



June 16, 2025

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**BOARD OF TRUSTEES  
REGULAR MEETING**

6:00 P.M.

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**PRESIDENT
ANNETTE LAMORE**

**VILLAGE CLERK
KERRI ROLNIAK**

TRUSTEES
MIKE BARRY CJ BOUDREAU
TODD CROCKETT JOEL GESKY
PEGGY VAUGHN ANNETTE ZIMBELMAN

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Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA

**Monday, June 16, 2025 – 6:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. OPENING INVOCATION

4. ROLL CALL

5. READING OF AGENDA – ADDITIONS – DELETIONS

6. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

❖ Regular Meeting Minutes: June 2, 2025

❖ Executive Session Minutes: June 2, 2025

7. PUBLIC PARTICIPATION

8. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT'S REPORT:**

- 1) Presentations
- 2) Appointments
  - Consideration Re: A Motion to Appoint Tiffany Thompson, as the Village Attorney
- 3) Proclamations
- 4) Requests
- 5) Announcements
- 6) Discussion
  - Torstrick Donation of Land
- 7) Old Business
- 8) New Business

B) **VILLAGE ADMINISTRATOR'S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Finance (Trustee Barry)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Payment of Bills: **\$182,785.78** (includes TIF #3-\$0)
  - c) Bills Authorized and Paid between Board Cycle: **\$64,085.51**
  - d) Finance Committee Meeting Report:
  - e) NEXT Finance Committee Meeting:
    - Monday. – 7/21/25, 5:00pm, Village Board Room

2) **Planning & Zoning (Trustee Boudreau)**

- a) Old Business on Agenda: None
- b) New Business on Agenda:
  - Ordinance 25-05 An Ordinance Approving a Special Use Permit From Title 9, Zoning, Chapter 10, Special Uses Permitted, Article Number, C-3-2(B), Vehicle Rentals in FB-1 Zoning District, for the Property Located at 707 North Locust Street, Manteno, Illinois 60950
  - Ordinance 25-07 An Ordinance Granting Variances From Sections 9-13-14 and 9-13-15 of the Manteno Municipal Code to Permit Two Signs to be Erected on the Principal Building Located at 333 Spruce Street, Manteno, Illinois, Each Having Areas Greater Than Maximum heights Greater Than Fifteen (15') Above Ground Level.
- c) Planning & Zoning Committee Meeting Report:
- d) Next Planning & Zoning Committee Meeting:
  - Wed. - 7/09/25, 7:00 am, Village Board Room
- e) NEXT Plan Commission Meeting:
  - Tues. - 7/08/25, 6:00 pm, Village Board Room

3) **Public Safety & Health (Trustee Vaughn)**

- a) Old Business on Agenda: None
- b) New Business on Agenda:
  - Ordinance 25-04 An Ordinance Authorizing the Sale of Personal Property (Surplus Municipal Equipment)
  - Ordinance 25-06 An Ordinance Amending Title 3, Business Regulations, Chapter 9, Liquor, Section 3-9-13, Hours, of the Village of Manteno Municipal Code
- c) Public Safety Committee Report:
- d) NEXT Public Safety & Health Committee Meeting:
  - Monday. - 07/21/25, 5:00pm, Village Board Room

4) **Public Works & Utilities (Trustee Crockett)**

- a) Old Business on Agenda: None
- b) New Business on Agenda:
  - Ordinance 25-03 – An Ordinance Amending Title 5, Health and Sanitation, Chapter 6, Garbage and Refuse, of the Manteno Municipal Code
- c) Public Works Committee Meeting Report:
- d) NEXT Public Works Committee Meeting:
  - Tues. - 6/24/25, 7:00am, Village Board Room

5) **Properties and Recreation (Trustee Gesky)**

- a) Old Business on Agenda:
- b) New Business on Agenda:
  - Consideration Re: A Motion to Approve a Swing Set in the Amount of \$6,252 to replace Swing Set at Hendrickson Park
  - Consideration Re: A Motion to Approve Electrical Changes at Legacy Park Phase 2 in the amount of \$5,734.00
- c) Properties & Recreation Committee Meeting Report:
- d) NEXT Properties & Recreation Committee Meeting:
  - Wed- 7/09/25, 7:00am, Village Board Room

- 6) **General Government (Trustee Zimbelman)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Resolution 25-03 – A Resolution of the Village of Manteno, Kankakee County, Illinois, Amending the Employee Handbook
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:
    - Tues-6/24/25, 7:00am, Village Board Room

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be ***included*** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may ***request*** that any item be ***deleted***.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.

A) **OLD BUSINESS:**  
NONE

B) **NEW BUSINESS:**

- \* **1) CONSIDERATION RE:**  
A Motion to Appoint Tiffany Thompson as the Village Attorney
- \* **2) ORDINANCE 25-03:**  
An Ordinance Amending Title 5, Health and Sanitation, Chapter 6, Garbage and Refuse, of the Manteno Municipal Code
- \* **3) ORDINANCE 25-04:**  
An Ordinance Authorizing the Sale of Personal Property (Surplus Municipal Equipment)
- \* **4) ORDINANCE 25-05:**  
An Ordinance Approving a Special Use Permit From Title 9, Zoning, Chapter 10, Special Uses Permitted, Article Number, C-3-2(B), Vehicle Rentals in FB-1 Zoning District, for the Property Located at 707 North Locust Street, Manteno, Illinois 60950
- \* **5) ORDINANCE 25-06:**

An Ordinance Amending Title 3, Business Regulations, Chapter 9, Liquor, Section 3-9-13, Hours, of the Village of Manteno Municipal Code

\* **6) ORDINANCE 25-07:**

An Ordinance Granting Variances From Sections 9-13-14 and 9-13-15 of the Manteno Municipal Code to Permit Two Signs to be Erected on the Principal Building Located at 333 Spruce Street, Manteno, Illinois, Each Having Areas Greater Than Sixty-Four (64') Square Feet And Each Having Maximum Heights Greater Than Fifteen (15') Above Ground Level.

\* **7) RESOLUTION 25-03:**

A Resolution of the Village of Manteno, Kankakee County, Illinois, Amending the Employee Handbook

\* **8) CONSIDERATION RE:**

A Motion to Approve a Swing Set in the Amount of \$6,252 to replace Swing Set at Hendrickson Park

\* **9) CONSIDERATION RE:**

A Motion to Approve Electrical Changes at Legacy Park Phase 2 in the Amount of \$5,734.00

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

NONE

D) **FINANCIAL REPORTS:**

\* **1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$182,785.78** (Including: TIF #3 - \$0)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

## **MEETING SCHEDULE**

### **BOARD & COMMISSION MEETINGS**

VILLAGE BOARD ROOM

Village Board: .....1<sup>st</sup> & 3<sup>rd</sup> Mon. 6:00 pm

Plan Commission: .....2<sup>nd</sup> Tues 6:00 pm

### **COMMITTEE of the WHOLE MEETINGS**

VILLAGE BOARD ROOM

As Public Works: .....4<sup>th</sup> Tues, 7:00 am

As Gen. Govern: ..... 4<sup>th</sup> Tues. 7:00 am

As Public Safety: .....3<sup>rd</sup> Mon 5:00 pm

As Planning & Zoning: .....2<sup>nd</sup> Wed. 7:00 am

As Finance: .....3<sup>rd</sup> Mon 5:00 pm

As Properties & Rec: ..... 2<sup>nd</sup> Wed 7:00 am