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## MANTENO POLICE COMMISSION

### Meeting Minutes

Friday, February 4 11:00AM PM (CST)

Manteno PD Conference Room

- Opened the meeting at 11:04am.

1. Attendance

Commissioners Bertrand, Meyer, Frame and Chief Swinford

2. Public Questions/Comments

None

3. Approval of Minutes

Minutes approved from previous meetings (motion by Meyer, 2<sup>nd</sup> by Frame)

4. New Business

- a. 2022 Meeting Schedule

Feb 4, June 3, September 2, December 2 or as required (Motion by Frame, 2<sup>nd</sup> by Meyer)

- a. Election of Officers

For 2022, Chairman will be Scott Bertrand and Secretary Brian Meyer. (Motion by Frame, 2<sup>nd</sup> by Meyer)

b. Promotional Testing 2022

- Promotional List expires in October 2022.
- Bertrand to reach out to Stanard to assist with the timeline and written exam questions.
- Commission recommends an Assessment Center format be used along with Oral Interviews. Assessment Center likely for Lt position only.
- Chief Swinford will secure persons for the Assessment Center to assist
- More discussion will be held on this topic post feedback from Stanard

c. Chief's Report

- Chief reviewed relevant department feedback regarding new hires and their progress.

5. Closed Session (if required)

- Not required

6. Action from Closed Session

- Not required

7. Adjournment

- Motion by Frame, 2<sup>nd</sup> by Meyer to adjourn at 11:37am

**Submitted by: Scott Bertrand**

**Chairman**