

# COMMITTEE OF THE WHOLE

## Finance Committee

Wednesday, June 26, 2024

7:00 a.m.

Village Board Room

### Attendance

<b>Committee Members:</b>	
Timothy Nugent, Mayor	X
Timothy Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Sam Martin, Trustee	
Wendell Phillips, Trustee	X
<b>Other attendees:</b>	
Chris LaRocque, Village Admin	X
Jim Hanley, Supt. Of Public Works	X
Al Swinford, Chief of Police	X
Sheila Martin, Treasurer	X
Jakob Knox, Community Relations Dir	
Robin Batka, Village Clerk	
Darla Hurley, Deputy Village Clerk	X

Trustee Gesky called the meeting to order at 7:07 a.m.

A motion was made by Trustee Crockett, seconded by Trustee Dole, to approve the minutes of May 15, 2024, as written; motion carried by voice vote - all ayes, no nays.

**Public Participation:** None

### Items for Discussion:

- **Historical Society Donation Request** – Mr. LaRocque presented the request from the Manteno Historical Society for \$1,500. This is the same amount that was donated last year. Their financial documents were also received. The item will be placed on the board agenda.
- **250 South Elm Street** – The Village did receive a Judgement for Demolition from Kankakee County Court. There is an RFP out for the demolition of the property that is due on June 28<sup>th</sup> at 3 pm. The asbestos quote has been completed. Removal will cost \$2,970. The asbestos removal will take place before demo. All trees, bushes, chain link fence and buildings will be demolished and then the contractor will be required to seed the property. The village will not own the property, we only have authority to demolish the property. The village will lien the property for all the costs of the demo.
- **Electrical Aggregation** - Mr. LaRocque stated that our current electrical aggregation agreement expires in October. Our consultant, NIMEC, has reached out to various companies and MC Squared is offering the same rates as Com-Ed, which is what we have now, with a \$10,000 per year back to village. All citizens can either opt-in or opt-out at no cost. The approval will be placed on the next village board agenda.
- **Itinerant Merchant Fee Revision** – Mr. LaRocque stated that Mr. Knox is requesting that vendors who participate in Oktoberfest not be charged as an Itinerant Merchant. Oktoberfest is a Chamber fundraiser and so vendors are charged a fee already and then to have the Itinerant Merchant fee on top was making it harder

on the vendors. It is suggested that the fee be waived for any vendor who participates in Oktoberfest. The amendment to the Village Code will be presented at the next village board meeting.

- **Taylor Ford Sales Tax Agreement** – The current sales tax rebate agreement with Taylor Ford expires in June and they are requesting a five-year extension. For the past, several years Taylor Ford has been saying they are going to make some major improvements. Mayor Nugent would like to see the investments in the property be tied to an extension. Mr. LaRocque will work with the Village Attorney on the agreement.
- **Tobacco License Discussion** – The Village has several new vape shops setting up shop in town. Trustee Gesky in a previous meeting about licensing these types of businesses. At this time there is no enforcement mechanism in our ordinances. Mr. LaRocque stated that we have no limitations on these types of businesses so as long as they are allowable in the zoning district they can start their business. Mr. LaRocque will contact our Village Attorney to prepare a draft ordinance for review.
- **Hotel/Motel Ordinance Discussion** – Mr. LaRocque found that the C-2 Zoning district is silent on hotels. It mentions motels. The definitions for both are listed, but hotels are only allowed in C-1 with a special use permit. Language needs to be added that allows hotels in the C-2 and continue with requiring a special use permit in a C-1. Mr. LaRocque will contact the Village Attorney to update the ordinance and then it will come back to the board for review.
- **Swart Lot Discussion** – The village owns a lot on North Oak Street. If the village would like to sell it the village would need an appraisal to put it on the market or the village could have a bidding process. The committee recommends that an appraisal should be completed. Mr. LaRocque received a quote of \$1500 to complete an appraisal.
- **Project Cost Recaps** – Mr. LaRocque stated that he will supply the printouts at a later date. The final draw request was received from CCC Holdings for the Police Department. There were several problems with the documentation. Mr. LaRocque returned the documents to CCC for correction.
- **Month End Financial Report** – There was no information to report as the village is only one month into the new fiscal year.

A motion by Trustee Crockett and seconded by Trustee Boyce to adjourn the meeting at 7:37 a.m. Voice vote – all ayes.

*Respectfully submitted by Sheila Martin and typed by Darla Hurley, Deputy Village Clerk*