



DECEMBER 18, 2017



**BOARD OF TRUSTEES
REGULAR MEETING**

7:00 P.M.



**PRESIDENT
TIMOTHY O. NUGENT**

VILLAGE CLERK

TRUSTEES

TIMOTHY BOYCE TODD CROCKETT
DIANE DOLE JOEL GESKY
SAMUEL J. MARTIN WENDELL O. PHILLIPS



Manteno Village Board Room
Leo T. Hassett Community Center
211 North Main Street
Manteno, Illinois

MANTENO VILLAGE BOARD
REGULAR MEETING AGENDA

MONDAY, DECEMBER 18, 2017 – 7:00 P.M.

Village Board Room
Leo T. Hassett Community Center
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

- ❖ Truth in Taxation Public Hearing Minutes: December 4, 2017
- ❖ Regular Meeting Minutes: December 4, 2017

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen's Registration/Comments

******Presiding Officer will recognize those who have signed in******

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT'S REPORT:**

- 1) Presentations
- 2) Appointments
 - Swearing In of Village Clerk: Robin Batka
- 3) New Business Agenda Items
- 4) Proclamations
- 5) Requests
- 6) Announcements
- 7) Discussion

B) **VILLAGE ADMINISTRATOR'S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - c) Public Works Committee Meeting Report:
 - d) NEXT Public Works Committee Meeting:
 - CANCELLED - Tues. - 12/26/17, 7:00 am, Village Hall Conference Room

- 2) **Properties and Recreation (Trustee Martin)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - c) Properties & Recreation Committee Meeting Report:
 - d) NEXT Properties & Recreation Committee Meeting: None
 - e) Parks & Recreation Commission Report:
 - f) NEXT Parks & Recreation Commission Meeting:
 - Wed. - 3/21/18, 7:00 pm, Village Board Room

- 3) **Public Safety & Health (Trustee Dole)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - d) NEXT Public Safety & Health Committee Meeting:
 - CANCELLED - Wed. - 12/27/17, 7:00 am, Village Hall Conference Room

- 4) **Planning & Zoning (Trustee Crockett)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - Ordinance 17-26 – An Ordinance amending Title 10, Subdivisions, Chapter 4, Application and Approval Procedures, Chapter 5, Project Documents, and Chapter 6, construction, Inspection, and Utility Acceptance Procedure, of the Municipal Code for the Village of Manteno.
 - d) NEXT Planning & Zoning Committee Meeting:
 - Thurs. - 1/23/18, 7:00 am, Village Hall Conference Room
 - e) Plan Commission Report:
 - f) NEXT Plan Commission Meeting:
 - Tues. – 1/9/18, 6:00 pm, Village Board Room

- 5) **Finance (Trustee Gesky)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - Ordinance 17-24 – An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2017 and ending on April 30, 2018.
 - Ordinance 17-25 – An Ordinance abating the Tax hereto levied for the Year 2017 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois.
 - Payment of Bills: \$379,075.14 (includes TIF #1- \$203,132.10)
 - c) Bills Authorized and Paid between Board Cycle: **\$0**
 - d) Finance Committee Meeting Report:
 - e) NEXT Finance Committee Meeting:
 - Wednesday. – 1/10/18, 7:00 am, Village Hall Conference Room

- 6) **General Government (Trustee Phillips)**
 - a) Old Business on Agenda: None
 - b) New Business on Agenda:
 - Consideration Re: A motion to approve the 2018 Village Schedule of Meetings and 2018 Holiday Schedule.
 - Resolution 17-16 – A Resolution amending Section 703, Sexual & Other Unlawful Harassment, of the Village of Manteno Employee Handbook, in the Village of Manteno, Kankakee County, Illinois.
 - c) General Government Committee Meeting Report:
 - d) NEXT General Government Committee Meeting:

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be **included** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may **request** that any item be **deleted**.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.
 - A) **OLD BUSINESS:**
NONE
 - B) **NEW BUSINESS:**
 - * **1) ORDINANCE 17-24**
An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2017 and ending on April 30, 2018.
 - * **2) ORDINANCE 17-25**
An Ordinance abating the Tax hereto levied for the Year 2017 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois.
 - * **3) CONSIDERATION RE:**
A motion to approve the 2018 Village Schedule of Meetings and 2018 Holiday Schedule.
 - * **4) RESOLUTION 17-16**
A Resolution amending Section 703, Sexual & Other Unlawful Harassment, of the Village of Manteno Employee Handbook, in the Village of Manteno, Kankakee County, Illinois.

* **5) ORDINANCE 17-26**

An Ordinance amending Title 10, Subdivisions, Chapter 4, Application and Approval Procedures, Chapter 5, Project Documents, and Chapter 6, construction, Inspection, and Utility Acceptance Procedure, of the Municipal Code for the Village of Manteno.

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

None

D) **FINANCIAL REPORTS:**

* **1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$379,075.14** (Including: TIF #1 - \$203,132.10)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

MEETING SCHEDULE

BOARD & COMMISSION MEETINGS
VILLAGE BOARD ROOM
Village Board:1 st & 3 rd Mon. 7:00 pm
Plan Commission:2 nd Tues 6:00 pm
Parks & Rec Commission:3 rd Wed, 7:00 pm
Mar, Apr, May, Jun, Jul, Sept.

COMMITTEE of the WHOLE MEETINGS
VILLAGE HALL CONFERENCE ROOM
As Public Works:4 th Tues, 7:00 am
As Gen. Govern:As needed
As Public Safety:4 th Tues, 7:00 am
As Planning & Zoning:2 nd Wed., 7:00 am
As Finance: (Conf. Room).....2 nd Wed, 7:00 am
As Properties & Rec:As needed