

ORDINANCE NO. 23-18

**AN ORDINANCE AMENDING TITLE 1, ADMINISTRATION, CHAPTER
6, BOARD OF TRUSTEES, SECTION 1-6-9, PUBLIC PARTICIPATION,
OF THE MUNICIPAL CODE OF THE VILLAGE OF MANTENO**

TIMOTHY O. NUGENT

Village President

TIMOTHY J. BOYCE

TODD CROCKETT

DIANE DOLE

JOEL GESKY

SAMUEL J. MARTIN

WENDELL PHILLIPS

Trustees

ROBIN BATKA

Village Clerk

Prepared by
LOUIS F. CAINKAR, LTD.
Village Attorney

ORDINANCE NO. 23-18

AN ORDINANCE AMENDING TITLE 1, ADMINISTRATION, CHAPTER 6, BOARD OF TRUSTEES, SECTION 1-6-9, PUBLIC PARTICIPATION, OF THE MUNICIPAL CODE OF THE VILLAGE OF MANTENO

Section 1

That Title 1, Administration, Chapter 6, Board of Trustees, of the Municipal Code for the Village of Manteno, be amended by changing Section 1-6-9, Public Participation, to read as follows:

1-6-9: PUBLIC PARTICIPATION:

(A) Authority: The Illinois Open Meetings Act provides that members of the public must be given an opportunity to address public officials at open meetings and provides that public comment may be subject to the rules established and recorded by the public body.

(B) Purpose: Public participation at meetings of all boards, commissions, and bureaus of the village shall be governed by the rules provided in this section. Notwithstanding the above, any board, commission, or bureau of the Village may, in its discretion, supplement or adopt different rules for public participation at meetings as may be appropriate.

(C) Posting: These rules shall be posted at the area where members of the public sign up to address the public body at meetings/hearings.

(D) Expulsion: Any person may be expelled from the board room for the remainder of a meeting by the chairman or a majority vote of the public body if that person:

- (i) repeatedly or purposefully violates any rule provided in this section; or,
- (ii) acts in a disorderly manner so as to disrupt the ability of the public body to efficiently conduct its meeting.

(E) Procedure:

- (i) Members of the public who want to address the public body shall sign up before the start of the meeting and identify themselves by name. Members of the public shall be called to speak in the order they signed up.
- (ii) Alternatively, in circumstances when there is anticipated a large number of speakers, no sign-up sheet shall be required and members of the public may be called to speak in the order they line up in groups of five or such other manner or order as will be most efficient to time and circumstances.

- (iii) Speakers shall address the public body from the podium/microphone and state their name for the record before beginning their remarks.

(F) Limitations:

- (i) Each person shall only be permitted to speak once.
- (ii) Speakers shall limit their remarks to no more than three (3) minutes unless additional time is granted by the chairman or by a majority vote of the public body.
- (iii) Speakers will be informed when their allotted time has expired. Upon the expiration of the allotted time, speakers shall stop speaking and leave the podium/microphone. If a speaker fails to stop speaking or does not leave the podium/microphone, the microphone will be shut off and the person shall be removed from the podium/microphone area.
- (iv) Proxies or the yielding or granting of time in whole or in part to another person shall not be permitted.
- (v) Public participation shall be limited to no more than thirty (30) minutes in total unless extended for a time certain by the chairman or by a majority vote of the public body, or unless there are more speakers desirous of addressing the public body than time will allow.
- (vi) Groups of speakers should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- (vii) Speakers shall face and direct their remarks to the public body as a whole and not to any individual board member, staff member, third party, or the audience.
- (viii) Speakers may ask questions during their time but there shall be no obligation for individual board members or staff to respond.
- (ix) Conversations, questions, and debates between speakers and other audience members is prohibited.
- (x) Speakers shall refrain from harassing or directing threats or personal attacks at board members, staff, other speakers or members of the audience.
- (xi) Members of the audience shall maintain decorum and refrain from noisy outbursts or other distracting actions such as yelling, applauding, cheering, or booing during or at the conclusion of any remarks made by any speaker, staff member or public body member.

(G) Exceptions: The rules stated herein shall only govern public participation during the public forum portion of a meeting. Nothing herein shall be construed to apply to limit the

participation of board members, staff members, taxing agency representatives, or other persons when allotted separate time to address the public body.

Section 3

If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

Section 4

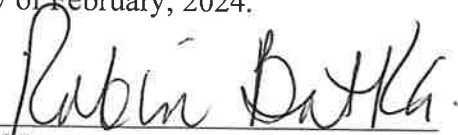
All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed insofar as they conflict herewith.

Section 5

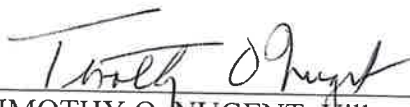
This ordinance shall be immediately in full force and effect after passage, approval, and publication. This ordinance is authorized to be published in pamphlet form.

PASSED by the Board of Trustees of the Village of Manteno, Illinois and deposited in the office of the Village Clerk this 5th day of February, 2024.

DEPOSITED with the Village Clerk this
5th day of February, 2024.


ROBIN BATKA, Village Clerk

APPROVED by me this 5th
day of February, 2024.


TIMOTHY O. NUGENT, Village President

I DO HEREBY CERTIFY that this Ordinance was, after its passage and approval, published in pamphlet form by authority of the Village of Manteno, in accordance with law, this 5th day of February, 2024.


ROBIN BATKA, Village Clerk