permitted for a vertical run not exceeding two feet (2') from the main distribution panel to the ceiling if the distribution panel is in a basement.

All fire alarm boxes shall be identified in red at the time of rough inspection.

All potential areas for ceiling fans shall have approved ceiling fan boxes installed at time of rough inspection.

All flexible conduits shall be supplied with a ground wire regardless of length.

All electrical fixtures used in a grid ceiling shall be supported by grid ceiling wires to the main structure: one (1) for small fixtures; and two (2) for any item two feet (2') or greater. Exception: Fixtures attached to suspended ceiling framing members may be secured with screws, bolts, rivets, or listed clips identified for application.

All electrical outlets must be visible at the time of final inspection.

The disconnect switch for residential auto charging circuits must be located near the meter socket and be accessible from the exterior of the home.

(J) International Fuel Gas Code: The following insertions, deletions, additions or changes shall be made to the 2024 International Fuel Gas Code:

Section 101.1 Title: Insert: Village of Manteno.

Section 113.4 Violation Penalties: Replace with section 8-1-18 of the Manteno Code.

(K) International Swimming Pool and Spa Code:

Section 101.1 Title: Insert Village of Manteno

Section 103.1 Creation of Agency: Insert Village of Manteno Building Department

Section 113.4 Violation Penalties: Replace with Section 8-1-18 of the Manteno Code

[L] International Existing Building Code:

Section 101.1 Title: Insert: Village of Manteno

Section 112 Board of Appeals: Delete in its entirety.

[M] Studs And Rafters: All new home buildings and additions shall have interior partition walls, exterior walls, floor joists, ceiling joists and rafters placed no farther than sixteen inches (16") on center. (Ord. 06-72, 2-5-2007)

[N] Eaves And Overhangs: All new residential construction shall have eaves and overhangs built at a minimum of twelve inches (12").

1. Exceptions:

(a) A remodel or addition which needs a small allowance to meet existing construction.

(b) Dormers, due to their size, may reduce overhangs and eaves to allow them to appear proportional. (Ord. 14-05, 7-7-2014)

[O] Rebar: All footings must contain two (2) continuous horizontal rows of a minimum no. 4 rebar. All footings will be required to have a keyway placed in the center of the footing measuring a minimum of two inches wide by one inch deep (2" x 1") if a poured concrete wall is placed on top of the footing.

All poured foundation walls shall have a minimum of two (2) continuous no. 4 horizontal reinforcing bars. One (1) shall be placed at forty-eight inches (48") on center and one (1) shall be placed within twelve inches (12") of the top of the wall story.

All required rebar shall be in place and supported by an approved system prior to the placement of concrete. (Ord. 06-72, 2-5-2007)

[P] Driveway And Public Walk Installation Dates: No private driveway, public walk, or other flat work likely to see road salt as determined by the Building Director may be poured between the dates of November 1 and April 1 unless otherwise approved by the Building Director.

[Q] Driveways: The materials and methods of construction shall conform to the "Illinois Department of Transportation Standard Specifications for Road and Bridge Construction", latest edition or ICC guidelines, whichever is more restrictive.

1. All aprons for driveways between the curb and the public sidewalk shall be made of concrete a minimum four inches (4") in thickness, reinforced with fiber mesh.

2. The contractor may select one (1) of the following options for residential driveway construction on private property or radius entrances to right-of-way:

(a) Material shall be base course consisting of IDOT gradation CA-6, CA-7 or CA-10, eight inches (8") in thickness, and surface course consisting of bituminous concrete surface course, two and one-half inches (2-1/2") in thickness (asphalt). All thicknesses shall be measured with materials in place and compacted.

. . .

[R] Open Cutting Of Pavements: Open cutting of existing village pavements and/or curbs shall require a permit from the village. In some instances, the village may require boring and jacking under the pavement instead of open cutting.

[S] Sidewalks:

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[T] Pedestrian Walkways: Pedestrian walkway improvements shall conform to the specifications for sidewalks, including the width requirement. The sidewalk shall generally be centered in the pedestrian walkway.

[U] Flat Work: All exterior flat work must be reinforced with fiber mesh. Wire may be used in addition but not as an alternative.

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[V] Backfill: All exterior areas of a home which will eventually have flat work in place not supported by foundation must be backfilled with a non compactable stone.

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[W] Foundations: Foundations which are intended to be used for a brick ledge must be stepped down a minimum of four inches (4") to support the brick. (Ord. 06-57, 12-18-2006)

[X] Private Walkways: All walkways located on private property shall be constructed according to the following specifications:

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8-1-14: EXTERIOR WALL COVERING MATERIALS:

• • •

(D) Structural Elements:

1. All new buildings, developments, moved buildings, and additions in the multi-family residential, commercial business, industrial or manufacturing districts of the village of Manteno shall have exterior walls with approved weather resistant coverings of primary materials as listed, but not limited to, the following:

(a) Face brick.

(b) Common brick.

(c) Solid masonry.

(1) Split face (block or brick).

(2) Exposed aggregate.

(3) Natural stone.

(d) Precast and/or poured concrete.

(1) Exposed aggregate.

(e) Dryvit or equal.

(f) Glass.

(g) Ceramics.

(h) Marble and/or granite or equal.

(i) Cultured stone or brick.

(j) Cement board siding

(k) LP Smart Siding (or equal)

2. The secondary materials as listed, but not limited to, the following:

(a) Architectural metals.

(b) Wood or wood products or equal.

(c) Vinyl.

(d) Aluminum.

(e) Clad metals.

(f) Metal lap siding shall be allowed after review and approval by the village board.

• • •

Section 3

If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

Section 4

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed insofar as they conflict herewith.

Section 5

This ordinance shall be immediately in full force and effect after passage, approval and publication. This ordinance is authorized to be published in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Manteno, Illinois and deposited in the office of the Village Clerk this 5th day of May, 2025.

DEPOSITED with the Village Clerk

This 5th day of May, 2025.

A handwritten signature in cursive script, reading "Kerri Rolniak", written over a horizontal line.

Kerri Rolniak, Village Clerk

APPROVED by me this 5th

Day of May, 2025.

A handwritten signature in cursive script, reading "Annette LaMore", written over a horizontal line.

Annette LaMore, Village President

I DO HEREBY CERTIFY that this ordinance was, after its passage and approval, published in pamphlet form by authority of the Village of Manteno, in accordance with the law, this 5th day of May, 2025.

A handwritten signature in cursive script, reading "Kerri Rolniak", written over a horizontal line.

Kerri Rolniak, Village Clerk