

**Village of Manteno
Public Hearing
April 15th, 2019
6:30 PM**

Roll Call

President Timothy Nugent
Trustee Timothy Boyce
Trustee Samuel Martin
Trustee Diane Dole
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips

Also Present:

Chris LaRocque: Village Administrator
Ryan Marion – Building Official
Al Swinford: Chief of Police
Jim Hanley: Superintendent of Public Works
Ryan Marion – Building Official
Geoff Aggen – Village Engineer
Sheila Martin – Village Treasurer

Press Present: None

Public Participation: None

The meeting was called to order at 6:30 pm by President Timothy O. Nugent. Roll call was taken.

The Village Board will consider the Budget for Fiscal Year beginning May 1, 2019 and ending April 30, 2020 and vote on it later in the regular Board Meeting. Chris LaRocque, Village Administrator, presented a series of 18 slides explaining the process that the Village goes through of creating a budget for the fiscal year. There was no one from the public present and there were no questions from the Board. The Mayor thanked Chris, Sheila, Darla and staff for their work on the budget.

Motion by Gesky to adjourn the meeting at 6:46 pm, seconded by Dole
Motion approved 6 Ayes 0 Nays

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
April 15, 2019
7:00 PM**

Roll Call

President Timothy Nugent
Trustee Timothy Boyce
Trustee Samuel Martin
Trustee Diane Dole
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips

Also Present:

Chris LaRocque: Village Administrator
Al Swinford: Chief of Police
Jim Hanley: Superintendent of Public Works
Ryan Marion – Building Official
Geoff Aggen – Village Engineer

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Crockett, seconded by Gesky, to waive the reading of the minutes and approve the Regular Board Meeting minutes of April 1st, 2019 as presented by the clerk.

Motion approved: 5-0 Martin Abstained

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

The Mayor presented a fundraising request by Manteno High School Football to sell discount cards door to door beginning on the date of July 10, 2019 in Manteno for the cost of \$25.00. The monies will be used to update the end zone camera system and supplement equipment needs. A motion was made by Phillips to approve this request, seconded by Gesky.

6 ayes 0 nays Motion approved

On the consent agenda tonight will also be a motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 2019-2020 as submitted by the Clerk. The Board received a copy of the licenses that will be approved in their board packet. The Village has not added and/or deleted any licenses.

Village Administrator's Report: Chris LaRocque

Aqua will no longer have a drop box for payment at the Village Hall, effective the end of June 2019. A sign will be posted over the drop box to inform residents. Aqua wants customers to use online payment as a convenient way to pay their Aqua invoices.

Committee Reports:

Public Works and Utilities: Trustee Boyce

- **Resolution 18-20:** A Resolution for Maintenance under IL Highway Code. This establishes bulk pricing for street maintenance materials and salt purchases for the Village Public Works Department under the state MFT program.

Next Public Works meeting on Tuesday 04/23/2019 at 7:00 am, Village Hall Conference Room

Parks and Recreation: Trustee Martin

Nothing on the agenda tonight.

At our Parks and Recreation meeting on Wednesday, we will meet here at the Village Board Room and then walk over to the Square on Second to look at projects.

Next Parks and Recreation Commission meeting Wed 04/17/2019 7:00 pm Village Board Room

Public Safety and Health: Trustee Dole

Nothing on the agenda tonight.

A reminder from the Police Department that residents cannot block the sidewalk crossing their driveways by parking over them. This blocks the sidewalk for the safety of children and pedestrians walking.

Next meeting Wed 05/08/2019 7:00 am Village Hall Conference Room

Planning and Zoning: Trustee Crockett

Nothing on the agenda tonight.

The next Planning Commission: Tues 05/14/2019 6:00 pm Village Board room

Planning & Zoning Tues 04/23/2019 7:00 am at the Village Hall Conference Room

Finance: Trustee Gesky

- Payment of bills \$77,972.34 includes TIF#1- \$3,722.37 & TIF #3 \$0
- Bills authorized and Paid between Board Cycle: \$0
- **Ordinance 18-31** : An Ordinance to reallocate amounts within Funds between departments and utilize additional amounts from Fund Balances for Fiscal Year 2018-2019 Budget. At the end of the fiscal year we evaluate funds spent for each line item and make minor adjustments to insure funds are properly allocated. These adjustments are important to show accurate line item income and expenses each year to help with future year budget allocations.
- **Ordinance 18-32:** An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2019 through April 30, 2020. After several months of work by all departments, the Mayor and the Board, we have finalized the operating budget for our next fiscal year. We have a balanced budget with a surplus this year and have been able to sustain needed services and amenities residents have come to expect from the Village.
- **Resolution 18-19:** A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1. Every year at the beginning of the

fiscal year, a portion of our TIF #1 funds are rebated to the various taxing bodies that agreed to the TIF District. This resolution authorizes those surplus payments, which will be disbursed at the first board meeting in May

- **Ordinance 18-33:** An Ordinance authorizing the Purchase of Property commonly known as 154 North Walnut, Manteno, Illinois, in furtherance of the objectives of the redevelopment plan and project approved for TIF District No. 1, Central Business district Redevelopment Project Area. As discussed at several committee meetings the opportunity to purchase and demolish the apartment building located in the southwest corner of the Square on Second has finally been realized. This will complete that portion of the redevelopment of this important focal point in our downtown. The Square on Second redevelopment has been a great asset to the community and removing this building will allow for another feature which is yet to be determined.

The next Finance meeting will be held Wednesday 05/08/2019, 2019 at 7:00 am at the Village Hall Conference Room.

General Government: Trustee Phillips

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

- **Ordinance 18-31 :** An Ordinance to reallocate amounts within Funds between departments and utilize additional amounts from Fund Balances for Fiscal Year 2018-2019 Budget.
- **Ordinance 18-32:** An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2019 through April 30, 2020.
- **Ordinance 18-33:** An Ordinance authorizing the Purchase of Property commonly known as 154 North Walnut, Manteno, Illinois, in furtherance of the objectives of the redevelopment plan and project approved for TIF District No. 1, Central Business district Redevelopment Project Area.
- **Resolution 18-19:** A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1.
- **Consideration RE:** A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 2019-2020 as submitted by the Clerk.
- **Resolution 18-20:** A Resolution for Maintenance under IL Highway Code

Awarding of Bids/Contracts and Authorization to Purchase (C)

Financial Reports: (D)

1. Payment of bills \$77,972.34 includes TIF#1- \$3,722.37 & TIF #3 \$0

Motion by Boyce seconded by Martin to approve a single roll call vote on the question of passage of agenda items. Motion Approved 6-0

Motion by Dole seconded by Crockett to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion Approved 6-0

Closing Comments:

Trustee Boyce: No comment

Trustee Martin: No comment

Trustee Dole: Lifestyle 360 will be tomorrow, April 16th, at Leo Hassett Community Center. Community Resources for seniors will be the topic.

Trustee Gesky: No comment

Trustee Phillips: No comment

Mayor Nugent: Thanks to Chris LaRocque, Sheila Martin, Darla Hurley and the Department heads for their work on our budget. Lots of hours go into this and when it comes out as balanced and with extra revenue, it shows the caliber of talent we have in the Village. Thanks to everyone!

Motion by Phillips to adjourn the meeting at 7:16 pm, seconded by Dole

Motion approved 6 Ayes 0 Nays

Minutes respectfully submitted by Robin Batka, Village Clerk