

**Village of Manteno**  
**Board Meeting**  
**May 4, 2015**  
**7:00 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent  
Trustee Joel Gesky  
Trustee Wendell Phillips  
Trustee Samuel Martin  
Trustee Todd Crockett  
Trustee Diane Dole

**Absent:**

Trustee Timothy Boyce

**Also present:**

Bernie Thompson: Chief of Police/Village Administrator (Acting)  
Chris LaRocque: Director of Building and Zoning  
Joe Cankar: Village Attorney  
Janice Schulteis: Resource/Personnel Manager  
Jim Hanley: Superintendent of Public Works  
Keith Mulholland: Village Engineer

**Press Present:**

Andrew Kriz: Russell Publications

The meeting was called to order by the President, and upon the roll call being called, Timothy Nugent, led those present in the Pledge of Allegiance.

Motion by Martin, seconded by Dole, to waive the reading of the minutes and approve the Committee of the Whole and Regular Meeting minutes from April 20, 2015. Motion approved 5-0. Trustee Boyce was absent.

**Public Participation:**

None

**Reports of Village Officials:**

**Village President's Report: Tim Nugent**

- Motion by Crockett, seconded by Phillips to adjourn sen-di for the swearing in of newly elected officers. Motion approved 5-0. Trustee Boyce was absent. Clerk Blanchette swore in newly elected Trustees Gesky, Crockett, and Phillips.
- Mayor Nugent distributed TIF surplus checks to Lois Meyer from the Manteno Township, and Kathy Meyer from the Manteno School District. Checks will also be distributed to the Library, KCC, Kankakee County, and the Fire Protection District. TIF #2 gives back 95% to the taxing bodies and TIF #1 gives back 15% to the taxing bodies.
- Mayor Nugent read the new committee assignments for 2015-2016.
  - Public Works and Utilities- Boyce and Martin
  - General Government-Phillips and Gesky
  - Public Safety and Health-Dole and Phillips

- Planning and Zoning-Crockett and Dole
- Finance-Gesky and Boyce
- Parks and Recreation- Martin and Crockett
  
- Mayor Nugent read the new Village Appointments for 2015-2016
  - Village Administrator (Acting) Bernie Thompson
  - Budget Officer: Bernie Thompson
  - Chief of Police: Bernie Thompson
  - Village Chaplain: Father Anthony Nugent, Rev. Lance Hurley
  - Animal Commissioner: Bernie Thompson
  - Director of Building and Zoning: Chris LaRocque
  - Village Plumbing Inspector: Gary Entwistle
  - Village Electrician: Michael Quigley
  - Code Enforcement Officer: Chris LaRocque
  - Planning Commission: Francis Smith, Jerry Dole, Todd Creek, John Fetherling
  - Police Commission: Scott Bertrand
  - Police Pension Fund: Joe Grant
  - Parks and Rec Commission: Lori Keigher
  - Village Engineer: Tyson Engineering
  - Kankakee County Convention and Visitors Bureau: Timothy Nugent
  - METRO Board: Jerry Pearce
  - Enterprise Zone Representative: Timothy Nugent
  - Fire Inspector: Manteno Fire Chief

Motion by Gesky, seconded by Crockett to approve the Village Appointments and Committee Appointments.  
 Motion approved 5-0. Trustee Boyce was absent.

1. Consideration re: A motion to approve a new Liquor License for Durbin's located at 183 N Main St. (B-#1)
2. Consideration re: A motion to accept the Industrial Park TIF Eligibility Study, place it on file, and make available for public inspection. (B-#2)
3. Consideration re: A motion to authorize Economic Development Resources to complete the Industrial Park TIF Redevelopment Plan. (B-#3)

**Village Administrator's Report: (Acting) Bernie Thompson**

- Resale shop wants to close 2<sup>nd</sup> St from Main to the alley for flea markets on May 30, June 27, July 25, and August 29.
- A lot going on this summer on Main Street. Music fest/Cruise night. July 3 is party in the park.

**Committee Reports:**

**Public Works and Utilities- Boyce**

- Absent. Trustee Martin read: Resolution 15-01: A Resolution for Maintenance of Streets and Highways by Municipality-2015 MFT Materials Program. This is for salt purchase. (B-#4)
- Consideration re: A motion to authorize the Village Administrator to seek bids for the 2015 MFT Street overlay program. (B-#5)
- Consideration re: A motion to waive competitive bidding requirements and approve the purchase of a Kubota 60 inch mower from Martin Implement at a cost not to exceed \$12,303.60. (C-#2)

- Consideration re: A motion to award the contract for the Street Sign Name project to Lambert Signs at a cost not to exceed \$114,660.00. Hopefully start in June and should be done within 60 days. Every street and intersection will have a new decorative green sign.
- The next Public Works meeting will be May 26 at 7 am.

**General Government- Phillips**

- The next General Government meeting will be May 11 at 7 am.

**Public Safety and Health- Dole**

- The next Sr. Safety meeting will be Tuesday, May 19. They will take a trip to the fire station. The Sr. Safety picnic will be June 6.
- Annual Registration for golf carts is coming up Saturday, May 9 at the police station from 8-11 and Thursday, May 7 at the Farmers Market 4-7. \$25 fee
- Nice weather- be cautious of kids and walkers.
- The next Public Safety Meeting is May 27 at 7 am.

**Planning and Zoning- Crockett**

- The next Planning and Zoning Commission meeting is May 12 at 6 pm.
- The next Planning and Zoning Committee Meeting will be May 21 at 7 am.

**Finance-Gesky**

- Consideration re: A motion to waive competitive bidding requirements and approve the purchase of a 2016 Ford F-350 Truck from Manteno Ford (NJPA pricing) at a cost not to exceed \$29,531.00. (C-#1)
- Consideration re: A motion to approve a service contract with Dura-Tech for E-mail services. (C-#4)
- Consideration re: A motion to approve a service contract with Webfoot Designs to update village website. This updated website will help businesses apply for permits online. (C-#5)
- Payment of the bills in the amount of \$53,395.67 (TIF #1 Bills of \$2,475.00 ) (D-#1)
- The next Finance meeting scheduled for May 14, 2015 at 7 am.

**Properties and Recreation-Martin**

- Hendrickson Park is completed with rubber mulch.
- The next Properties and Recreation meeting will be May 20 at 7 pm. They will meet at 6:30 for a tour of Wright Park. Mayor Nugent requested this meeting be changed as the Mayor's meeting is in Manteno that night and he wanted the trustees to attend.

Mayor Nugent read the items to be included on the Consent Agenda:

**Old Business: (A)**

1. None

**New Business: (B)**

1. Consideration re: A motion to approve a new Liquor License for Durbin's located at 183 N. Main Street.
2. Consideration re: A motion to accept the Industrial Park TIF Eligibility Study, place it on file and make available for public inspection.
3. Consideration re: A motion to authorize Economic Development Resources to complete the Industrial Park TIF Redevelopment Plan.
4. Resolution 15-01: A Resolution for Maintenance of Streets and Highways by Municipality- 2015 MFT Materials Program.

5. Consideration re: A motion to authorize the Village Administrator to seek bids for the 2015 MFT Street Overlay Project.

**Awarding of Bids and Authorization to Purchase: (C)**

1. Consideration re: A motion to waive competitive bidding requirements and approve the purchase of a 2016 Ford F-350 Truck from Manteno Ford (NJPA pricing) at a cost not to exceed \$29,531.00.
2. Consideration re: A motion to waive competitive bidding requirements and approve the purchase of a Kubota 60 inch mower from Martin Implement at a cost not to exceed \$12,303.60.
3. Consideration re: A motion to award the contract for the Street Sign Name project to Lambert Signs at a cost not to exceed \$114,660.00.
4. Consideration re: A motion to approve a service contract with Dura-Tech for E-mail services.
5. Consideration re: A motion to approve a service contract with Webfoot Designs to update the Village website.

**Financial Reports: (D)**

1. Consideration re: Motion to approve payment of the bills in the amount of \$53,395.67 (TIF Bills #1 of \$2,475.00)

Motion by Crockett, seconded by Dole, to take a single roll call vote on the question of passage of agenda items. Motion approved 5-0. Trustee Boyce was absent.

Motion by Gesky, seconded by Phillips, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 5-0. Trustee Boyce was absent.

**Comments:**

**Trustee Boyce:** Absent

**Trustee Martin:** Congrats to the trustees for another four years. Looking forward to continue working with you

**Trustee Dole:** Congrats to the trustees on another four years.

**Trustee Crockett:** none

**Trustee Gesky:** Don't drive golf carts in the parks. Golf carts have to follow the same traffic rules and regulations as cars.

**Trustee Phillips:** Hope to see more Seniors at the police academy.

Motion by Crockett, seconded by Gesky to adjourn the meeting at 7:33 pm. Motion approved 5-0. Trustee Boyce was absent.

*Minutes respectfully submitted by Alisa Blanchette, Village Clerk.*