

Village of Manteno
Truth in Taxation Public Hearing
December 3, 2018
6:40 PM

Roll Call

President Timothy Nugent

Trustee Diane Dole

Trustee Wendell Phillips

Trustee Samuel Martin

Trustee Timothy Boyce

Absent:

Trustee Joel Gesky

Trustee Todd Crockett

Also Present:

Michael Cainkar – Village Attorney

Chris LaRocque: Village Administrator

Ryan Marion: Building Official

Jim Hanley: Superintendent of Public Works

Al Swinford: Chief of Police

Sheila Martin - Treasurer

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call by Village Clerk.

Public Participation: None

Village Administrator Chris LaRocque gave a PowerPoint presentation on the Village of Manteno's 2018 Tax Levy request. Items Mr. LaRocque covered in the presentation:

- Common Terms used with Property Taxes
- Truth in Taxation Law
- Tax Levy Ordinance
- Overlap of Cycles
- Rate Determination Process
- Property Tax Extension Limitation Law (PTELL)
- Limiting Rate Formula
- Village of Manteno 2018 Levy Request – 1.57% (0.0157)
- Manteno 2018 Levy Request Breakdown
- Where does your property taxes go? 2016
- Where does your property taxes go? 2017
- 2018 Property Tax levy request breakdown
- Property Tax cycle

There was no public present. The presentation is available online at the Village website.

The 2018 Tax Levy ordinance will be placed on the Village Board meeting agenda tonight for approval.

Motion by Martin, seconded by Dole, to adjourn the meeting at 6:52 pm.

Motion passed with 4 ayes, 0 Nays Gesky, Crockett absent

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
December 3rd, 2018
7:00 PM**

Roll Call

President Timothy Nugent

Trustee Diane Dole

Trustee Samuel Martin

Trustee Wendell Phillips

Trustee Timothy Boyce

Absent:

Trustee Todd Crockett

Trustee Joel Gesky

Also Present:

Chris LaRocque: Village Administrator

Al Swinford: Chief of Police

Michael Cainkar: Village Attorney

Jim Hanley: Superintendent of Public Works

Ryan Marion – Building Official

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Boyce, seconded by Martin, to waive the reading of the minutes and approve the Regular Board Meeting minutes of November 19th, 2018.

Motion approved: 4-0 Crockett, Gesky Absent

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

The Manteno High School Class of 2022 submitted a request to go door to door for a fundraiser selling Little Caesars Pizza kits from February 6-22, 2019.

A motion was made by Boyce and seconded by Dole to approve the request. Request approved 4 Ayes, 0 Nays Crockett, Gesky absent

The Mayor recommended the appointment of George Wyland to the Planning Commission, replacing Melvin Marshall, who recently passed away. Motion by Dole, seconded by Phillips to approve the appointment. Approved 4 Ayes, 0 Nays Crockett, Gesky absent

Village Administrator's Report: Chris LaRocque

Mr. LaRocque addressed the recent complaints received on door to door solicitors. The Village has a process for all solicitors. They must be licensed with the Village and have a badge to show residents if they do come to your door. If they do not have a badge, you may call the police. If you chose not to speak to them and close your door and they remain on your property, contact the police.

Committee Reports:

Public Works and Utilities- Trustee Boyce

- **Ordinance 18-17** - An Ordinance authorizing the sale of personal property (Surplus Municipal Equipment). With the delivery of the new bucket truck and asphalt hot-box, public works will be selling the retired equipment online. Contact Jim Hanley for more information on the items.

Next Public Works Committee meeting to be held Tuesday December 25th, 2018 at 7:00 am has been CANCELLED .

Parks and Recreation- Trustee Martin

- Big round of applause to the Public Works department for their work on the Santa event on Saturday and dealing with the weather.
- The fountain will be finished in the Spring of 2019
- Once the Village is finished with Christmas trees on the square, the company who installed the astro turf will come back out to brush it
- The Mayor said that he has received many good comments on the Season's Greetings sign that was hung at the elevator

Next Parks and Recreation Commission meeting Wed March 3rd, 2019 7:00 pm Village Board Room

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight.

- Safety tips for residents who shop online and have home delivery of those packages
- Fire Departments Holiday Wreath of red lights which is on display at the firehouse. When there is a fire that occurs during the holiday season and the cause is due to holiday decorations, one of the light bulbs is changed to a white light to make the public aware.

Next Public Safety and Health Committee meeting Wed December 12th 2018 at 7:00 am Village Hall Conference Room

Planning and Zoning- Trustee Crockett Absent

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday December 25th 2018 at 7:00 am has been CANCELLED.

The next Planning Commission meeting will be scheduled for Tuesday December 11th, 2018 at 6:00 pm at the Village Board Room at the Leo Hassett Community Center

Finance: Trustee Gesky, Absent - Trustee Phillips covered agenda items

- Payment of bills \$238,515.03 includes TIF#1- \$34,370.82 & TIF #3 \$0
- Bills authorized and Paid between Board Cycle: \$40,496.58
- **Ordinance 18-15** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2018 and

ending on April 30, 2019. The Village is conducting a Truth in Taxation public hearing before the Board Meeting . The 2018 tax levy request is \$1,730,000 which is an increase of 1.57% over the previous total extension from 2017. The tax levy is available for public inspection at the Village Hall and on our website. The tax levy must be approved and filed with the County Clerk on or before the last Tuesday in December.

- **Ordinance 18-16** - An Ordinance abating the Tax hereto levied for the Year 2018 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois
- **Consideration Re:** A motion to approve the payment of \$6,305.35 to Jacob Carlile, owner of Carlile Group Properties, LLC, in reference to a TIF Façade Agreement approved September 4, 2018. Mr. Carlile completed the work as outlined in his TIF application and submitted the necessary invoices for reimbursement per the program requirements. This motion authorizes the payment to him.
- **Consideration Re:** A motion to award the contract for the demolition of 54 West First Street to Patrick Ryan Excavating, Bradley, IL for a cost of \$10,450.00. We received four bids for the demolition of the recently purchased apartment building at 54 W. First Street. Patrick Ryan Excavating was the low bidder and has done several other demolitions for us in the past. Demolition is scheduled to be done around December 19th, after being used by Police, Fire and SWAT teams for training
- **Ordinance 18-18** -An Ordinance authorizing the purchase of the property commonly known as 130 North Cypress Street, Manteno, IL. As discussed in several finance meetings, the State Bank of Herscher approached the Village about conveying the vacant lot on North Cypress Street. The board agreed to purchase the property from the bank for \$25,000.00. At present, there are no immediate plans for what will be done with the vacant ground.

The next Finance meeting will be held Wednesday December 12th, 2018 at 7:00 am at the Village Hall Conference Room.

General Government-Phillips

- No action items on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 18-15** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2018 and ending on April 30, 2019.
2. **Ordinance 18-16** - An Ordinance abating the Tax hereto levied for the Year 2018 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois

3. **Consideration Re:** A motion to approve the payment of \$6,305.35 to Jacob Carlisle, owner of Carlisle Group Properties, LLC, in reference to a TIF Façade Agreement approved September 4, 2018.
4. **Ordinance 18-17** - An Ordinance authorizing the sale of personal property (Surplus Municipal Equipment).
5. **Ordinance 18-18** -An Ordinance authorizing the purchase of the property commonly known as 130 North Cypress Street, Manteno, IL.

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration Re:** A motion to award the contract for the demolition of 54 West First Street to Patrick Ryan Excavating, Bradley, IL for a cost of \$10,450.00.

Financial Reports: (D)

1. Payment of bills **\$238,515.03** (includes TIF#1- \$34,370.82 & TIF #3 \$0)

Motion by Boyce seconded by Martin, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 4-0 Crockett, Gesky absent

Motion by Dole seconded by Boyce to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 4-0 Crockett, Gesky absent

Comments:

Trustee Boyce: Great job to Sarah Marion and the Public Works team on the Santa events on Saturday night despite the weather.

Trustee Martin: Agreed!

Trustee Dole: Agree! Speaker system worked good. You could hear the announcements clearly down the street.

Trustee Phillips: Very impressive, everyone had a good time.

Mayor Nugent: Was a hectic day for Sarah as we had to call off some activities due to the rain. Kudos to Sarah for a great event!

One last announcement, Notice it given by the Office of the Village Clerk, Local Election Official in and for the Village of Manteno at 98 East Third Street, Manteno, IL will be open on the following schedule for the purpose of accepting candidates petitions or certificates of nomination for the Consolidated Election to be held on April 2, 2019 for the following offices of Village Trustee (4 year term) and Village Clerk (unexpired 2 year term). **December 10th** – **December 14th** 8:00 am – 4:30 pm. **December 17th:** 8:00 am – 5:00 pm

Motion by Boyce to adjourn the meeting at 7:24 pm, seconded by Martin

Motion approved 4-0 Crockett, Gesky absent

Minutes respectfully submitted by Robin Batka, Village Clerk