

**Committee of the Whole Meeting
 Planning & Zoning
 July 20, 2021 – 7:00 a.m.
 Village Hall Conference Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee 7:05 am	X
Samuel Martin, Trustee	
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Event Cord	X
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Geoff Aggen, Village Eng.	X
Darla Hurley, Deputy Village Clerk	X

The meeting was opened by Trustee Crockett at 7:40 a.m.

There was a quorum.

MOTION: A motion by Trustee Crockett, second by Trustee Dole to approve the minutes from June 22, 2021 meeting. Voice vote – all ayes, no nays. Motion approved.

There was no public participation

There were no action items.

Discussion Items:

- **Mid-Year Recap** – Mr. Marion presented a report of the first six months of 2021. The report included Permits YTD, Contractor Registrations, Active New Construction, Vacant Lots, Commercial Project, Sidewalk Inspections, Citations 2021, Temporary Sign Permits, Building Department Revenues, Building Department Inspection Expenses and Value of Permits. Mr. Marion thanked Mr. LaRocque and Mr. Hanley in helping with inspections while he is out of office. *(See attached report)*

- **Camera Update** – In Mr. Marion’s mid-year report has a list of security cameras. The cameras have been very helpful with solving of various crimes. He continues to work with businesses encouraging them to install security cameras.
- **Dumpster/Garbage Issues** – Mr. Marion showed some pictures of overflowing dumpsters and garbage issues that he has had to address. Most landlords and homeowners have been very cooperative in cleaning up the area. The issue is on-going. It was asked if the village should require dumpster enclosures, but the committee felt that it would probably not resolve the issue as tenants or residents would just toss garbage over the side of the enclosure missing the dumpster. Trustee Crockett asked if the village should require a certain size of dumpster for apartment buildings. Mr. LaRocque stated that it also may depend on how many times the dumpster is picked up per week. The village monitors those types of situations. Mr. Marion will continue to be diligent on making sure business and residents keep areas clean.

Trustee Dole and Sarah Marion exited the meeting at 8:23 a.m.

- **Apartment Building Maintenance** – Trustee Crockett asked for this item to be on the agenda for discussion. Trustee Gesky asked if we have a rental license requirement. Trustee Gesky asked would this help Mr. Marion on compliance. The village will discuss the issue with the village attorney. Mr. LaRocque stated that most landlords handle any issues that are given to them. This is part of Mr. Marion’s job requirements – notifying owners of property maintenance issues. Mr. LaRocque stated that the village could set minimums of size and frequency of dumps for dumpsters at apartment buildings. Trustee Crockett suggested that a reminder could be sent annually to all landlords reminding them of the village expectations.

Trustee Boyce exited the meeting at 8:35 am.

Mayor Nugent exited the meeting at 8:36 am.

Trustee Crockett suggested that a reminder could be sent annually to all landlords reminding them of the villages’ expectations of property maintenance.

Trustee Gesky asked that the Finance Committee meeting be rescheduled to August 17th.

A motion by Trustee Dole, seconded by Trustee Crockett, to adjourn the meeting at 8:41 a.m. Voice vote: all ayes, no nays. Motion approved.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk