

# COMMITTEE OF THE WHOLE

## Finance Committee

Tuesday, January 12, 2022

7:00 a.m.

Village Conference Room

### Attendance

<b>Committee Members:</b>	
Timothy Nugent, Mayor	X
Timothy Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Sam Martin, Trustee	X
Wendell Phillips, Trustee	
<b>Other attendees:</b>	
Chris LaRocque, Village Admin	X
Jim Hanley, Supt. Of Public Works	X
Al Swinford, Chief of Police	X
Ryan Marion, Building Official	X
Sarah Marion, Event Coord.	
Sheila Martin, Treasurer	X
Darla Hurley, Deputy Village Clerk	

Trustee Gesky called the meeting to order at 7:33 a.m.

A motion was made by Trustee Crockett, seconded by Mayor Nugent to approve the minutes of the December 8, 2021 as written; motion carried by voice vote - all ayes, no nays.

No Public Participation

### Items for Discussion:

- **Budget Calendar** – Mr. LaRocque presented the budget worksheets to the Department Heads yesterday. They will be returned in mid-February and then he will work on a preliminary draft of the FY 2022-2023 budget for Finance meeting in March.
- **Golf Course Sale Bid Update** – Mr. LaRocque has shown the property to two potential bidders. He has given out twelve bid packages. Bid packages are due by 11:00 am on January 14, 2022.

Trustee Crockett exited the meeting at 7:45 a.m.

- **OSHA ETS Mandate Enforcement** – The Federal government has a COVID vaccine mandate in place using OSHA for enforcement. Municipal governments who have over one hundred employees will be required to follow the mandate. The Supreme Court is hearing the case, but until there is a ruling the mandate is in place. The village is not part of the mandate at this time since we do not meet the 100-employee benchmark.
- **Splash Valley Rebate Program** – The Kankakee Valley Park District is requesting that the Village participate with them concerning season passes purchased by residents of Manteno. The village would reimburse the park district the difference for resident and non-resident season pass costs.

- **Property Tax Rebate Program** – Mayor Nugent stated that he had looked at this program initially when the village sold the sewer system. At the time it was decided to cover the garbage fees instead. Several local communities have a program that rebates a portion or all of the village portion of the taxes back to the resident. The proposed program would only be applicable to single-family owner-occupied homes. Rental properties would not qualify. The program would be paid for by using money from the sale of the sewer system. The idea will be researched more for any potential pitfalls, policies and procedures.
- **Month End Financial Reports** – Mr. LaRocque stated that all departments are right in line with their budgets. State revenues continue to come in a little bit higher than expected. A new fund entitled “Capital Improvements Project Fund” will be created. Monies will be taken from the General Fund to fund this area. This fund will show the major products such the new Public Works Facility, Main Street Improvements, etc. The General Fund will be for day-to-day expenses.
- **Misc.:**
  - Public Works Facility – Bid packets have been advertised and furnished by Carlile Architects.
  - Legacy Park Concession Stand – The RFPs for the electrical and HVAC will be received over the next two weeks. Contracts for the building have been received. Materials are being ordered.
  - Police Department Remodel – Contracts have been received.
  - Grant application for the Main Street Improvement Project was filed on January 11, 2022 by Novotny Engineering.
  - The solar light at Maple and Ronnie Gray Drive needs to be looked at. The light seems to be out more than on. Mr. Hanley will investigate.
  - Trustee Martin announced that the American Legion will be having a fundraiser on January 22, 2022 for the Bradley police officers involved in the shooting.

A motion by Mayor Nugent and seconded by Trustee Gesky to adjourn the meeting at 8:16 a.m. Voice vote – all ayes.

*Respectfully submitted by Darla Hurley, Deputy Village Clerk*