

# COMMITTEE OF THE WHOLE

## Finance Committee

Wednesday, May 13, 2020

7:15 a.m.

Village Conference Room

### Attendance

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| <b>Committee Members:</b>                  |   |
| Timothy Nugent, Mayor                      | X |
| Timothy Boyce, Trustee                     | X |
| Todd Crockett, Trustee                     | X |
| Diane Dole, Trustee                        | X |
| Joel Gesky, Trustee                        | X |
| Sam Martin, Trustee                        | X |
| Wendell Phillips, Trustee                  | X |
| <b>Other attendees:</b>                    |   |
| Chris LaRocque, Village Admin              | X |
| Jim Hanley, Supt. Of Public Works via Zoom | X |
| Al Swinford, Chief of Police               | X |
| Ryan Marion, Building Official via Zoom    |   |
| Sarah Marion, Event Coord.                 | X |
| Sheila Martin, Treasurer via Zoom          | X |

Trustee Gesky called the meeting to order at 7:15 a.m.

A motion was made by Trustee Phillips, seconded by Trustee Dole, to approve the minutes of the April 8, 2020 as written; motion carried by voice vote - all ayes, no nays.

No Public Participation

### Items for Discussion:

- **Audit Dates (June 22-25)** – Mr. LaRocque stated that our audit firm, SKDO will be starting the audit earlier.
- **IML Tax Revenue Predictions** – Mr. LaRocque stated the IML have given their predictions on sales tax revenues. During the budget process Mr. LaRocque reduced the sales tax revenues by 30%. The IML is predicting 30% reduction for the Personal Property Replacement Tax, 15% reduction for the LGDF; 15% reduction for MFT; 14% reduction for the new MFT and use tax will hold steady. New figures will be released when the state starts to open for business.
- **Village Events** – Ms. Marion presented a list of recommendations for upcoming events due to COVID-19. Ms. Marion recommends that June events be cancelled or rescheduled. The committee recommended that all June events be cancelled. July and August events will be reviewed at next months meeting. Cruise nights will also be cancelled. Ms. Marion would also like to have the village board be involved in the decision of whether we can have Oktoberfest. The Sportsman’s Club is waiting to see about the fireworks. Mr. LaRocque received a request for the curbana’s to be put up. The committee suggested that curbana’s will not be put up this year.

Mr. Hanley stated that park equipment will be sprayed again with 30-day disinfectant. Park equipment is not allowed to be used, but parks are open.

- **Square on Second Update** – Bid opening for the lighting expansion will be held on Friday, May 15<sup>th</sup> at 11:00 a.m. via Zoom. The hydro-seeding at the Square on 2<sup>nd</sup> will be completed by Lavicka either later this week or first of next week. Mr. Hanley will have a price on the additional astro-turf later this week.
- **First Street Update** – The bid opening for the 1<sup>st</sup> Street lighting improvements will be held on Friday, May 15<sup>th</sup> at 11:06 a.m. via Zoom.
- **South Path Engineering RFP** - Mr. LaRocque presented a map showing the preliminary path locations for the south side of the village. It was prepared by Robinson Engineering. There are some grant monies available, but the project needs to be more shovel ready. Mr. LaRocque stated it may be beneficial to create an RFP for engineering services. Potential engineering fees could be \$300,000 - \$400,000.
- **Park Improvements** – Trustee Martin stated the purchase of new park equipment has been put on hold due to budget constraints. Mayor Nugent has received calls from residents who winter in the south and are requesting that our parks have a bocce ball, pickle ball or shuffleboard courts. Mr. Hanley stated that there had been discussion about adding two bocce balls courts in Eddie Reed Park. If we added to Legacy Park we would need to obtain the township's approval. Trustee Martin, Mr. LaRocque and Mr. Hanley will develop a plan and costs for each type of court.
- **E-Waste Suspension** – Mr. LaRocque stated that the e-waste pick-up was suspended when the COVID-19 started. Earlier the village was looking at some changes to the program or participating with Kankakee County in their program. Mr. LaRocque asked if the village would like to re-instate the program. Mr. Hanley suggested that the program start with just once a month pick-up. The program will be re-evaluated in six months.

Trustee Crockett exited the meeting at 8:15 a.m.

- **TIF Façades Update** – Mr. LaRocque presented a spreadsheet showing current and approved TIF Façades and anticipated TIF Façades. Mr. LaRocque and Ms. Marion have been contacting businesses about the end of the program and if they are interested in approving their façades they will need to get their application submitted soon.
- **O'Reilly's Update** – Mr. LaRocque stated that the company has asked for another 45-day extension. They are still waiting on site plan approval. They are still in discussion about overland flows with our engineer. The building plans have been approved.
- **Month End Financial Reports** – Mr. LaRocque stated all FY19-20 reports have been completed. The fiscal year ended with revenues being up by \$182,630 over what was budgeted. The majority of the increase was in state revenue (income, sales tax). The expenses were also up by \$128,900 of which \$101,000 was the extra police pension payment. The village's income will be affected by COVID-19 if not the amount of revenue but also when the revenue will be received.
- **Misc.**
  - People's Bank is working on getting bids for the sub-contractors.
  - Save Our Golf Course will be having a Zoom meeting on Monday at 6:30 pm. They are open and following the Governor's orders.
  - Ms. Marion reminded the committee of the Red Cross Blood Drive tomorrow at the Community Center.

A motion by Trustee Boyce and seconded by Trustee Martin to adjourn the meeting at 8:20 a.m. Voice vote – all ayes.

*Respectfully submitted by Darla Hurley, Deputy Village Clerk*