

COMMITTEE OF THE WHOLE
Finance Committee
 Wednesday, September 13, 2023
 7:25 a.m.
 Village Board Room

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Timothy Boyce, Trustee	X
Todd Crockett, Trustee	
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Sam Martin, Trustee	X
Wendell Phillips, Trustee	X
Other attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Supt. Of Public Works	X
Al Swinford, Chief of Police	X
Ryan Marion, Building Official	X
Sheila Martin, Treasurer	
Jakob Knox, Community Relations Dir	X
Robin Batka, Village Clerk	X
Darla Hurley, Deputy Village Clerk	X

Trustee Gesky called the meeting to order at 7:25 a.m.

A motion was made by Mayor Nugent, seconded by Trustee Phillips, to approve the minutes of August 9, 2023, as written; motion carried by voice vote - all ayes, no nays.

No Public Participation

Items for Discussion:

- **Time Clock Plus** – Mr. LaRocque stated that the village has been looking at moving to an automated time clock system that is integrated with the payroll system for several months. Department heads have met with the company several times and have asked questions. Staff is recommending that the village move forward with implementation since we have two new buildings. The approximate cost is \$20,000 for the system with an annual maintenance fee of \$803.00. The committee recommended moving forward with the purchase.
- **Paid Leave for All Workers Act** – Mr. LaRocque stated that the new law will take effect on January 1, 2024. The village attorney gave a memo concerning the new law. The new law is for part-time employees, as for the village this will affect the crossing guards, park rangers and seasonal and part-time public works employees.
- **Manteno Village App** – Mr. LaRocque received some information about starting a village app. After discussion, the committee recommended to hold off on obtaining a village app. The item will be revisited at a later date.

- **Veterans Pictures on VH Electronic Sign** – Mayor Nugent received a letter from Mr. & Mrs. George Brassea about having all veterans’ pictures on the village hall electronic sign from Memorial Day to Veterans Day. The logistics and how to manage the idea make it impractical to implement. Mr. Brassea will be contacted to thank him for his idea, but it will not be put in place at this time.
- **Food Truck / Itinerant Merchant Changes** – Mr. LaRocque would like to update the itinerant merchant ordinance especially as it relates to food trucks. More requests are coming in for food trucks at block parties and setting up on streets. The village does want to protect our brick-and-mortar stores and clarify the language in our ordinance. Mr. LaRocque will investigate the charging of sales taxes from food trucks. Mr. LaRocque will work with the village attorney to update the current ordinance.
- **Property Tax Rebate Update** – Mr. LaRocque stated that as of today’s date there are 632 applications received.
- **Camera Rebate Update** – Mr. LaRocque stated that the village has received 52 applications for camera rebates.
- **Project Cost Recaps** – Please see packet for updated spreadsheets.
- **Month End Financial Report** – The month end reports are in the trustee’s boxes at the village hall. State revenues have leveled off and are more in line with what was projected.
- **Misc:**
 - Mr. LaRocque will investigate the qualifications of a responsible bidder and if a low bidder can be disqualified due to previous poor work experience with the village.

A motion by Mayor Nugent and seconded by Trustee Gesky to adjourn the meeting at 7:52 a.m. Voice vote – all ayes.

Respectfully submitted by Darla Hurley, Deputy Village Clerk