

*Village of*  
**Manteno**

JUNE 5, 2017



**BOARD OF TRUSTEES  
REGULAR MEETING**

7:00 P.M.



**PRESIDENT  
TIMOTHY O. NUGENT**

**VILLAGE CLERK  
ALISA BLANCHETTE**

**TRUSTEES**  
TIMOTHY BOYCE    TODD CROCKETT  
DIANE DOLE    JOEL GESKY  
SAMUEL J. MARTIN    WENDELL O. PHILLIPS



Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA

**MONDAY, JUNE 5, 2017 – 7:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

❖ Regular Meeting Minutes: May 15, 2017

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen’s Registration/Comments

**\*\*\*\*Presiding Officer will recognize those who have signed in\*\*\*\***

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT’S REPORT:**

- 1) Presentations
- 2) Appointments
  - Swearing In of the Chief of Police – Alan Swinford
- 3) New Business Agenda Items
  - Consideration Re: A motion to approve the Employment Agreement between the Village of Manteno and Chris LaRocque for the office of Village Administrator.
  - Consideration Re: A motion to approve the Employment Agreement between the Village of Manteno and Alan Swinford for the office of Chief of Police.
- 4) Requests
- 5) Announcements
- 6) Proclamations
- 7) Discussion

B) **VILLAGE ADMINISTRATOR’S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
  - a) Old Business on Agenda: None

- b) New Business on Agenda:
    - Ordinance 17-03 – An Ordinance of the Village of Manteno, Kankakee County, Illinois, providing for the Sale of Surplus Personal Property.
    - Ordinance 17-06 – An Ordinance of the Village of Manteno Making a Determination of the Prevailing Wage.
  - c) Public Works Committee Meeting Report:
  - d) NEXT Public Works Committee Meeting:
    - Tues. - 6/27/17, 7:00 am, Village Hall Conference Room
- 2) **Properties and Recreation (Trustee Martin)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Properties & Recreation Committee Meeting Report:
  - d) NEXT Properties & Recreation Committee Meeting:
  - e) Parks & Recreation Commission Report:
  - f) NEXT Parks & Recreation Commission Meeting:
    - Wed. - 6/21/17, 7:00 pm, Village Board Room
- 3) **Public Safety & Health (Trustee Dole)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Public Safety & Health Committee Meeting Report:
  - d) NEXT Public Safety & Health Committee Meeting:
    - Wed. - 6/28/17, 7:00 am, Village Hall Conference Room
- 4) **Planning & Zoning (Trustee Crockett)**
- a) Old Business on Agenda:
  - b) New Business on Agenda:
    - Ordinance 17-04 – An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by amending Section 13, Technical Codes, of the Municipal Code for the Village of Manteno.
    - Ordinance 17-05 – An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by changing Section 8-1-7(A)2(b), Fee Breakdown, of the Municipal Code for the Village of Manteno.
  - d) NEXT Planning & Zoning Committee Meeting:
    - Thurs. - 6/15/17, 7:00 am, Village Hall Conference Room
  - e) Plan Commission Report:
  - f) NEXT Plan Commission Meeting:
    - Tues. – 6/13/17, 6:00 pm, Village Board Room
- 5) **Finance (Trustee Gesky)**
- a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Consideration Re: A motion to authorize the change in schedule of the Committee of Whole Finance Committee meeting from the 2<sup>nd</sup> Thursday of each month to the 2<sup>nd</sup> Wednesday of each month.
    - Payment of Bills: (\$63397.04 includes TIF #1 \$2,955.20)
  - c) Finance Committee Meeting Report:
  - d) NEXT Finance Committee Meeting:
    - CANCELLED Thurs. – 6/8/17, 7:00 am, Village Hall Conference Room

- 6) **General Government (Trustee Phillips)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be **included** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may **request** that any item be **deleted**.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.

A) **OLD BUSINESS:**

None

B) **NEW BUSINESS:**

1) **ORDINANCE 17-03**

An Ordinance of the Village of Manteno, Kankakee County, Illinois, providing for the Sale of Surplus Personal Property.

2) **CONSIDERATION RE:**

A motion to authorize the change in schedule of the Committee of Whole Finance Committee meeting from the 2<sup>nd</sup> Thursday of each month to the 2<sup>nd</sup> Wednesday of each month.

3) **ORDINANCE 17-04**

An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by amending Section 13, Technical Codes, of the Municipal Code for the Village of Manteno.

4) **ORDINANCE 17-05**

An Ordinance amending Title 8, Building Regulations, Chapter 1, Building Code, by changing Section 8-1-7(A)2(b), Fee Breakdown, of the Municipal Code for the Village of Manteno.

5) **ORDINANCE 17-06**

An Ordinance of the Village of Manteno Making a Determination of the Prevailing Wage.

6) **CONSIDERATION RE:**

A motion to approve the Employment Agreement between the Village of Manteno and Chris LaRocque for the office of Village Administrator.

**7) CONSIDERATION RE:**

A motion to approve the Employment Agreement between the Village of Manteno and Alan Swinford for the office of Chief of Police.

**C) AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

None

**D) FINANCIAL REPORTS:**

**\* 1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$63,397.04** (Including: TIF #1 \$2,955.20)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

**MEETING SCHEDULE**

<b>BOARD &amp; COMMISSION MEETINGS</b>	
VILLAGE BOARD ROOM	
Village Board: .....	1 <sup>st</sup> & 3 <sup>rd</sup> Mon. 7:00 pm
Plan Commission: .....	2 <sup>nd</sup> Tues 6:00 pm
Parks & Rec Commission: .....	3 <sup>rd</sup> Wed, 7:00 pm
	Mar, Apr, May, Jun, Jul, Sept.

<b>COMMITTEE of the WHOLE MEETINGS</b>	
VILLAGE HALL CONFERENCE ROOM	
As Public Works: .....	4 <sup>th</sup> Tues, 7:00 am
As Gen. Govern: .....	As needed
As Public Safety: .....	4 <sup>th</sup> Wed, 7:00 am
As Planning & Zoning: .....	3 <sup>rd</sup> Thurs., 7:00 am
As Finance: (Conf. Room).....	2 <sup>nd</sup> Wed, 7:00 am
As Properties & Rec: .....	As needed