

*Village of*  
**Manteno**

MAY 4, 2015



**COMMITTEE OF THE WHOLE**

6:30 P.M.

**BOARD OF TRUSTEES  
REGULAR MEETING**

7:00 P.M.



**PRESIDENT**

**TIMOTHY O. NUGENT**

**VILLAGE CLERK**

ALISA BLANCHETTE

**TRUSTEES**

TIMOTHY BOYCE    TODD CROCKETT  
DIANE DOLE    JOEL GESKY  
SAMUEL J. MARTIN    WENDELL O. PHILLIPS



Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

# **COMMITTEE OF THE WHOLE**

**6:30 P.M.**

**MONDAY, MAY 4, 2015**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA:

- Presentation by Economic Development Resources: Industrial Park TIF Eligibility Study

4. ADJOURNMENT

**MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA**

**MONDAY, MAY 4, 2015 – 7:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

- ❖ Committee of the Whole: April 20, 2015
- ❖ Regular Meeting Minutes: April 20, 2015

6. MOTION TO ADJOURN SEN-DI

**SWEARING IN/OATH OF OFFICE FOR THE NEWLY ELECTED VILLAGE TRUSTEES:**

- **Todd Crockett - Village Trustee**
- **Joel Gesky - Village Trustee**
- **Wendell Phillips - Village Trustee**

7. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen's Registration/Comments

**\*\*\*\*Presiding Officer will recognize those who have signed in\*\*\*\***

8. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT'S REPORT:**

- 1) Presentations
  - TIF Surplus Checks Distribution
- 2) Appointments
  - Committee Appointments – FY 15-16
  - Village Appointments – FY15-16
- 3) New Business on Agenda:
  - Consideration Re: A motion to approve a new Liquor License for Durbin's located at 183 N. Main Street.
  - Consideration Re: A motion to accept the Industrial Park TIF Eligibility Study, place it on file and make available for public inspection.
  - Consideration Re: A motion to authorize Economic Development Resources to complete the Industrial Park TIF Redevelopment Plan.
- 4) Proclamations
- 5) Requests
- 6) Announcements

B) **VILLAGE ADMINISTRATOR'S REPORT:**

- 1) Presentations
- 2) Upcoming Events
  - Second Street Flea Market – May 30<sup>th</sup>; June 27<sup>th</sup>; July 25<sup>th</sup> & August 29<sup>th</sup> 9:00 am – 3 pm.
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Resolution 15-01 – A Resolution for Maintenance of Streets and Highways by Municipality - 2015 MFT Materials Program.
    - Consideration Re: A motion to authorize the Village Administrator to seek bids for the 2015 MFT Street overlay program.
    - Consideration Re: A motion to waive competitive bidding requirements and approve the purchase of a Kubota 60 inch mower from Martin Implement at a cost not to exceed \$12,303.60.
    - Consideration Re: A motion to award the contract for the Street Sign Name project to Lambert Signs at a cost not to exceed \$114,660.00
  - c) Public Works Committee Meeting Report:
  - d) NEXT Public Works Committee Meeting:
    - Tues. - 5/26/15, 7:00 am, Village Hall Conference Room
- 2) **General Government (Trustee Martin)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:
    - Mon. - 5/11/15, 7:00 am, Village Hall Conference Room
- 3) **Public Safety & Health (Trustee Dole)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda: None
  - c) Public Safety & Health Committee Meeting Report:
  - d) NEXT Public Safety & Health Committee Meeting:
    - Wed. - 5/27/15, 7:00 am, Village Hall Conference Room
- 4) **Planning & Zoning (Trustee Crockett)**
  - a) Old Business on Agenda:
  - b) New Business on Agenda:
  - c) Planning & Zoning Committee Meeting Report:
  - d) NEXT Planning & Zoning Committee Meeting:
    - Thurs. 5/21/15, 7:00 am, Village Hall Conference Room
  - e) Plan Commission Report:
  - f) NEXT Plan Commission Meeting:
    - Tues. - 5/12/15, 6:00 pm, Village Board Room

- 5) **Finance (Trustee Gesky)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Consideration Re: A motion to waive competitive bidding requirements and approve the purchase of a 2016 Ford F-350 Truck from Manteno Ford (NJPA pricing) at a cost not to exceed \$29,531.00.
    - Consideration Re: A motion to approve a service contract with Dura-Tech for E-mail services.
    - Consideration Re: A motion to approve a service contract with Webfoot Designs to update village website.
    - Payment of Bills: (\$53,395.67 includes TIF #1 Bills of \$2,475.00)
  - c) Finance Committee Meeting Report:
  - d) NEXT Finance Committee Meeting: 5/14/15
  
- 6) **Properties & Recreation (Trustee Phillips)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda: None
  - c) Properties & Recreation Committee Meeting Report:
  - d) NEXT Properties & Recreation Committee Meeting:
  - e) Parks & Recreation Commission Report:
  - f) NEXT Parks & Recreation Commission Meeting:
    - Wed. - 5/20/15, 7:00 pm, Village Board Room

9. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
  
- ❖ The Chair will identify those items to be **included** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may **request** that any item be **deleted**.
  
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.
  
- A) **OLD BUSINESS:**  
None
  
- B) **NEW BUSINESS:**
  
- \* **1) CONSIDERATION RE:**  
A motion to approve a new Liquor License for Durbin’s located at 183 N. Main Street.
  
- \* **2) CONSIDERATION RE:**  
A motion to accept the Industrial Park TIF Eligibility Study, place it on file and make available for public inspection.
  
- \* **3) CONSIDERATION RE:**  
A motion to authorize Economic Development Resources to complete the Industrial Park TIF Redevelopment Plan.

- \* **4) RESOLUTION 15-01**  
A Resolution for Maintenance of Streets and Highways by Municipality - 2015 MFT Materials Program.
- \* **5) CONSIDERATION RE:**  
A motion to authorize the Village Administrator to seek bids for the 2015 MFT Street Overlay Project.
- C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**
  - \* **1) CONSIDERATION RE:**  
A motion to waive competitive bidding requirements and approve the purchase of a 2016 Ford F-350 Truck from Manteno Ford (NJPA pricing) at a cost not to exceed \$29,531.00.
  - \* **2) CONSIDERATION RE:**  
A motion to waive competitive bidding requirements and approve the purchase of a Kubota 60 inch mower from Martin Implement at a cost not to exceed \$12,303.60.
  - \* **3) CONSIDERATION RE:**  
A motion to award the contract for the Street Sign Name project to Lambert Signs at a cost not to exceed \$114,660.00
  - \* **4) CONSIDERATION RE:**  
A motion to approve a service contract with Dura-Tech for E-mail services.
  - \* **5) CONSIDERATION RE:**  
A motion to approve a service contract with Webfoot Designs to update village website.
- D) **FINANCIAL REPORTS:**
  - \* **1) CONSIDERATION RE:**  
MOTION to approve PAYMENT OF BILLS in the amount of **\$53,395.67** (TIF #1 Bills of \$2,475.00)

**10. COMMENTS**

Comments and additional information of general interest to Village residents.

**11. ADJOURNMENT**

**MEETING SCHEDULE**

<p><b>BOARD &amp; COMMISSION MEETINGS</b>  <b>VILLAGE BOARD ROOM</b>  Village Board: .....1<sup>st</sup> &amp; 3<sup>rd</sup> Mon. 7:00 pm  Plan Commission: .....2<sup>nd</sup> Tues 6:00 pm  Parks &amp; Rec Commission: .....3<sup>rd</sup> Wed, 7:00 pm  Mar, Apr, May, Jun, Jul, Sept.</p>
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<p><b>COMMITTEE MEETINGS</b>  <b>VILLAGE HALL CONFERENCE ROOM</b>  Public Works: .....4<sup>th</sup> Tues, 7:00 am  Gen. Govern: .....2<sup>nd</sup> Mon, 7:00 am  Public Safety: .....4<sup>th</sup> Wed, 7:00 am  Planning &amp; Zoning: .....3<sup>rd</sup> Thurs., 7:00 am  Finance: (Conf. Room).....2<sup>nd</sup> Thurs, 7:00 am  Properties &amp; Rec: .....As needed</p>
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**MANAGER'S MEMO**  
**15-01**

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**DATE: APRIL 30, 2015**  
**TO: PRESIDENT & BOARD OF TRUSTEES**  
**FROM: BERNIE THOMPSON, VILLAGE ADMINISTRATOR**  
**RE: AGENDA ITEMS - MAY 4, 2015**

*Boy*

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**COMMITTEE OF THE WHOLE**  
**6:30 P.M.**

AGENDA:

- Presentation by Economic Development Resources: Industrial Park TIF Eligibility Study

**MANTENO VILLAGE BOARD**  
**REGULAR MEETING AGENDA**  
**7 P.M.**

B) **NEW BUSINESS:**

- \* **1) CONSIDERATION RE: (Mayor Nugent)**  
A motion to approve a new Liquor License for Durbin's located at 183 N. Main Street.
- \* **2) CONSIDERATION RE: (Mayor Nugent)**  
A motion to accept the Industrial Park TIF Eligibility Study, place it on file and make available for public inspection.
- \* **3) CONSIDERATION RE: (Mayor Nugent)**  
A motion to authorize Economic Development Resources to complete the Industrial Park TIF Redevelopment Plan.
- \* **4) RESOLUTION 15-01 (Trustee Boyce)**  
A Resolution for Maintenance of Streets and Highways by Municipality - 2015 MFT Materials Program.

The Village is required to file with the State a resolution setting forth expenditures for the fiscal year for materials purchased and used for street maintenance.

- \* **5) CONSIDERATION RE: (Trustee Boyce)**  
A motion to authorize the Village Administrator to seek bids for the 2015 MFT Street Overlay Project.

This authorizes the Village Administrator to seek bids for the repair of streets and alleys using MFT funds for the upcoming fiscal year. (See list)

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

- \* **1) CONSIDERATION RE: (Trustee Gesky)**  
A motion to waive competitive bidding requirements and approve the purchase of a 2016 Ford F-350 Truck from Manteno Ford (NJPA pricing) at a cost not to exceed \$29,531.00.

Manteno Ford meets the National and State Joint Purchasing for the above vehicle which includes a tool body/box.

- \* **2) CONSIDERATION RE: (Trustee Boyce)**  
A motion to waive competitive bidding requirements and approve the purchase of a Kubota 60 inch mower from Martin Implement at a cost not to exceed \$12,303.60

This is for the purchase of a mower for the WPCC property. It is the standard type mower that is used in the Street and Alley Department.

- \* **3) CONSIDERATION RE: (Trustee Boyce)**  
A motion to award the contract for the Street Sign Name project to Lambert Signs at a cost not to exceed \$114,660.00

The Village advertised for bids for the installation of decorative poles and signs to replace all the street name signs in the Village. The bids were opened in the office of the Clerk on Thursday 04-30-15. Lambert Signs was the lowest qualified bidder. (see attached)

- \* **4) CONSIDERATION RE: (Trustee Gesky)**  
A motion to approve a service contract with Dura-Tech for E-mail services.

The current Village e-mail system is in need of replacement. It is old and outdated and can no longer be supported. The Village conducted RFPs and Dura-Tech was the lowest qualified vendor.

- \* **5) CONSIDERATION RE: (Trustee Gesky)**  
A motion to approve a service contract with Webfoot Designs to update village website.

The Village website was in need of upgrading/replacement. It is old and outdated. The Village conducted RFPs and Webfoot Designs was the lowest qualified vendor.



**INDUSTRIAL PARK**  
Redevelopment Project Area  
Tax Increment Financing (TIF)

**ELIGIBILITY STUDY**

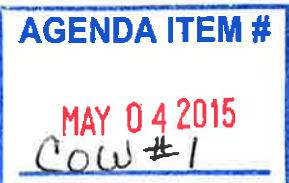
Village of Manteno, Illinois

May 4, 2015

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**EDIR**

Economic Development Resources  
St. Louis, Missouri



## TABLE OF CONTENTS

<b><u>SECTIONS</u></b>	<b><u>PAGE</u></b>
I. Basis for Findings as an Industrial Park Conservation Area .....	1
A. Introduction .....	1
B. Statutory Qualifications .....	1
C. Investigation and Analysis of Blighting Factors .....	4
D. Analysis of Conditions in the Area .....	5
E. Review of the Qualifications of the Area .....	5
II. Summary of Findings.....	13

<b><u>EXHIBITS</u></b>	<b><u>FOLLOWING PAGE</u></b>
A. Boundary Map .....	1
B. Existing Land Use .....	5

<b><u>TABLES</u></b>	<b><u>FOLLOWING PAGE</u></b>
1. Local and National Unemployment Rates .....	6
2. Change in Equalized Assessed Value (2009 – 2014) .....	12

## SECTION I

### BASIS FOR FINDING AS AN INDUSTRIAL PARK CONSERVATION AREA

#### A. Introduction

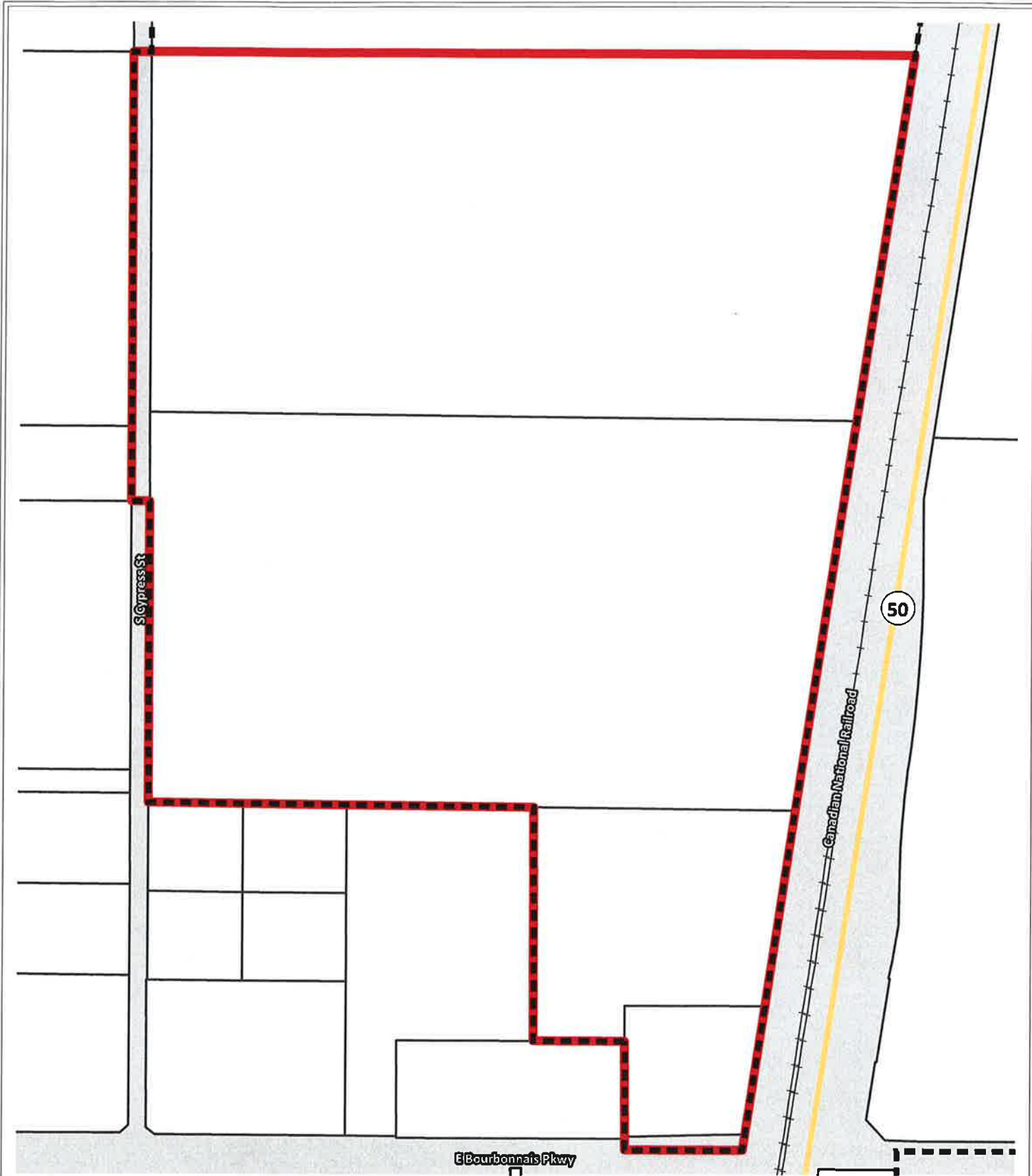
A Redevelopment Project Area, according to the Tax Increment Allocation Redevelopment Act (the "Act"; 65 ILCS 5/11-74.4-1 et. seq.), is that area designated by a municipality (City, Village, or incorporated town) in which the finding is made that there exist conditions which cause the area to be classified as a "blighted area", "conservation area", combination of "blighted" and "conservation" areas, or an "Industrial park conservation area". The proposed Industrial Park Redevelopment Project Area (the "Area") contains three undeveloped parcels and one improved parcel within, or anticipated to be annexed into, the Village of Manteno (the "Village"). The position of the approximately 180 acre Area is illustrated on **Exhibit A - Boundary Map**. The Area is generally bounded on the north by the north property line of parcel 03-02-33-100-003, on the east by the Canadian National Railroad, on the south by E. Bourbonnais Pkwy., and the west by S. Cypress St.

The properties reviewed for this Study have been found to meet the eligibility requirements as an "Industrial park conservation area" as found in the Act. The criteria and the individual factors that were utilized in conducting the evaluation of the physical conditions in the Area are outlined below.




#### B. Statutory Qualifications

##### 1. Eligibility of a Blighted Area

"Blighted area" means any improved or vacant area within the boundaries of a redevelopment project area located within the territorial limits of the municipality where, if improved, industrial, commercial, and residential buildings or improvements are detrimental to the public safety, health, or welfare because of a combination of 5 or more of the following factors, each of which is (i) present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the improved part of the redevelopment project area: dilapidation; obsolescence; deterioration; presence of structures below minimum code standards; illegal use of individual structures; excessive vacancies; lack of ventilation, light, or sanitary facilities; inadequate utilities; excessive land coverage and overcrowding of structures and community facilities; deleterious land use or layout; environmental clean-up; lack of community planning, the total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated or is increasing at an annual rate that is less than the balance of the municipality for 3 of the last 5 calendar years for which information is available or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United



Industrial Park Redevelopment Project Area  
 Tax Increment Financing Eligibility Study  
 Village of Manteno, Illinois

-  Municipal Boundary
-  Area Boundary
-  Parcel



0 500 1,000  
 Feet

## EXHIBIT A Boundary Map

States Department of Labor or successor agency for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated. If vacant, the sound growth of the redevelopment project area is impaired by a combination of 2 or more of the following factors, each of which is (i) present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the vacant part of the redevelopment project area to which it pertains: obsolete platting of vacant land that results in parcels of limited or narrow size or configurations of parcels of irregular size or shape that would be difficult to develop on a planned basis and in a manner compatible with contemporary standards and requirements, or platting that failed to create rights-of-ways for streets or alleys or that created inadequate right-of-way widths for streets, alleys, or other public rights-of-way or that omitted easements for public utilities; diversity of ownership of parcels of vacant land sufficient in number to retard or impede the ability to assemble the land for development; tax and special assessment delinquencies exist or the property has been the subject of tax sales under the Property Tax Code within the last 5 years; deterioration of structures or site improvements in neighboring areas adjacent to the vacant land; the area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the redevelopment project area; the total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated or is increasing at an annual rate that is less than the balance of the municipality for 3 of the last 5 calendar years for which information is available or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated. Or, if vacant, the sound growth of the redevelopment project area is impaired by one of the following factors that (i) is present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) is reasonably distributed throughout the vacant part of the redevelopment project area to which it pertains: the area consists of one or more unused quarries, mines, or strip mine ponds; the area consists of unused rail yards, rail tracks, or railroad rights-of-way; the area, prior to its designation, is subject to (i) chronic flooding that adversely impacts on real property in the area as certified by a registered professional engineer or appropriate regulatory agency or (ii) surface water that discharges from all or a part of the area and contributes to flooding within the same watershed, but only if the redevelopment project provides for facilities or improvements to contribute to the alleviation of all or part of the flooding; the area consists of an unused or illegal disposal site containing earth, stone, building debris, or similar materials that were removed from construction, demolition, excavation, or dredge sites; prior to November 1, 1999,

the area is not less than 50 nor more than 100 acres and 75% of which is vacant (notwithstanding that the area has been used for commercial agricultural purposes within 5 years prior to the designation of the redevelopment project area), and the area meets at least one of the factors itemized in paragraph (1) of this subsection, the area has been designated as a town or village center by ordinance or comprehensive plan adopted prior to January 1, 1982, and the area has not been developed for that designated purpose; the area qualified as a blighted improved area immediately prior to becoming vacant, unless there has been substantial private investment in the immediately surrounding area.

## **2. Eligibility of a Conservation Area**

A conservation area means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area but because of a combination of 3 or more of the following factors is detrimental to the public safety, health, morals or welfare and such an area may become a blighted area: dilapidation; obsolescence; deterioration; presence of structures below minimum code standards; illegal use of individual structures; excessive vacancies; lack of ventilation, light, or sanitary facilities; inadequate utilities; excessive land coverage and overcrowding of structures and community facilities; deleterious land use or layout; lack of community planning; the area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the redevelopment project area; the total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years for which information is available or is increasing at an annual rate that is less than the balance of the municipality for 3 of the last 5 calendar years for which information is available or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for 3 of the last 5 calendar years for which information is available.

## **3. Eligibility of an Industrial Park Conservation Area**

"Industrial park conservation area" means an area within the boundaries of a redevelopment project area located within the territorial limits of a municipality that is a labor surplus municipality or within 1½ miles of the territorial limits of a municipality that is a labor surplus municipality if the area is annexed to the municipality; which area is zoned as industrial no later than at the time the municipality by ordinance designates the redevelopment project area, and which area includes both vacant land suitable for use as an industrial park and a blighted area or conservation area contiguous to such vacant land.

### **C. Investigation and Analysis of Blighting Factors**

In determining whether or not the Area meets the eligibility requirements of the Act, various methods of research and field surveys were utilized. These included:

1. Review of the national and Kankakee County unemployment rates through the Bureau of Labor Statistics ([www.bls.org](http://www.bls.org)) to determine if the Village qualifies as a "labor surplus municipality";
2. Contacts with individuals knowledgeable as to conditions and history of, and within, this portion of the Village; including: age of buildings and site improvements; development patterns; and real estate matters and related items. Existing information related to public utilities in this portion of the Village was also reviewed, as was information regarding the Village on file with Kankakee County and Manteno Township.
3. Research of the condition of site improvements, streets, utilities, etc. within the Area;
4. On-site field examination of the conditions within the Area by the staff of Economic Development Resources L.L.C.;
5. Use of the definitions of the factors enumerated in Sections B. 1, 2, and 3, (above) found in 65 ILCS/5-11-74.4-3 et seq.;
6. Review of the findings and determinations established by the Illinois General Assembly in establishing tax increment financing. These include:
  - i. There exists in many Illinois municipalities, areas that are blighted or conservation areas, within the meaning of the TIF statute;
  - ii. The eradication of blighted areas and the treatment of conservation areas by redevelopment projects are essential to the public interest;
  - iii. In order to promote and protect the health, safety, morals and welfare of the public, blighted conditions need to be eradicated and conservation measures instituted; and,
  - iv. To remove and alleviate adverse conditions, it is necessary to encourage private investment by the creation of redevelopment project areas.

To ensure that the exercise of these powers is proper and in the public interest, the Act also specifies certain requirements that must be met before a municipality can proceed with implementing a redevelopment project. To this end, the Village has prepared an analysis of the eligibility of the Area for tax increment financing.

#### **D. Analysis of Conditions in the Area**

In making the determination of eligibility of the Area for tax increment financing, the Village must qualify as a "labor surplus municipality". Such a designation can be given for a municipality in which, at any time during the 6 months before the municipality by ordinance designates an industrial park conservation area, the unemployment rate was over 6% and was also 100% or more of the national average unemployment rate for that same time as published in the United States Department of Labor Bureau of Labor Statistics publication entitled "The Employment Situation" or its successor publication. If unemployment rate statistics for the municipality are not available, the unemployment rate in the municipality shall be deemed to be the same as the unemployment rate in the principal county in which the municipality is located. The Area must also be zoned as industrial no later than at the time the Village by ordinance designates the Area, and the Area must include both vacant land suitable for use as an industrial park and a blighted area or conservation area contiguous to such vacant land.

For an improved blighted area, five or more statutory "factors" must be present, with that presence documented to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and reasonably distributed throughout the improved part of the area. For a vacant blighted area, the factors must be present, with that presence documented to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act, and reasonably distributed throughout the vacant part of the area to which it pertains. For a conservation area, the area must be improved and 50% or more of the structures in the Area must be at least 35 years of age and three such factors must be present.

The findings, outlined below, demonstrate that the Area is an "Industrial park conservation area" as defined in the Act.

#### **E. Review of Qualifications of the Area**

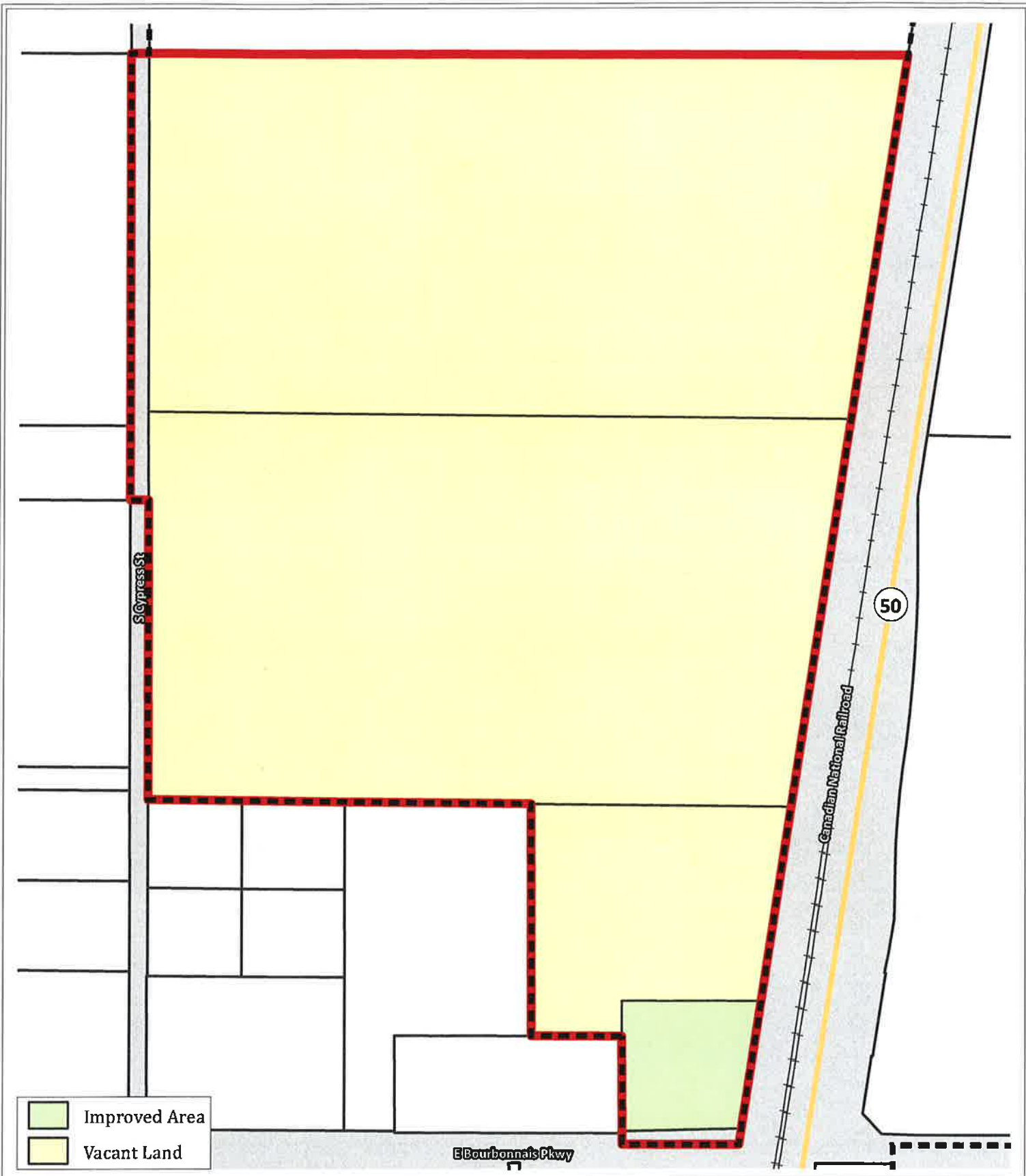
The Area is located on the south side of the Village of Manteno, just west of the intersection of State Route 50 and E. Bourbonnais Pkwy. The 180-acre Area consists of four parcels, three of which are vacant and undeveloped, and one is improved (see **Exhibit B – Existing Land Use**).

The improved parcel (the "Improved Area") includes a total of five structures at 1349 E. Bourbonnais Pkwy., including an office building, a two story building, two office trailers and a control booth.




##### **1. As an "Industrial Park Conservation Area"**

An "Industrial park conservation area" is an area within the boundaries of a redevelopment project area located within the territorial limits of a municipality that is a labor surplus municipality or within 1½ miles of the territorial limits of a municipality that is a labor surplus municipality if the area is annexed to the municipality; which area is zoned as industrial no





Industrial Park Redevelopment Project Area  
 Tax Increment Financing Eligibility Study  
 Village of Manteno, Illinois

-  Municipal Boundary
-  Area Boundary
-  Parcel



## EXHIBIT B Existing Land Use



later than at the time the municipality by ordinance designates the redevelopment project area, and which area includes both vacant land suitable for use as an industrial park and a blighted area or conservation area contiguous to such vacant land.

- **Labor Surplus Municipality:**

**Labor Surplus Municipality means a municipality in which, at any time during the 6 months before the municipality by ordinance designates an industrial park conservation area, the unemployment rate was over 6% and was also 100% or more of the national average unemployment rate for that same time as published in the United States Department of Labor Bureau of Labor Statistics publication entitled "The Employment Situation" or its successor publication. If unemployment rate statistics for the municipality are not available, the unemployment rate in the municipality shall be deemed to be the same as the unemployment rate in the principal county in which the municipality is located;**

The Village is a "labor surplus municipality", as defined in the Act. Data provided by the United States Bureau of Labor Statistics ([www.bls.gov](http://www.bls.gov)) shows that in February 2015, the unemployment rate for Kankakee County was 7.2%. This number is over 6% and is also 100% or more of the national average unemployment rate of 5.8% for the same month (see **Table 1 – Local and National Unemployment Rates**). Unemployment rate statistics are not available for the Village, so the unemployment rate used for the Village is the same as the unemployment rate for Kankakee County, the principal County in which the Village is located. These statistics for February 2015 demonstrate that the Village qualifies as a "labor surplus municipality."

**F. Review of Qualifications for the Improved Area:**

**1. As a "Blighted Area"**

An improved area may be found to be a "Blighted area" where industrial, commercial, and residential buildings or improvements are detrimental to the public safety, health, or welfare because of a combination of five or more of the following factors, each of which is (i) present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the improved part of the Area. Such factors include:

- **Dilapidation:**

**An advanced state of disrepair or neglect of necessary repairs to the primary structural components of buildings or improvements in such a combination that a documented building condition analysis determines that major repair is required or the defects are so serious and so extensive that the buildings must be removed;**

This factor was not found.

**TABLE 1**

**INDUSTRIAL PARK REDEVELOPMENT PROJECT AREA  
TAX INCREMENT FINANCING ELIGIBILITY STUDY  
LABOR SURPLUS MUNICIPALITY**

**LOCAL AND NATIONAL UNEMPLOYMENT RATES**

<b>Month</b>	<b>Kankakee County</b>	<b>National Rate</b>
February 2015	<b>7.2%</b>	5.8%
January 2015	<b>7.9%</b>	6.1%
December 2014	<b>7.2%</b>	5.4%
November 2014	<b>7.4%</b>	5.5%
October 2014	<b>7.2%</b>	5.5%
September 2014	<b>7.4%</b>	5.7%
August 2014	<b>8.5%</b>	6.3%

Note: **BOLD** represents the months where the local unemployment rate was over 6% and was also 100% or more of the national average unemployment rate for that same time.

**Sources:**

- **United States Bureau of Labor Statistics ([www.bls.gov](http://www.bls.gov))**

- **Obsolescence:**

**The condition or process of falling into disuse. Structures have become ill-suited for the original use;**

Obsolescence is evident at three of the five structures (60%) in the Improved Area, including the two story building and two office trailers at 1349 E Bourbonnais Pkwy., which have all been vacant for at least one year; these three structures have fallen into disuse and have become ill-suited for the original use.

- **Deterioration:**

**With respect to buildings, defects including, but not limited to, major defects in the secondary building components such as doors, windows, porches, gutters and downspouts, and fascia. With respect to surface improvements, that the condition of roadways, alleys, curbs, gutters, sidewalks, off-street parking, and surface storage areas evidence deterioration, including, but not limited to, surface cracking, crumbling, potholes, depressions, loose paving material, and weeds protruding through paved surfaces;**

The field survey of building and site conditions found that three of the five buildings (60%) in the Improved Area had major defects in their secondary, and in some instances, their primary, building components. The field survey found rotted, cracked, missing, broken, leaking and rusted gutters, downspouts, fascia, soffits, walls, windows and door frames. Examples of this condition include, but are not limited to:

- the two story building at 1349 E. Bourbonnais Pkwy. is missing roofing shingles, creating water damage to the wood sheathing beneath; gutters and downspouts are lacking on the west and east sides of the building, causing water to flow off the roof and penetrate the siding, trim, windows, doors, and foundation; protective siding is missing from the second floor walls, exposing building components underneath; the second level balcony's wood floor is rotted and visibly deteriorating; the second level balcony is missing guardrails in multiple places; the metal stairs on the east side of the building are rusted; the wood trim around the garage door on the south side of the building is rotted throughout; secondary metal building components such as window and door frames are rusting; exposed wiring is found on all four sides of the building; there are several holes in the building from utility connections, open to the elements; and the exterior cinderblock walls and foundation are cracked and crumbling;
- the two trailers present in the southeast corner of 1349 E. Bourbonnais Pkwy. both lack gutters and downspouts, allowing water to flow off the roof uncontrolled to penetrate the siding, trim, windows, and doors; protective siding is missing in several places, exposing the vulnerable building sub-structures to water damage; window elements are dented and rusted, with broken glass and ripped screening;

wooden door frames on both trailers are rotted throughout; windows and doors are open on both trailers, allowing weather elements and feral animals inside; exterior walls have visible holes allowing access to the interior of the trailers; there are no stairs present to access either trailers' doors; and all the undercarriage tires are flat and in some instances wheels and tires are missing completely;

Deterioration in surface improvements was also identified in the Improved Area, as shown in the overgrown gravel, crumbling pavement, depressions and potholes in the concrete and/or gravel of the parking lot, driveway, storage areas and public rights-of-way (some with protruding weeds, grass, metal rebar, and unprotected utility connections). There are also numerous rotting and decaying wood building components strewn throughout the Improved Area.

- **Presence of Structures below Minimum Code:**

**All structures that do not meet the standards of zoning, subdivision, building, fire, and other governmental codes applicable to property, but not including housing and property maintenance codes;**

Field research and information provided by Village officials showed that all five structures (100%) in the Improved Area were below minimum code standards. Examples of this condition include, but are not limited to:

- None of the structures in the Improved Area displayed address numbers, violating Village building code Section 8-1-10 "Address Numbers";
- The exterior of the main office building at 1349 E. Bourbonnais Pkwy. is sided entirely with metal lap siding, which is a prohibited material, violating Village building code Section 8-1-14(D) "Exterior Wall Covering Materials";
- There are two primary buildings located on parcel 03-02-33-300-008, violating Village zoning code Section 9-3-1 "Lots (C) Number of Buildings on a Lot"; and,
- Data provided by Kankakee County shows that three structures in the Improved Area are located partially or completely within the public right-of-way of E. Bourbonnais Pkwy., which violates the Village setback requirements found in Village zoning code Section 9-3-2 "Open Space on Lots: (D) Required Setbacks".

- **Illegal Use of Individual Structures:**

**The use of structures in violation of applicable federal, State, or local laws, exclusive of those applicable to the presence of structures below minimum code standards;**

This factor was not found.

- **Excessive Vacancies:**

**The presence of buildings that are unoccupied or under-utilized and that represent an adverse influence on the area because of the frequency, extent, or duration of the vacancies;**

Three of the five buildings (60%) in the Improved Area are completely vacant, including the two story building (vacated in 2014) and the two trailers (vacated in 2014). These vacant buildings are, by definition, unoccupied and under-utilized and so are an adverse influence on the area because of the extent of the vacancies.

- **Lack of Ventilation, Light, or Sanitary Facilities:**

**The absence of adequate ventilation for light or air circulation in spaces or rooms without windows, or that require the removal of dust, odor, gas, smoke, or other noxious airborne materials. Inadequate natural light and ventilation means the absence of skylights or windows for interior spaces or rooms and improper window sizes and amounts by room area to window area ratios. Inadequate sanitary facilities refers to the absence or inadequacy of garbage storage and enclosure, bathroom facilities, hot water and kitchens, and structural inadequacies preventing ingress and egress to and from all rooms and units within a building;**

Field research identified inadequate sanitary facilities present in the Improved Area. Examples include the inadequacy of garbage storage and enclosures, as shown in the unenclosed and easily accessed open storage of miscellaneous debris throughout the Improved Area (including rubber mats, plastic storage bins, scrap metal, PVC and metal piping, plastic buckets, used waste tires, bathroom fixtures, 55-gallon petroleum barrels and wooden pallets).

- **Inadequate Utilities:**

**Underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines, and gas, telephone, and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the redevelopment project area, (ii) deteriorated, antiquated, obsolete, or in disrepair, or (iii) lacking within the redevelopment project area;**

Information provided by both Village and County officials shows that there are no storm water sewers, sanitary sewers or water mains in the Improved Area. This lack of any utilities demonstrates inadequate utilities as found in the Act.

- **Excessive Land Coverage and Overcrowding of Structures and Community Facilities:**

**The over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as one exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking, or inadequate provision for loading and service;**

Data provided by Kankakee County shows that three structures in the Improved Area are located partially or completely within the public right-of-way of E. Bourbonnais Pkwy., and are improperly situated on parcel 03-02-33-300-008. Further, there are five buildings on this parcel. The improper situation and number of buildings in the Improved Area exhibits insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, and inadequate provision for loading and service.

- **Deleterious land use or layout:**

**The existence of incompatible land-use relationships, buildings occupied by inappropriate mixed-uses, or uses considered to be noxious, offensive, or unsuitable for the surrounding area;**

This factor was not found.

- **Environmental clean-up:**

**The proposed redevelopment project area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the redevelopment project area;**

This factor was not found.

- **Lack of community planning:**

**The proposed redevelopment project area was developed prior to or without the benefit or guidance of a community plan. This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan or that the plan was not followed at the time of the area's development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape and size to meet contemporary development standards, or other evidence demonstrating an absence of effective community planning.**

The first comprehensive plan for the Village of Manteno was completed in 1998. However, the properties within the Improved Area were not part of the Village of Manteno in 1998. The first comprehensive plan for Kankakee County was completed in 1973. Three of the five structures (60%) within the Improved Area were developed prior to the 1998 Manteno Comprehensive Plan.

There are no sidewalks along E. Bourbonnais Pkwy., forcing pedestrians to walk in active driving lanes or in abutting properties. Further, E. Bourbonnais Pkwy. lacks curb and gutter, causing all storm water within this roadway to drain off the pavement and into the abutting properties. The absence of any sidewalks or curb and gutter demonstrates a lack of community planning in the Improved Area.

The Improved Area contains 150 feet of uncontrolled ingress/egress along E. Bourbonnais Pkwy., a roadway used in part by commercial truck traffic. Contemporary development standards require designated driveways for ingress and egress, rather than unrestricted open access, especially in locations shared by passenger and commercial/industrial vehicles.

Three of the five structures (60%) in the Improved Area are located either partially or fully in the existing public right-of-way (one sits on the parcel line), demonstrating a lack of community planning in the Improved Area.

Lighting, and its location in the Improved Area, also demonstrates a lack of community planning. During site visits in March 2015, there were noticeable areas within the Improved Area which had little, or no, measurable light (as identified by measuring light levels throughout the Improved Area) resulting in portions of the Improved Area having levels of illumination below that recommended by the Illuminating Engineering Society of North America (IESNA) and the Occupational Safety and Health Administration (OSHA). These areas include those surrounding the five structures as well as those areas around rock and dirt piles within the Improved Area.



- **Lack of Growth in Equalized Assessed Value:**

**The total equalized assessed value of the proposed redevelopment project area has declined for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated or is increasing at an annual rate that is less than the balance of the municipality for 3 of the last 5 calendar years for which information is available or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for 3 of the last 5 calendar years prior to the year in which the redevelopment project area is designated;**

**Table 2 - Change in Equalized Assessed Value 2009 - 2014 (Improved Area)** shows that the total equalized assessed value of the Improved Area is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United State Department of Labor for four of the last five calendar years prior to the year in which the Area is designated.

**TABLE 2**  
**CHANGE IN EQUALIZED ASSESSED VALUE 2009-2014**

<b>Time Frame</b>	<b>Improved Area</b>	<b>Consumer Price Index (CPI)</b>
Between 2009 and 2010	4.00%	1.64%
Between 2010 and 2011	<b>0.00%</b>	<b>3.16%</b>
Between 2011 and 2012	<b>0.00%</b>	<b>2.07%</b>
Between 2012 and 2013	<b>0.00%</b>	<b>1.46%</b>
Between 2013 and 2014	<b>-44.38%</b>	<b>1.47%</b>

Note: **BOLD** represents the Time Frame where the total equalized assessed value of the Improved Area is increasing at an annual rate that is less than the CPI.

**Sources:**

- Kankakee County Assessor
- United States Bureau of Labor Statistics

## SECTION II

### SUMMARY

This portion of the Village of Manteno is eligible as an “Industrial park conservation area” due to the fact that the Village is a “labor surplus municipality”, as defined in the Act, and includes both vacant land suitable for use as an industrial park, and a blighted area contiguous to such vacant land.

The 174 acres of vacant land within the Area are suitable for use as an industrial park, given the location of such land adjacent to interstates and major arterial roadways (Interstate 57 and State Route 50) as well as the abutting Canadian National Railroad.

In order for a municipality to qualify as a “labor surplus municipality”, that municipality’s unemployment rate must be over 6% and 100% or greater than that of the national average unemployment rate. If unemployment rate statistics for the municipality are not available, the unemployment rate in the municipality shall be deemed to be the same as the unemployment rate in the principal county in which the municipality is located. For Kankakee County, the principal County in which the Village is located, the unemployment rate for February 2015 was 7.2%; this number is over 6%, and is 100% or greater than the national average unemployment rate of 5.8% for the same month.

The Area also contains one improved parcel contiguous to the vacant land. The parcel is a “blighted area” as defined in the Act, due to the fact the industrial, commercial and residential buildings and improvements are detrimental to the public safety and health because of the combination of nine blighting factors (obsolescence; deterioration; structures below minimum code; excessive vacancies; lack of ventilation, light or sanitary facilities; inadequate utilities; excessive land coverage; lack of community planning; lack of growth in equalized assessed value), each of which is present to a meaningful extent, clearly present within the intent of the Act, and reasonably distributed throughout the improved part of the Area.



Economic Development Resources  
200 South Hanley Road  
Suite #601  
St. Louis, Missouri 63105



**DRAFT**

**Village of Manteno  
Committee of the Whole  
April 20, 2015  
6:30 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent  
Trustee Wendell Phillips  
Trustee Samuel Martin  
Trustee Diane Dole  
Trustee Joel Gesky

**Absent:**

Trustee Timothy Boyce  
Trustee Todd Crockett

**Also present:**

Janice Schulteis: Resource/Personnel Manager  
Chris LaRocque: Director of Building/Zoning  
Brian O'Keefe: Superintendent of Public Works  
Joe Cainkar: Village Attorney  
Jim Hanly: Supervisor Streets and Alley

**Press Present:**

Mayor Nugent opened the Public Hearing at 6:30pm. Trustees Dole, Martin, Gesky, and Phillips were in attendance. Trustees Boyce and Crockett were absent. There was no public present. Janice Schulteis went over the Budget for the FY beginning May 1, 2015-April 30,2016. The General Fund savings will be used to support Legacy Park and Community Events. The Sewer Fund will be used for WPCC equipment and projects. There are some big WPCC projects in line for this year's budget.

Trustee Crockett in at 6:40.

There are possible cuts in the budget depending on what Governor Rauner cuts from municipalities. The Village will wait on some action until hearing further information from the state hopefully in August or September. A replacement police officer is in the budget but the Village won't hire until hear from the Governor regarding revenue cuts.

Motion by Dole, seconded by Phillips to close the public hearing at 6:45. Motion approved 5-0. Trustee Boyce was absent.

The Village is proposing the possibility of annexing some property and establishing a new TIF #3 district at the 6000 interchange. The property owners (Dietrich property and KVCC asphalt plant) would expand the sewer and water to entice industrial business use. The TIF district would reimburse them. The school district was agreeable to establishing this new TIF. Further discussions will continue in the future regarding the establishment of this new TIF District.

Meeting was adjourned at 6:58 pm.

*Minutes respectfully submitted by Alisa Blanchette, Village Clerk.*

**DRAFT**

**Village of Manteno  
Board Meeting  
April 20, 2015  
7:00 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent  
Trustee Joel Gesky  
Trustee Wendell Phillips  
Trustee Samuel Martin  
Trustee Todd Crockett  
Trustee Diane Dole

**Absent:**

Trustee Timothy Boyce

**Also present:**

Chris LaRocque: Director of Building and Zoning  
Joe Cainkar: Village Attorney  
Janice Schulteis: Resource/Personnel Manager  
Brian O'Keefe: Superintendent of Public Works  
Jim Hanley: Supervisor Streets and Alley

**Press Present:**

Andrew Kriz: Russell Publications

The meeting was called to order by the President, and upon the roll call being called, Timothy Nugent, led those present in the Pledge of Allegiance.

Motion by Phillips, seconded by Dole, to waive the reading of the minutes and approve the Regular Meeting minutes from April 6, 2015. Motion approved. Trustees Dole, Martin, Gesky, and Phillips voted aye. Trustee Crockett abstained. Trustee Boyce was absent.

**Public Participation:**

None

**Reports of Village Officials:**

**Village President's Report: Tim Nugent**

- Congratulations to Trustee Gesky, Trustee Phillips and Trustee Crockett on their re-election.
- Brian O'Keefe resigned from the Village to take a position at Aqua Illinois as a distribution manager. The Village is sad to see you go but wishes you good luck at Aqua. Jim Hanley was assistant to Brian and effective May 1 will be the new Superintendent of Public Works. Ads will be running to seek a supervisor of Public Works to replace Jim.
- Saturday at the Village clean-up day there were 70-75 volunteers cleaning up garbage and trash around the Village. Appreciate all the businesses that donated and residents that helped.
- Consideration re: A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 15-16 as submitted by the Village Clerk. (B-#1)
- Resolution 14-30: An Inducement Resolution in relation to establishing a proposed Tax Increment Financing district consisting of approximately 200 total acres. (B#7)

- Ordinance 14-52: An ordinance establishing a Special Tax Allocation Fund for the area subject to Resolution 14-30. (B-#8)
- Ordinance 14-53: An ordinance authorizing the establishment of the proposed Tax Increment Financing District "Interested Parties" Registries and adopting registration rules for such registry. (B-#9)
- The Mayor explained that this just starts the process of establishing a new TIF district. The TIF would not be finalized until September. More discussions will be coming.
- Mayor Nugent read a proclamation that April 2015 is sexual assault awareness month.

**Village Administrator's Report: (Acting) Bernie Thompson**

- None- Absent.

**Committee Reports:**

**Public Works and Utilities- Boyce**

- Absent. Trustee Crockett read. Resolution 14-29: A Resolution for maintenance of streets and highways by municipality -2015 MFT Materials Program(B-#6)
- Consideration re: Motion to award the bid for the Slip Lining Project to Hoerr Construction, Peoria, IL at a cost not to exceed \$158,558.00. (C-#2)
- Consideration re: Motion to award the contract for the WPCC Lab Roof to Marty Worby Contracting at a cost not to exceed \$65,720.00. (C-#3)
- The next Public Works meeting will be April 28 at 7 am.

**General Government- Martin**

- Consideration re: Motion to renew the contract for Employee Health Insurance benefits with United Health Care for the period May 1, 2015 through April 30, 2016. This is just a continuation of health care coverage. (C-#4)
- The next General Government meeting will be May 11 at 7 am.

**Public Safety and Health- Dole**

- The next Sr. Safety meeting will be April 21. The program will be on self-defense with a presentation by Eric McElroy from Relentless.
- Sr. Defensive Driving classes will be April 28 and April 29 from 8-12.
- Annual Registration for golf carts is coming up Saturday, May 9 at the police station from 8-11. \$25 fee
- Nice weather- be cautious of kids and walkers.
- Farmers market starts Thursday May 7 from 4-7.
- The next Public Safety Meeting is cancelled.

**Planning and Zoning- Crockett**

- Consideration re: Motion to award the contract for demolition of 84 W Second to Holland Excavating, Inc of Wilmington, Illinois, at a cost not to exceed \$5,950.00. (C-#1)
- Ordinance 14-54: An Ordinance granting a variance from Title 9, Zoning, Chapter 13, Signs, Article 14 (B)2, commercial districts, ground signs for the property known as 110 Marquette Place south, Manteno, Illinois. This is for a new ground sign for Municipal Bank. This was approved by the Planning Commission. (B-#10)
- The next Planning and Zoning Commission meeting is May 12 at 6 pm.
- The next Planning and Zoning Committee Meeting will be May 21 at 7 am.

**Finance-Gesky**

- Ordinance 14-50: An Ordinance to reallocate amounts within Funds between departments and utilize additional amounts from Fund Balance for FY 2014-2015 Budget. (B-#2)



- Ordinance 14-51: An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2015-April 30, 2016. This is a balanced budget with contingencies in place if the state cuts funding. (B-#3)
- Resolution 14-27: A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1.
- Resolution 14-28: A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #2. (B-#5)
- Payment of the bills in the amount of \$248,594.24 (TIF #1 Bills of \$99,989.22 ) (D-#1)
- The next Finance meeting scheduled for May 14, 2015 at 7 am.

**Properties and Recreation-Phillips**

- Just a reminder to residents that motorized vehicles are not allowed in the parks.
- The next Properties and Recreation meeting will be May 20 at 7 pm.

Mayor Nugent read the items to be included on the Consent Agenda:

**Old Business: (A)**

1. None

**New Business: (B)**

1. Consideration re: A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 15-16 as submitted by the Village Clerk.
2. Ordinance 14-50: An Ordinance to reallocate amounts within Funds between departments and utilize additional amounts from Fund Balances for FY 2014-2015 Budget.
3. Ordinance 14-51: An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2015-April 30, 2016.
4. Resolution 14-27: A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1.
5. Resolution 14-28: A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #2.
6. Resolution 14-29: A Resolution for Maintenance of Streets and Highways by Municipality-2015 MFT Materials Program.
7. Resolution 14-30: An Inducement Resolution in relation to establishing a proposed Tax Increment Financing district consisting of approximately 200 total acres.
8. Ordinance 14-52: An Ordinance establishing a Special Tax allocation Fund for the area subject to Resolution 14-30.
9. Ordinance 14-53: An Ordinance authorizing the establishment of the proposed Tax Increment Financing District "Interested Parties" Registries and adopting registration rules for such Registry.
10. Ordinance 14-54: An Ordinance granting a variance from Title 9 Zoning, Chapter 13, Signs, Article 14 (B) 1 and 14 (B)2, Commercial Districts, Ground Signs, for the property known as 110 Marquette Place south, Manteno, Illinois.

**Awarding of Bids and Authorization to Purchase: (C)**

1. Consideration re: Motion to award the contract for demolition of 84 W Second St. to Holland Excavating, Inc of Wilmington, Illinois, at a cost not to exceed \$5,950.00
2. Consideration re: Motion to award the bid for the Slip Lining Project to Hoerr Construction, Peoria, IL at a cost not to exceed \$58,558.00.



Application for Village of Manteno
Liquor License

The undersigned hereby make(s) application for the issuance of a Village retailer's license for the sale of alcoholic liquor for the term beginning May 1, 2015 and ending April 30, 2016, and hereby certifies to the following facts:

1) Applicants full name: DURBIN'S OF MANTENO
(If partnership or corporation give names of ALL owners of more than 5%)

Name under which business is to be conducted:

DURBIN'S

\*\*Name how it should appear on the Liquor License:

DURBIN'S

2) Location of place of business for which license is sought:

183 N MAIN ST.

EXACT ADDRESS BY STREET AND NUMBER

Business Phone #: 708-878-2675 Email Address: TOMMIE.22@COMCAST.NET

3) State Principal kinds of business: RESTAURANT

4) Class of license applied for (circle one) Class A Class B Class C Class D
Class O (only w/class A)

5) Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant?

YES

If so, are premises:

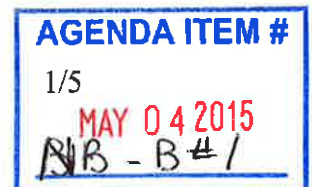
A. Maintained and held out to the public as a place where meals are actually and regularly served? YES

B. Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food?

YES

6) Does applicant own premises for which this license is sought? NO

7) Has applicant a lease on such premises covering the full period for which the license is sought? YES If so, attach a copy.



- 8) Is applicant licensed as a food dispenser? YES
- 9) Is the location of applicant's business for which license is sought within 100 feet property line to property line, of any school, hospital, home for aged or indigent persons or for veterans, their wives or children, or any military or naval station, or 100 feet building to building from a church? NO
- 10) Is any law enforcing public official, mayor, trustee, member of a Village commission, or any president or member of a county board directly interested in the business for which this license is sought? NO
- 11) Has any manufacturer, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days), or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business? NO
- 12) Is the applicant or any affiliate, associate, subsidiary, officer, director or any other agent engaged in the manufacture of alcoholic liquors? NO

If so, at what locations? \_\_\_\_\_

- 13) Is the applicant engaged in the business of an importing distributor or distributor of alcoholic liquors? NO

If so, at what locations? \_\_\_\_\_

- 14) Will the business be conducted by a manager or agent? NO  
If so, give the name and residence address of such manager or agent:

\_\_\_\_\_  
NAME

\_\_\_\_\_  
ADDRESS

**INDIVIDUAL APPLICANT:**

- a) Name THOMAS M'CAULIFFE
- b) Date of Birth [REDACTED]
- c) Residence Address [REDACTED]
- d) Telephone Number 708-878-2675

- e) Place of Birth CHICAGO IL.
- f) Are you a citizen of the United States? YES
- g) If a naturalized citizen, when naturalized? (month/day/year) \_\_\_\_\_
- h) Have you ever been convicted of any felony under any Federal or State law?  
Yes \_\_\_\_\_ No
- i) If "Yes" give date and offense \_\_\_\_\_
- j) Have you ever been convicted of being the keeper of a house of ill fame; or of pandering or other crime or misdemeanor opposed to decency and morality? NO
- k) If "Yes" give dates and state offense \_\_\_\_\_
- l) Have you ever been convicted of a violation of a Federal or State Liquor law since February 1, 1934? Yes \_\_\_\_\_ No
- m) If "Yes", give dates and state offense \_\_\_\_\_
- n) Has any license previously issued to you by local authorities, State or Federal been revoked, suspended or fined? Yes \_\_\_\_\_ No
- o) If "Yes", give dates and explanation \_\_\_\_\_

**CO-PARTNERSHIP/CORPORATE APPLICANT**

- a) Name of partner, or corporate officers and directors and shareholders, if any:  
(Attach a separate sheet if necessary)  
\_\_\_\_\_
- b) Date of Birth (s) \_\_\_\_\_
- c) Residence Address \_\_\_\_\_
- d) Telephone Number \_\_\_\_\_
- e) Place of Birth \_\_\_\_\_
- f) Are you a citizen of the United States? \_\_\_\_\_
- g) If a naturalized citizen, when naturalized? (month/day/year) \_\_\_\_\_
- h) Have you ever been convicted of any felony under any Federal or State law?

Yes \_\_\_\_\_ No \_\_\_\_\_

- i) If "Yes" give date and offense \_\_\_\_\_
- j) Have you ever been convicted of being the keeper of a house of ill fame; or of pandering or other crime or misdemeanor opposed to decency and morality?
- k) If "Yes" give dates and state offense \_\_\_\_\_
- l) Have you ever been convicted of a violation of a Federal or State Liquor law since February 1, 1934? Yes \_\_\_\_\_ No \_\_\_\_\_
- m) If "Yes", give dates and state offense \_\_\_\_\_
- n) Has any license previously issued to you by local authorities, State or Federal been revoked, suspended or fined? Yes \_\_\_\_\_ No \_\_\_\_\_
- o) If "Yes", give dates and explanation \_\_\_\_\_

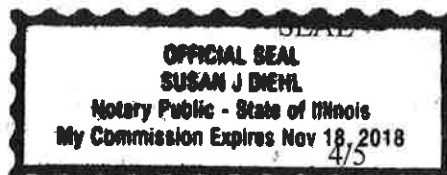
STATE OF ILLINOIS                    )  
                                                   ) SS  
 COUNTY OF KANKAKEE            )

I (or we) swear (or affirm) that I (or we) will not violate any of the ordinances of the Village of Manteno or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of my (our) knowledge and belief.

*Thomas M. Auliffe*  
 Signature of Applicant

Subscribe and sworn to \_\_\_\_\_  
 Before me this 20 day of April, 2015

*Susan J. Diehl*  
 Signature of Notary Public





Village of Manteno  
98 E. Third Street  
Manteno, IL 60950

### MANAGER APPLICATION

The Village of Manteno requires the current manager to have an application on file. Please answer the following questions and return this form with your liquor license application. Any changes made to this information during the term of your license must be communicated to the Village by having a new form completed. If any information is falsified on this form, you may risk disciplinary action by the Village Liquor Commission.

PLEASE PRINT ALL INFORMATION IN INK

Name: Rita Lindgren

Home Address: 5013 W Main St, Monee, Ill 60449  
(Street, City, State, Zip Code)

Name of Business: DURBIN'S

Location of Business: 183 N MAIN ST

Has Manager ever been convicted of a Felony?       YES     NO

If yes, please explain: \_\_\_\_\_

Have any liquor licenses under this name ever been revoked? No

Manager (Home) Telephone Number: (708) 235-5031

Cellular Phone Number: (708) 691-0412

Business Phone Number: \_\_\_\_\_

Business Email: Rhippie69@yahoo.com

Rita Lindgren  
Signature of Applicant

4-22-15  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/21/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> <b>THE PILLAR CORPORATION I</b> 11532 W. 183rd Pl. Suite NW Orland Park IL 60467	<b>CONTACT NAME:</b> Gina Burnett	
	<b>PHONE (A/C, No, Ext):</b> (815) 599-1670	<b>FAX (A/C, No):</b> (800) 771-6215
<b>E-MAIL ADDRESS:</b> gina@thepillarcorp.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Underwriters at Lloyd's London		<b>15792</b>
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** CL1542101858      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>A</b>	<b>LIQUOR LAW LIABILITY</b>		LIQ/220494	04/21/2015	04/21/2016	AGGREGATE LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Village of Manteno 98 East Third Street Manteno, IL 60950	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Gina Burnett/GINA 

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**Illinois Department of Transportation**

**SUPPLEMENTAL  
Resolution for Maintenance of  
Streets and Highways by Municipality  
Under the Illinois Highway Code**

BE IT RESOLVED, by the PRESIDENT AND BOARD OF TRUSTEES of the  
(Council or President and Board of Trustees)  
VILLAGE of MANTENO, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$314,000.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from MAY 1, 2015  
(Date)  
to APRIL 30, 2016.  
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at OTTAWA, Illinois.

I, ALISA K. BLANCHETTE Clerk in and for the VILLAGE  
(City, Town or Village)  
of MANTENO, County of KANKAKEE

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the PRESIDENT AND BOARD OF TRUSTEES at a meeting on MAY 4, 2015  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4TH day of MAY, 2015.

(SEAL) \_\_\_\_\_ VILLAGE Clerk  
(City, Town or Village)

**Approved**  
\_\_\_\_\_  
Regional Engineer  
Department of Transportation  
\_\_\_\_\_  
Date

**AGENDA ITEM #**  
BLR 14230 (Rev. 07/15/13)  
MAY 04 2015  
NB. B# 4







**Illinois Department  
of Transportation**

**SUPPLEMENTAL**

**Maintenance Engineering to be  
Performed by a Consulting Engineer**  
(to be attached to BLR 14231 or BLR 14221)

Local Agency MANTENO  
Section Number 15-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or BLR 14221), shall consist of the following:

**PRELIMINARY ENGINEERING shall include:**

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution, maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract and/or acceptance of BLR 12330 form. The maintenance expenditure statement must be submitted to IDOT within 3 months of the end of the maintenance period.

**ENGINEERING INSPECTION shall include:**

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection, as opposed to those routine maintenance operations as described in Chapter 14-2.04 of BLRS Manual, which may or may not require engineering inspection.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering inspection. In no case shall this be construed to include supervision of contractor operations.

**SCHEDULE OF FEES**

Total of the Maintenance Operation	Base Fee
<input checked="" type="checkbox"/> > \$20,000	
<input type="checkbox"/> ≤ \$20,000 (Negotiated: \$1,250 Max.)	

**PLUS**

Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	NA	1%	NA	NA
IIB	3%	NA	3%	NA	NA
III	4%	NA	4%	NA	NA
IV	5%	5%	6%	6%	IV

By: \_\_\_\_\_  
Local Agency Official Signature

By: \_\_\_\_\_  
Consulting Engineer Signature

**VILLAGE CLERK**  
Title

**CONSULTING ENGINEER**  
Title

P.E. Seal

**MAY 4, 2015**  
Date

**MAY 4, 2015**  
Date

**11/30/15**  
P.E. License  
Expiration Date

RETURN WITH BID



Local Public Agency  
Formal Contract Proposal

PROPOSAL SUBMITTED BY		
Contractor's Name		
Street	P.O.Box	
City	State	Zip Code

STATE OF ILLINOIS  
 COUNTY OF KANKAKEE  
MANTENO  
 (Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF  
 STREET NAME OR ROUTE NO. VARIOUS STREETS  
 SECTION NO. 15-00000-00-GM, GROUP 6 - SUPPLEMENTAL  
 TYPES OF FUNDS MOTOR FUEL TAX FUNDS

SPECIFICATIONS (required)       PLANS (required)

<b>For Municipal Projects</b> Submitted/Approved/Passed
<input type="checkbox"/> Mayor <input checked="" type="checkbox"/> President of Board of Trustees <input type="checkbox"/> Municipal Official
<u>MAY 4, 2015</u> Date

<b>Department of Transportation</b> <input type="checkbox"/> Released for bid based on limited review
_____ Regional Engineer
_____ Date

<b>For County and Road District Projects</b> Submitted/Approved
_____ Highway Commissioner
_____ Date
<b>Submitted/Approved</b>
_____ County Engineer/Superintendent of Highways
_____ Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.







222. S. Locust Street, Route 50  
 Manteno, IL 60950  
 PHONE (815) 468-6566  
 FAX (815) 468-6594  
 www.mantenoford.com

**VEHICLE BUYERS ORDER**

NEW  USED  DEMO

DATE 04/27/2015

5027

STK NO. \_\_\_\_\_

RES. TEL. 000-000-0000

PURCHASER'S NAME VILLAGE OF MANTENO BUS TEL. 815-929-4800

ADDRESS 98 EAST THIRD STREET CITY MANTENO IL ZIP 60950

YEAR <u>2016</u>	MAKE <u>FORD</u>	MODEL NUMBER <u>F-350</u>	VIN NO.																	
COLOR <u>white</u>	TRIM <u>Reg CAB</u>	TOP <u>4x4</u>	BODY STYLE		SALESMAN <u>Ed Brooks</u>															

* NON FORD INSTALLED OPTIONS	Factory Installed Options	SELLING PRICE	22567.00
		DOCUMENTARY SERVICE FEE	<del>168.43</del>
		STATE TAX	N/A
<u>\$ 22763</u>		LICENSE AND TITLE	196.00
<u>\$ 6768 Service Box</u>		TOTAL CASH PRICE	22763.00
<u>\$ 29531</u>		TRADE-IN ALLOWANCE	N/A
		LESS BALANCE OWED	N/A
		NET TRADE-IN ALLOWANCE	.00
		DEPOSIT	N/A
		AMOUNT DUE ON DELIVERY	N/A
		TRADE-IN ALLOWANCE	
		TOTAL DOWN PAYMENT	N/A
		UNPAID CASH BALANCE DUE ON DELIVERY	22763.00
<b>DEPOSIT NOT REFUNDABLE</b>			
PURCH. SIG. X			
DESCRIPTION OF TRADE-IN			
YR.	MAKE	MODEL	SER. NO.
PURCHASER SOC. SEC. NO.		PURCHASER SOC. SEC. NO.	
PURCHASER DRIVERS LIC. NO.		PURCHASER DRIVERS LIC. NO.	
BIRTH DATE		BIRTH DATE	
REMARKS:		EMAIL ADDRESS	

NOTICE: TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE, NO MORE THAT \$168.43 MAY BE ADDED FOR DEALER COSTS AND OVERHEAD. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OR SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

CONDITIONS AND DISCLAIMER OR WARRANTIES .

The seller, Manteno Ford/Manteno Automart, Inc. hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and Manteno Ford/Manteno Automart, Inc., neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle.

Purchaser agrees that this order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any prior agreement and

**URGENT ITEM #**  
**MAY 04 2015**  
N.B. C#1









150 N Prairie View Dr.  
 Manteno, IL 60950  
 Phone: 815-468-6165  
 Fax: 815-468-6861  
 sales@dura-tech.com

# Proposal

Date	Proposal #
12/15/2014	15042

Customer
Village of Manteno 98 East Third St. Manteno, IL 60950

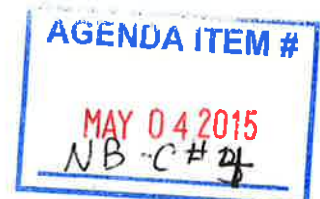
Terms	Rep
Net 30	TC

Qty	Description	Total
1	DTE Cloud Exchange Standard Monthly Plan for 60 mailboxes DTE Cloud Exchange Service delivers the following features: Exchange mailbox for e-mail, calendar, contacts; Outlook Web App for secure "anywhere" access; Online Knowledge Base; expert migration and onboarding services; Push e-mail service and real-time sync included for iPhone, iPad, Android and other mobile devices; World-class, highly-secure, geographically-diverse datacenters;	6840. 570.00 <i>month</i>
	Optional services	
1	DTE Total Control Email Spam and Security Monthly Service for 60 mailboxes	2,330. 240.00
1	DTE Radar hosted e-mail archiving and recovery Monthly Service for 60 mailboxes	5760. 480.00 <i>annual</i>

All material is guaranteed to be as specified. All work will be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Any hardware and/or software listed on the proposal does NOT include installation, configuration or setup services unless specifically noted in the proposal. Proposal pricing is good for 30 days from date of proposal.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in terms above.

Signature and Date





**Webfoot**  
Designs, Inc.

150 N Prairie View Dr.  
P.O. Box 608  
Manteno, IL 60950  
Phone: 815-468-1524  
Fax: 815-468-6861  
sales@webfoot-designs.com

# Proposal

Date	Proposal #
1/28/2015	10223

Customer
Village of Manteno c/o Donna Kiedaisch 98 East Third Street. Manteno, IL 60950

Terms	Rep
50/50	

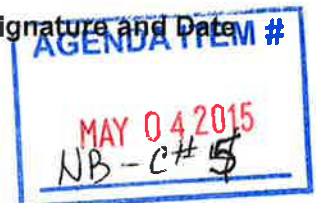
Qty	Description	Unit Price	Total
1	New Website Package - Includes: - New custom design - Updated CMS backend for content editing - New calendar system for events - New photo gallery system - Links to social media - Reponsive development for mobile friendly - Training - Transfer of 40 pages of content	2,250.00	2,250.00
1	Transfer (reorganize and consolidate where applicable) remaining 2800 pages and PDF's	4,000.00	4,000.00
1	Video library feature for displaying video content	800.00	800.00
1	Configure first 25 form fillable PDF's to allow a person who is downloading a permit or other PDF from the village site the ability to type inside the PDF fields and then print	1,250.00	1,250.00
1	Online registration for Gazebo and Park Availability, and Memorial Park Paver ordering	750.00	750.00
	Sales Tax	0.00%	0.00
<b>Total</b>			<b>\$9,050.00</b>

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Webfoot Designs is authorized to complete the work as specified.

Client acknowledges that the terms and provisions set forth in the Terms of Service section of our website located at [www.webfoot-designs.com/terms-of-service](http://www.webfoot-designs.com/terms-of-service) shall be incorporated in and be deemed to be a part of this proposal/invoice.

Authorized Signature and Date #

[www.webfoot-designs.com](http://www.webfoot-designs.com)



DATE: 05/01/15  
 TIME: 09:37:36  
 ID: AP441000.WOW

VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ALENCO ALLIANCE ENVIRONMENTAL CONTROL								
AA20150039	04/21/15	01	ASBESTOS ABATE-84 W.2ND	18-11-50-5490 OTHER PROFES.SERV-TIF#1			05/04/15	2,475.00
							INVOICE TOTAL:	2,475.00
							VENDOR TOTAL:	2,475.00
BROJI BRODER, JIM								
BP14-119	04/27/15	01	POST HOLE INSPECT. NOT NEEDED	01-00-33-3320 BLDG PERMIT INSPECTIONS			05/04/15	30.00
							INVOICE TOTAL:	30.00
							VENDOR TOTAL:	30.00
CAON CALL ONE								
101082410000-4/15	04/15/15	01	GG	01-11-50-5520 TELEPHONE/INTERNET-ADM			05/04/15	450.18
		02	BLDG	01-15-50-5520 TELEPHONE/INTERNET-BZ				169.07
		03	PD	01-21-50-5520 TELEPHONE/INTERNET-PD				335.14
		04	S&A	01-41-50-5520 TELEPHONE/INTERNET-SA				158.65
		05	WPCC	52-43-50-5520 TELEPHONE/INTERNET-WPCC				79.52
							INVOICE TOTAL:	1,192.56
							VENDOR TOTAL:	1,192.56
CICO CINTAS CORPORATION #319								
319735079	04/07/15	01	UNIFORM CLEANING	52-43-50-5590 UNIFORM CLEANING SERVICE-W			05/04/15	22.68
		02	UNIFORM CLEANING	52-46-50-5590 UNIFORM CLEANING SERVICE-C				22.69
							INVOICE TOTAL:	45.37
							VENDOR TOTAL:	45.37

DATE: 05/01/15  
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VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COMCAST COMCAST								
0002666-4/15	04/24/15	01	SERVICE 5/1-5/31/15	01-51-50-5520 TELEPHONE/INTERNET-CC			05/04/15	25.33
							INVOICE TOTAL:	25.33
							VENDOR TOTAL:	25.33
COMED COMED								
0165031041-4/15	04/21/15	01	0165031041 3/20-4/20/15	01-41-50-5720 STREET LIGHTING-SA			05/04/15	2,816.97
							INVOICE TOTAL:	2,816.97
0173038063-4/15	04/24/15	01	0173038063 3/24-4/22/15	01-41-50-5720 STREET LIGHTING-SA			05/04/15	546.22
							INVOICE TOTAL:	546.22
1149055006-3/15	04/13/15	01	HER. PK. 3/12-4/13/15	01-52-50-5710 UTILITIES-PK			05/04/15	24.99
							INVOICE TOTAL:	24.99
8287085025-3/15	04/13/15	01	8287085025 3/13-4/13/15	01-41-50-5720 STREET LIGHTING-SA			05/04/15	5.35
							INVOICE TOTAL:	5.35
							VENDOR TOTAL:	3,393.53
DAJO DAILY JOURNAL								
229395	04/15/15	01	2015/2016 OPER.BUDGET 4/7/15	01-11-50-5530 PUBLISHING-ADM			05/04/15	99.20
							INVOICE TOTAL:	99.20
229677	04/15/15	01	ST.NAME SIGN PROPOSAL 4/8/15	01-41-50-5530 PUBLISHING-SA			05/04/15	61.55
							INVOICE TOTAL:	61.55
							VENDOR TOTAL:	160.75

DATE: 05/01/15  
 TIME: 09:37:36  
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VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
DOLJA DOLE, JAMES								
BOOTS 2015	04/20/15	01	SAFETY BOOTS REIMB.	01-41-60-6590			05/04/15	111.56
				UNIFORM SUPPLIES-SA				
							INVOICE TOTAL:	111.56
							VENDOR TOTAL:	111.56
DUTE DURA-TECH, INC.								
104479	04/21/15	01	INSTALL SONIC WALL-GG	01-11-50-5200			05/04/15	44.25
		02	INSTALL SONIC WALL-BLDG	MAINT.SERVICE-COMPUTER-VH				44.25
		03	INSTALL SONIC WALL-PD	01-15-50-5200				44.25
		04	INSTALL SONIC WALL-S&A	MAINT.SERVICE-COMPUTER-BZ				44.25
				01-21-50-5200				44.25
				MAINT.SERVICE-COMPUTER-PD				44.25
				01-41-50-5200				44.25
				MAINT.SERVICE-COMPUTER-SA				44.25
							INVOICE TOTAL:	177.00
							VENDOR TOTAL:	177.00
GRSU GREENLEE SUPPLY, INC.								
963	04/17/15	01	TOILET TISSUE	01-11-60-6540			05/04/15	58.95
				JANITORIAL SUPPLIES-VH				58.95
							INVOICE TOTAL:	58.95
							VENDOR TOTAL:	58.95
HEFSGI HERITAGE FS, INC. 03								
968667	04/17/15	01	FULE-PD @ \$1.8992	01-21-60-6550			05/04/15	690.26
		02	FULE-S&A @ \$1.8992	GASOLINE-PD				1.88
		03	FULE-COLL SYS. @ \$1.8992	01-41-60-6550				23.74
				GASOLINE-SA				23.74
				52-46-60-6550				23.74
				GASOLINE-COLL				23.74
							INVOICE TOTAL:	715.88
							VENDOR TOTAL:	715.88

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 ID: AP441000.WOW

VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
HOEN HOMEFIELD ENERGY								
60551515031-3/15	04/22/15	01	WELL PUMPS	52-11-50-5710			05/04/15	700.26
		02	WPCC	UTILITIES-WELL PUMPS				7,232.55
		03	LIFT STATIONS	52-46-50-5710				1,311.05
				UTILITIES-COLL				1,311.05
				52-46-50-5710				1,311.05
				UTILITIES-COLL				1,311.05
							INVOICE TOTAL:	9,243.86
							VENDOR TOTAL:	9,243.86
INCOCO INT'L. CODE COUNCIL, INC.								
INV0551311	04/20/15	01	2015 CODE MANUALS	01-15-60-6700			05/04/15	516.00
				BOOKS/SUBSCRIPTIONS-BZ				516.00
							INVOICE TOTAL:	516.00
							VENDOR TOTAL:	516.00
ININMU INT'L. INSTITUTE MUNIC. CLERKS								
15/16 RENEWAL	04/06/15	01	MEM.RENEWAL-BLANCHETTE, A.	01-11-50-5610			05/04/15	155.00
				DUES/LICENSES-ADM				155.00
							INVOICE TOTAL:	155.00
							VENDOR TOTAL:	155.00
JLFA J & L FASTENERS								
PSI540880	04/15/15	01	GLOVES/SAFETY GLASSES	01-41-60-6600			05/04/15	96.51
				SAFETY SUPPLIES-SA				96.51
							INVOICE TOTAL:	96.51
							VENDOR TOTAL:	96.51
DONKI KIMBERLEY DONALD								
1808	04/21/15	01	ADJUDICATIONS 3/25/15	01-21-50-5490			05/04/15	100.00
				OTHER PROFESSIONAL SERV-PD				100.00

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
DONKI KIMBERLEY DONALD								
1808	04/21/15	02	ADJUDICATIONS 2/25/15	01-21-50-5490 OTHER PROFESSIONAL SERV-PD			05/04/15	100.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
LIFLEBA LIBERTY FLAGS, BANNERS,								
10804	04/07/15	01	2-12' X 18' US FLAGS	01-41-60-6870 ST LIGHT BANNERS/FLAGS			05/04/15	726.00
							INVOICE TOTAL:	726.00
							VENDOR TOTAL:	726.00
MAAU MANTENO AUTOMART, INC.								
RO#122944	04/20/15	01	REP.AUX POWER CABLE-'13 TAURUS	01-21-50-5130 MAINT.SERVICE-VEHICLE-PD			05/04/15	251.24
							INVOICE TOTAL:	251.24
							VENDOR TOTAL:	251.24
MAWHOF MARTIN WHALEN OFFICE SOLUTIONS								
529847	04/22/15	01	4-STAPLES FOR 2 COPIERS	01-11-60-6510 OFFICE SUPPLIES-ADM			05/04/15	236.00
							INVOICE TOTAL:	236.00
L104308	04/27/15	01	COLOR COPIER 4/23-5/22/15-PD	01-21-50-5940 RENTALS/LEASES-PD			05/04/15	278.44
		02	COLOR COPIER 4/23-5/22/15-UB	52-11-50-5940 RENTAL/LEASE UB				271.75
							INVOICE TOTAL:	550.19
							VENDOR TOTAL:	786.19
MAWOCO MARTY WORBY CONTRACTING, INC.								
LAB BLDG (1)	04/29/15	01	1ST INSTALL-LAB BLDG. REPAIR	32-11-60-8200 BUILDING - WPCC CAPITAL			05/04/15	22,000.00
							INVOICE TOTAL:	22,000.00
							VENDOR TOTAL:	22,000.00

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MEPECO MENARD'S PEST CONTROL INC.								
19139	04/27/15	01	PEST CONTROL-HER.PK.	01-52-50-5110 MAINT.SERVICE-BUILDING-PK			05/04/15	43.00
							INVOICE TOTAL:	43.00
							VENDOR TOTAL:	43.00
MGEN MGM ENTERPRISES, LLC								
1787	04/20/15	01	NO PARK.TO ALLEY SIGN	01-41-60-6143 MAINT.SUPPLIES-ST.SIGNS-SA			05/04/15	38.00
							INVOICE TOTAL:	38.00
							VENDOR TOTAL:	38.00
NAAUPA NAPA AUTO PARTS								
33160	04/14/15	01	RADIATOR-'10 EXPL. 10P1	01-21-60-6130 MAINT.SUPPLIES-VEHICLE-PD			05/04/15	178.21
							INVOICE TOTAL:	178.21
33247	04/16/15	01	BRAKELINE	01-21-60-6130 MAINT.SUPPLIES-VEHICLE-PD			05/04/15	12.36
							INVOICE TOTAL:	12.36
							VENDOR TOTAL:	190.57
NOCLSE NORGAARD CLEANING SERVICES								
79319	04/25/15	01	PD 4/6,16,20 & 27/15	01-21-50-5360 JANITORIAL SERVICE-PD			05/04/15	232.00
		02	CC COMMON 4/6,16,20 & 27/15	01-51-50-5360 JANITORIAL SERVICE-CC				88.00
		03	SENIORS 4/9 & 23/15	01-51-50-5360 JANITORIAL SERVICE-CC				80.00
		04	VH 4/4 & 18/15	01-11-50-5360 JANITORIAL SERVICE-VH				90.00
							INVOICE TOTAL:	490.00
							VENDOR TOTAL:	490.00

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
PRSTMA PROVENA ST. MARY'S HOSPITAL								
VIMANMAN-2/15	03/01/15	01	POST ACC LABS-BARTUSIEWICZ	01-41-50-5340			05/04/15	72.00
		02	POST ACC LABS-PRINCE	01-41-50-5340				72.00
				MEDICAL SERVICE/TESTING-SA				
				MEDICAL SERVICE/TESTING-SA				
						INVOICE TOTAL:		144.00
						VENDOR TOTAL:		144.00
RETE REGENCY TECHNOLOGIES, INC.								
112577	04/14/15	01	RECYCLE EWASTE DISPOSAL	01-11-50-5735			05/04/15	585.94
				RECYCLE EWASTE DISPOSAL				
						INVOICE TOTAL:		585.94
						VENDOR TOTAL:		585.94
SAVATR SAV A TREE								
3599337	04/16/15	01	TREAT APPROX.500 PEAR TREES	01-41-50-5170			05/04/15	7,000.00
				MAINT.SERVICE-GROUNDS-SA				
						INVOICE TOTAL:		7,000.00
						VENDOR TOTAL:		7,000.00
SESA SERVICE SANITATION, INC.								
3986962	04/16/15	01	1 RENTAL-HENDRICKSON PK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986922	04/20/15	01	2 RENTALS-LEG.PK.	35-11-50-5780			05/04/15	110.00
				PUBLIC COMFORT STATIONS-LE				
						INVOICE TOTAL:		110.00
6986925	04/16/15	01	2 RENTALS-HERITAGE PARK	01-52-50-5780			05/04/15	110.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		110.00

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SESA SERVICE SANITATION, INC.								
6986929	04/16/15	01	1 RENTAL-EAGLES LANDING PARK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986937	04/16/15	01	1 RENTAL-JACOBS PARK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986940	04/16/15	01	1 RENTAL-THIES PARK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986941	04/16/15	01	1 RENTAL-EDDIE REED PK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986951	04/16/15	01	1 RENTAL-RUDER PK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6986975	04/16/15	01	1 RENTAL-BELCHER PARK	01-52-50-5780			05/04/15	55.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		55.00
6995113	04/24/15	01	TIP OVER/RENTAL-JACOBS PK	01-52-50-5780			05/04/15	95.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		95.00
6995523	04/27/15	01	TIP OVER SERVICE-EDDIE REED PK	01-52-50-5780			05/04/15	30.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		30.00
6995525	04/27/15	01	TIP OVER SERVICE-RUDER PK	01-52-50-5780			05/04/15	30.00
				PUBLIC COMFORT STATIONS-PK				
						INVOICE TOTAL:		30.00

DATE: 05/01/15  
 TIME: 09:37:36  
 ID: AP441000.WOW

VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SESA SERVICE SANITATION, INC.								
6995620	04/24/15	01	3-RENTALS - HERITAGE PK	01-52-50-5780 PUBLIC COMFORT STATIONS-PK			05/04/15	129.70
						INVOICE TOTAL:		129.70
986932	04/16/15	01	1 RENTAL-WRIGHT PARK	01-52-50-5780 PUBLIC COMFORT STATIONS-PK			05/04/15	55.00
						INVOICE TOTAL:		55.00
						VENDOR TOTAL:		944.70
TRRIPO TRI-RIVER POLICE TRAINING REG.								
3769	04/23/15	01	FY16 MEMB.DUES 16 OFC. @ \$70 EA	01-21-50-5630 TRAINING-PD			05/04/15	1,120.00
						INVOICE TOTAL:		1,120.00
						VENDOR TOTAL:		1,120.00
USBLBO USA BLUE BOOK								
610228	04/06/15	01	GLASS FIBER FILTER	52-43-60-6525 LAB SUPPLIES-WPCC			05/04/15	43.95
						INVOICE TOTAL:		43.95
						VENDOR TOTAL:		43.95
WADI WAREHOUSE DIRECT, INC.								
2670262-0	04/16/15	01	20-SAFETY VESTS	01-41-60-6600 SAFETY SUPPLIES-SA			05/04/15	182.60
						INVOICE TOTAL:		182.60
2676558-0	04/22/15	01	9X12 & 10X13 ENVELOPES	01-11-60-6510 OFFICE SUPPLIES-ADM			05/04/15	47.48
						INVOICE TOTAL:		47.48
						VENDOR TOTAL:		230.08
WILRO WILLIAMS, RODGER								

DATE: 05/01/15  
 TIME: 09:37:36  
 ID: AP441000.WOW

VILLAGE OF MANTENO  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/04/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
WILRO WILLIAMS, RODGER								
REPL.MAILBOX	04/10/15	01	MAILBOX REPLACEMENT	01-41-60-6180 MAINT.SUPPLIES-PARKWAY-SA			05/04/15	100.00
						INVOICE TOTAL:		100.00
						VENDOR TOTAL:		100.00
ZEME ZEE MEDICAL, INC.								
0100390366	04/23/15	01	UPDATE FIRST AID KIT-WPCC	52-43-60-6600 SAFETY SUPPLIES-WPCC			05/04/15	35.65
						INVOICE TOTAL:		35.65
0100390368	04/23/15	01	UPDATE FIRST AID KIT-CC	01-51-60-6890 OTHER SUPPLIES/MATERIALS-C			05/04/15	39.80
						INVOICE TOTAL:		39.80
0100390369	04/23/15	01	UPDATE FIRST AID KIT-VH	01-11-60-6890 OTHER SUP./MATERIALS-ADM			05/04/15	20.00
						INVOICE TOTAL:		20.00
0100390392	04/28/15	01	UPDATE FIRST AID KIT-PD	01-21-60-6290 MAINT.SUPPLIES-OTHER-PD			05/04/15	9.25
						INVOICE TOTAL:		9.25
						VENDOR TOTAL:		104.70
						TOTAL ALL INVOICES:		53,395.67