

**Village of Manteno  
Committee of the Whole  
Public Hearing  
April 17, 2017  
6:30 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent

Trustee Diane Dole

Trustee Wendell Phillips

Trustee Joel Gesky

Trustee Samuel Martin

**Absent:**

Trustee Todd Crockett

Trustee Timothy Boyce

**Also present:**

Bernie Thompson: Chief of Police/Village Administrator (Acting)

Jim Hanley: Superintendent of Public Works

Janice Schulteis: Resource/Personnel Manager

Joe Cainkar: Village Attorney

Chris LaRocque: Director of Building and Zoning

Ryan Marion : Public Works

**Press Present:**

Trustee Crockett in at 6:40.

Mayor Nugent opened the Public Hearing on the budget. Janice Schulteis went over a powerpoint for the FY 2017-2018 Budget. The IML does calculations for municipalities to help with budget projections. The staff as a team analyzes trends and tries to create a 3 and 5 year plans with replacement schedules. All year the department heads monitor and keep track of budget. The budget is very conservative on revenue estimates so as not to spend more in case the Village doesn't get as much revenue as expected. The General Fund has between 2-6 months of operating expenses and the sewer fund has a target of about 2-3 months of operating expenses. The current budget is balanced but very tight with Revenue at 5,549,425 and expenses at 5,546,585. There were no questions from the public. This budget will be on the agenda tonight along with a budget amendment to move line items in order to keep the FY 2016-2017 budget balanced.

Motion by Martin, seconded by Dole to adjourn the meeting at 6:40. Motion approved 5-0. Trustee Boyce was absent.

*Minutes respectfully submitted by Alisa Blanchette, Village Clerk.*

**Village of Manteno**  
**Board Meeting**  
**April 17, 2017**  
**7:00 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent  
Trustee Diane Dole  
Trustee Samuel Martin  
Trustee Joel Gesky  
Trustee Todd Crockett  
Trustee Wendell Phillips

**Absent:**

Trustee Timothy Boyce

**Also present:**

Bernie Thompson: Chief of Police/Village Administrator (Acting)  
Joe Cainkar: Village Attorney  
Jim Hanley: Superintendent of Public Works  
Chris LaRocque: Director of Building and Zoning  
Geoff Aggen: Village Engineer  
Janice Schulteis: Resource/Personnel Manager  
Alan Swinford: Public Safety Director  
Ryan Marion: Public Works

**Press Present:**

Andrew Kriz: Herald Country Market

The meeting was called to order by the President, and upon the roll call being called, President Timothy O. Nugent, led those present in the Pledge of Allegiance.

Motion by Dole, seconded by Phillips to waive the reading of the minutes and approve the Regular Meeting and Committee of the Whole minutes from April 3, 2017. Motion approved. Trustees Dole, Martin, Gesky, and Phillips voted aye. Trustee Crockett abstained. Trustee Boyce was absent.

**Public Participation:**

None

**Reports of Village Officials:**

**Village President's Report: Tim Nugent**

- Motion by Gesky, seconded by Phillips to approve the Mayor's appointment of Sheila Martin as the new Village Treasurer. Motion approved 5-0. Trustee Boyce was absent. Clerk Blanchette the Oath of Office and swore in Sheila Martin as Treasurer.
- Consideration re: A motion to approve the Liquor Amusement and Video Gaming Amusement License for RY 17-18 as submitted by the Village Clerk. (B-#1)

- Resolution 16-33, Approving an agreement with NIMEC to procure lower electric rates for resident. This is for the municipal aggregation and authorize the Mayor to sign bids with out further board action as they are often only good for 48 hours. (B-#7)
- Motion by Dole, seconded by Martin to approve the Manteno High School football discount card fundraiser. 5 ayes 0 nays. Trustee Boyce was absent.
- Mayor Nugent read a proclamation declaring May 12, 2017 as Fibromyalgia Day.
- Reminder that golf carts have to follow the rules of the road and the police will be monitoring. Golf cart registration letters going out soon.

**Village Administrator's Report: (Acting) Bernie Thompson**

- None

**Committee Reports:**

**Public Works and Utilities- Boyce**

- The next public works meeting will be April 25 at 7 am.
- Resolution 16-31, A Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code. (B-#5)

**Parks and Recreation- Martin**

- The next Parks and Recreation Meeting will be April 19. Meet at 6:30 at Thies Park.

• **Public Safety and Health- Dole**

- The next Public Safety meeting will be April 26, 2017.
- Remember to register your golf carts.

**Planning and Zoning- Crockett**

- Consideration re: A motion to deny the variance request from Carolyn Osborne, 240 S Hickory St, as recommended by the Plan Commission, following a public hearing on April 11, 2017. (B-#8)
- Consideration re: A motion to deny the appeal by Patrick Wilder of the Zoning Director's decision regarding use of vacant property at 120-124 N Locust , as recommended by the Plan Commission, following a public hearing on April 11, 2017. (B-#9)
- The next Planning and Zoning Committee meeting is April 20 at 7 am.
- The next Planning and Zoning Commission meeting is May 9 at 6pm.

**Finance-Gesky**

- Payment of the bills in the amount of \$1140,231.04(Including TIF #1 Bills of \$12,863.79) (D-#1)
- Ordinance 16-40, To reallocate amounts within Funds between departments and utilize additional amounts from Fund Balance for RY 2016-2017 Budget. (B-#2)
- Ordinance 16-42, Approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1 2017 through April 30, 2018. (B-#3)
- Resolution 16-30, Approving the Declaration and Disbursement of Surplus Monies in tax Increment Financing (TIF) Area #1. (B-#4)
- Resolution 16-31, Relating to participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF). (B-#6)
- The next Finance meeting will be changed from May 11 to May 10.

**General Government-Phillips**

- None

Mayor Nugent read the items to be included on the Consent Agenda:

**Old Business: (A)**

None

**New Business: (B)**

1. Consideration re: A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 17-18 as submitted by the Village Clerk.
2. Ordinance 16-40, An Ordinance to reallocate amounts within Funds between departments and utilize additional amounts from Fund Balance for RY 16-17 Budget.
3. Ordinance 16-41, An Ordinance approving a Budget for the Village of Manteno fro the Fiscal Year beginning May 1, 2017 through April 30, 2018.
4. Resolution 16-30, A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1.
5. Resolution 16-31, A Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code.
6. Resolution 16-32, A Resolution relating to participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF).
7. Resolution 16-33, A Resolution approving an Agreement with Northern Illinois Municipal Electric Collaborative, Inc. (NIMEC).
8. Consideration re: A motion to deny the variance request from Carolyn Osborne 240 S Hickory Street, as recommended by the Plan Commission in a letter from Chairman Francis Smith, following a public hearing on April 11, 2017.
9. Consideration re: A motion to deny the appeal by Patrick Wilder of the Zoning Directors decision regarding the use of the vacant property located at 120-124 North Locust Street as a parking lot, as recommended by the Plan Commission in recommendation 16-13, following a public hearing on April 11, 2017.

**Awarding of Bids and Authorization to Purchase: (C)**

1. None

**Financial Reports: (D)**

1. Consideration re: Motion to approve payment of the bills in the amount of \$140,231.04(Including TIF #1 Bills of \$12,863.79)

Motion by Crockett seconded by Dole to approve a single roll call vote on the question of passage of agenda items. Motion approved 5-0. Trustee Boyce was absent.

Motion by Crockett, seconded by Martin to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 5-0. Trustee Boyce was absent.

**Comments:**

**Trustee Boyce:** Absent

**Trustee Martin:** Welcome Sheila Martin

**Trustee Dole:** Welcome Sheila- Senior Safety Meeting tomorrow from 9-11 on Storm Safety

**Trustee Crockett:** Welcome Sheila- April 11 is Community Clean Up Day

**Trustee Gesky:** Welcome Sheila

**Trustee Phillips:** Welcome Sheila

**Mayor Nugent:** Welcome Sheila

Motion by Dole, seconded by Gesky to adjourn the meeting at 7:29 pm. Motion approved 5-0. Trustee Boyce was absent.

*Minutes respectfully submitted by Alisa Blanchette, Village Clerk.*