



MARCH 20, 2017

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**BOARD OF TRUSTEES  
REGULAR MEETING**

7:00 P.M.

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**PRESIDENT
TIMOTHY O. NUGENT**

**VILLAGE CLERK
ALISA BLANCHETTE**

TRUSTEES
TIMOTHY BOYCE TODD CROCKETT
DIANE DOLE JOEL GESKY
SAMUEL J. MARTIN WENDELL O. PHILLIPS

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Manteno Village Board Room  
Leo T. Hassett Community Center  
211 North Main Street  
Manteno, Illinois

MANTENO VILLAGE BOARD  
REGULAR MEETING AGENDA

**MONDAY, MARCH 20, 2017 – 7:00 P.M.**

Village Board Room  
Leo T. Hassett Community Center  
211 North Main St.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. READING OF AGENDA – ADDITIONS – DELETIONS

5. READING OF MINUTES – CHANGES, CORRECTIONS, APPROVAL:

❖ Regular Meeting Minutes: March 6, 2017

6. PUBLIC PARTICIPATION:

Persons to be heard from the floor – Citizen's Registration/Comments

**\*\*\*\*Presiding Officer will recognize those who have signed in\*\*\*\***

7. REPORTS OF VILLAGE OFFICIALS:

All reports will be ORAL

A) **VILLAGE PRESIDENT'S REPORT:**

- 1) Presentations
- 2) Appointments
- 3) New Business Agenda Items
  - Ordinance 16-35 – An Ordinance Approving and Authorizing the Execution of a Railroad User Agreement by and between the Village of Manteno and Pactiv, LLC, for the Use, Operation and Maintenance of Railroad Property in Kankakee County, Illinois.
  - Ordinance 16-36 – An Ordinance amending Title 3, Business Regulations, Chapter 9, Liquor, by changing Section 3-9-4, Fee, Section 3-9-8, Minors, Section 3-9-14, Limitation, and by adding Section 3-9-22, Conditions on Class E License, of the Municipal Code for the Village of Manteno.
- 4) Requests
- 5) Announcements
- 6) Proclamations
- 7) Discussion

B) **VILLAGE ADMINISTRATOR'S REPORT:**

- 1) Presentations
- 2) Upcoming Events
- 3) Updates
- 4) Discussion Items

C) **COMMITTEE REPORTS:**

- 1) **Public Works & Utilities (Trustee Boyce)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Public Works Committee Meeting Report:

- d) NEXT Public Works Committee Meeting:
  - Tues. - 3/21/17, 7:00 am, Village Hall Conference Room
  
- 2) **Properties and Recreation (Trustee Martin)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) Properties & Recreation Committee Meeting Report:
  - d) NEXT Properties & Recreation Committee Meeting:
  - e) Parks & Recreation Commission Report:
  - f) NEXT Parks & Recreation Commission Meeting:
    - Wed. - 4/19/17, 7:00 pm, Village Board Room
  
- 3) **Public Safety & Health (Trustee Dole)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Ordinance 16-37 – An Ordinance Creating and Providing for the Abolishment of the Office of Public Safety Director for the Village of Manteno.
    - Consideration Re: A motion to authorize the purchase of a 2017 Ford Explorer for a cost not to exceed \$28,990.00 from Morrow Brothers, Greenfield, IL. (EMERGENCY PURCHASE – added to agenda on 3/20/17 at 11:46 a.m.)
  - c) Public Safety & Health Committee Meeting Report:
  - d) NEXT Public Safety & Health Committee Meeting:
    - Wed. - 3/22/17, 7:00 am, Village Hall Conference Room
  
- 4) **Planning & Zoning (Trustee Crockett)**
  - a) Old Business on Agenda:
  - b) New Business on Agenda:
    - Consideration Re: A motion to deny the variance request from Haide Estrada, 315 N. Locust Street, as recommended by the Planning Commission in a letter from John Fetherling, Planning Commission Chairman Pro-Tem.
  - d) NEXT Planning & Zoning Committee Meeting:
    - Thurs. - 4/20/17, 7:00 am, Village Hall Conference Room
  - e) Plan Commission Report:
  - f) NEXT Plan Commission Meeting:
    - Tues. – 4/11/17, 6:00 pm, Village Board Room
  
- 5) **Finance (Trustee Gesky)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
    - Resolution 16-27 – A Resolution approving a Professional Services Agreement with Smith, Koelling, Dykstra & Ohm, P.C., Bourbonnais, IL, in conjunction with Municipal Auditing Services for the Fiscal Year ended April 30, 2016.
    - Payment of Bills: (\$110,529.90 includes TIF \$34,960.50)
  - c) Finance Committee Meeting Report:
  - d) NEXT Finance Committee Meeting:
    - Thurs. – 4/13/17, 7:00 am, Village Hall Conference Room

- 6) **General Government (Trustee Phillips)**
  - a) Old Business on Agenda: None
  - b) New Business on Agenda:
  - c) General Government Committee Meeting Report:
  - d) NEXT General Government Committee Meeting:

8. CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE” (\*):

- ❖ **CONSIDERATION RE:** MOTION to take a single roll call vote on the question of passage of agenda items as designated by an asterisk (\*) for voting purposes on the consent agenda. The MOTION requires unanimous consent of the Village President and Board of Trustees.
- ❖ The Chair will identify those items to be ***included*** on the Consent Agenda – “Omnibus Vote” List. It is at this point that any Trustee or the President may ***request*** that any item be ***deleted***.
- ❖ **CONSIDERATION RE:** MOTION to approve by omnibus vote those ordinances, resolutions, motions and orders contained on the Consent Agenda as identified by the Village President and Board of Trustees.
  - A) **OLD BUSINESS:**

None
  - B) **NEW BUSINESS:**
    - \* **1) ORDINANCE 16-35**  
An Ordinance Approving and Authorizing the Execution of a Railroad User Agreement by and between the Village of Manteno and Pactiv, LLC, for the Use, Operation and Maintenance of Railroad Property in Kankakee County, Illinois.
    - \* **2) ORDINANCE 16-36**  
An Ordinance amending Title 3, Business Regulations, Chapter 9, Liquor, by changing Section 3-9-4, Fee, Section 3-9-8, Minors, Section 3-9-14, Limitation, and by adding Section 3-9-22, Conditions on Class E License, of the Municipal Code for the Village of Manteno.
    - \* **3) ORDINANCE 16-37**  
An Ordinance Creating and Providing for the Abolishment of the Office of Public Safety Director for the Village of Manteno.
    - \* **4) RESOLUTION 16-27**  
A Resolution approving a Professional Services Agreement with Smith, Koelling, Dykstra & Ohm, P.C., Bourbonnais, IL, in conjunction with Municipal Auditing Services for the Fiscal Year ended April 30, 2016.
    - \* **5) CONSIDERATION RE:**  
A motion to deny the variance request from Haide Estrada, 315 N. Locust Street, as recommended by the Planning Commission in a letter from John Fetherling, Planning Commission Chairman Pro-Tem.

C) **AWARDING OF BIDS/CONTRACTS AND AUTHORIZATION TO PURCHASE:**

\* **1) CONSIDERATION RE:**

A motion to authorize the purchase of a 2017 Ford Explorer for a cost not to exceed \$28,990.00 from Morrow Brothers, Greenfield, IL.  
(EMERGENCY PURCHASE – added to agenda on 3/20/17 at 11:46 a.m.)

D) **FINANCIAL REPORTS:**

\* **1) CONSIDERATION RE:**

MOTION to approve PAYMENT OF BILLS in the amount of **\$110,529.90**  
(Including: TIF -\$34,960.50)

9. COMMENTS

Comments and additional information of general interest to Village residents.

10. ADJOURNMENT

**MEETING SCHEDULE**

**BOARD & COMMISSION MEETINGS**

VILLAGE BOARD ROOM

Village Board: .....1<sup>st</sup> & 3<sup>rd</sup> Mon. 7:00 pm  
Plan Commission: .....2<sup>nd</sup> Tues 6:00 pm  
Parks & Rec Commission: .....3<sup>rd</sup> Wed, 7:00 pm  
Mar, Apr, May, Jun, Jul, Sept.

**COMMITTEE of the WHOLE MEETINGS**

VILLAGE HALL CONFERENCE ROOM

As Public Works: .....4<sup>th</sup> Tues, 7:00 am  
As Gen. Govern: .....As needed  
As Public Safety: .....4<sup>th</sup> Wed, 7:00 am  
As Planning & Zoning: .....3<sup>rd</sup> Thurs., 7:00 am  
As Finance: (Conf. Room).....2<sup>nd</sup> Thurs, 7:00 am  
As Properties & Rec: .....As needed