

**Committee of the Whole Meeting
 Planning & Zoning
 July 23, 2019 – 7:00 a.m.
 Village Hall Conference Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Event Cord	
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	
Geoff Aggen, Village Eng.	X
Darla Hurley, Deputy Village Clerk	X

Meeting was opened by Trustee Crockett at 7:41 a.m.

There was a quorum.

MOTION: A motion by Trustee Crockett, second by Mayor Nugent to approve the minutes from May 28, 2019 meeting. Voice vote – all ayes, no nays. Motion approved.

There were no action items.

Discussion Items:

- **Manufactured home Licensing Fee** – Mr. LaRocque stated that he has received communication from Oak Ridge Mobile Home Park that they will no longer be paying the village licensing fee. Their attorneys have stated that the annexation fee (as stated in their pre-annexation agreement) expires after 20 years, which was in 2014. Mr. LaRocque contacted Mr. Joe Cankar to review. He is doing research and there may be potential litigation. A new ordinance may need to be prepared with updated language. This a potential loss of \$120,000 in our General Fund budget. The village provides police protection, public works and code enforcement services.

- **Building Permits YTD** – Mr. Marion presented a YTD report on the building permits compared to the past two years. Mr. Marion stated that the year is comparable to 2018 except in new residential permits.

Mr. Marion stated that he is been very busy with code enforcement issues this year.

Mr. Marion gave an update on the commercial projects in the Village. Mr. Marion gave updates on six (6) projects. They are:

Recharge Coffee, 47 ½ W. Second St. – opening soon

National Bank of Manteno, 1004 Lincoln Dr – temporary facility

Storage Solutions, 300 S. Spruce St - completed

Gordon Electric, 550 S. Cypress St. – have answered questions concerning permit fees and inspection requirements

Peoples Bank, 32 N. Oak St. – temporary location

Main St. Pharmacy, 24 W. First St. – would like to tear down building to the east and create a drive through – the adjacent property is owned by Manteno

Township/Assessors Office

Mr. Marion reported that there are currently 8 new residential construction projects. Mr. Marion is also working with two (2) possible PUD Developments: Autumn Pond and East Village Resort

Trustee Dole exited the meeting at 7:59 am.

- **Revenue YTD: Contractors, Permits and Inspections** – Mr. Marion presented a spreadsheet showing the revenues received per month for the various areas compared to the last four years.

Mayor Nugent asked about contractors who put signs in yards on projects that they will be working on. Mr. Marion will check the village ordinance on the signs and then check to see if there are signs in yards that do not have a building permit.

A motion by Trustee Crockett, seconded by Mayor Nugent, to adjourn the meeting at 8:05 a.m. Voice vote: all ayes, no nays. Motion approved.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk