

**Village of Manteno
Board Meeting
May 15, 2023
6:00 PM**

Roll Call

Trustee Timothy Boyce
Trustee Samuel Martin
Trustee Diane Dole
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips
President Timothy Nugent

Also Present:

Chris LaRocque – Village Administrator
Chief Al Swinford – Chief of Police
Joseph Cainkar – Village Attorney
Jim Hanley – Supt. Public Works
Ryan Marion – Building Official
Press: None

The meeting was called to order by Village President Timothy Nugent, followed by the Pledge of Allegiance.

Roll call of the Board was made by the Village Clerk.

Trustee Todd Crockett was sworn in by the Village Clerk for his new term as Village Trustee.

Motion by Crockett seconded by Martin to waive the reading of the minutes and approve the regular Board Meeting minutes of May 1, 2023, as presented by the Clerk.

Motion approved: 5-0 Dole abstained

Public Participation: None

Reports of Village Officials:

Village President’s Report: Mayor Nugent

- Appointments for 2023-2024 Fiscal Year

Village Administrator	Chris LaRocque
Budget Officer	Chris LaRocque
Village Attorney	Louis Cainkar, LTD
Chief of Police	Alan Swinford
Village Treasurer	Sheila Martin
Village Chaplain	Father Anthony Nugent & Reverend Lance Hurley
Animal Commissioner	Alan Swinford
Village Electrician	Eric Weber
Code Enforcement Officer	Ryan Marion
Planning Commission	Emily Fisher-Gentry, Dan McGowan
Police Commission	Brian Meyer
Police Pension Fund	Joe Grant
Kankakee County Convention & Visitors Bureau	Timothy Nugent
METRO Representative	Jerry Pearce
Enterprise Zone Representative	Timothy Nugent
Fire Inspector	Manteno Fire Dept Chief

GIS Advisory Committee	Ryan Marion
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Motion by Boyce to approve appointments, seconded by Dole. Motion Approved 6-0

- **Ordinance 23-01** -An Ordinance amending "An Ordinance Establishing the Kankakee County Enterprise Zone and the Boundaries there of in the Village of Manteno" as amended. As discussed at several committee meetings, this amendment to the existing Enterprise Zone provides incentives to parcels of land more likely to be developed for residential housing. Previous incentives were limited to commercial and industrial development. Based on the lagging new housing market in Kankakee County, this change is intended to promote more new housing construction.
- Square on Second jumping pillow has opened as of April 30th. There will be a height requirement of 54 inches from 10:00 am to 7:00 pm. Any height after 7:00 pm. There have been added cameras and the ability to record sound. If there is a report of an incident, we can then go back and review the tapes. Park Rangers have been hired for the summer.

Village Administrator’s Report: Chris LaRocque

Nothing on agenda tonight

Committee Reports:

Public Works- Trustee Boyce

- **Consideration RE:** A motion to authorize the purchase of a 2022 Tailift ZFG30C Forklift from Santana Equipment Trading Company, North Chicago, IL., for a cost of \$34,000.00. Part of the new Public Works facility includes a loading dock for easier and safer unloading of materials from truck deliveries. Currently Public Works does not have a forklift and must use the skidsteer, which is more difficult to maneuver for that purpose. This purchase will provide a needed piece of equipment, making use of the new loading dock safer.

Next Public Works meeting on Tuesday May 23, 2023, at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin

- **Consideration RE:** A motion to authorize the contract for the Legacy Park Landscaping RFP to Scenic Landscaping for a cost of \$43,500.00. A "request for proposal" was sent out to local landscapers for the work to be done around the new concession stand at Legacy Park. We received three proposals and Scenic Landscaping was the low bidder. Because Legacy Park is a joint venture with the Village, Manteno Township was provided with the bid documents, as they will be splitting the cost with the Village.
- **Consideration RE:** A motion to authorize the contract for the Legacy Park Site Work RFP to Kankakee Valley Construction Company, Inc. for a cost of \$122,711.50. This contract is for the asphalt path repairs, new driveways and garbage enclosure for the area around the new concession stand in Legacy Park. As with the landscaping work, the Manteno Township was also involved in the approval of the bid due to their agreement to pay half of the expenses in the park.

Next Parks and Recreation meeting has been cancelled.

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Manteno Cruise Nights start tomorrow (Tuesday May 2) night on Main Street from 6:00 pm to dusk. Intrinsic Arts Fire show will also be at the Square on Second from 3:00 pm to 9:00 pm.
- Shred event will be on June 3rd at the North Main Street Parking Lot
- Golf Cart Registration is due by June 1st, 2023. The cost for registration will be higher if not registered by this date.

Next Public Safety & Health meeting Wednesday June 14, 2023, at 7:00 am at the Village Board Room

Planning and Zoning- Trustee Crockett

- **Ordinance 23-02:** An Ordinance granting a Variance from Title 9, Zoning, Chapter 13, Premises Signs, Article Number, 14(D) 2 & 4, Maximum Area and Maximum Height, in I-1 Light Industrial Zoning for the property located at 3000 North Maple Street, Manteno, Illinois. This variance is for the signage at the new Public Works facility. The size of the building and distance from I-57 made it necessary to increase the size and height of the signage to proportionally identify the building. The Planning Commission held a public hearing on the matter and there were no comments from the public.
- **Ordinance 23-03:** An Ordinance granting a Variance from Title 9, Zoning, Chapter 2, Section 9-7B-8(D)3, Rear Yard setback for the property known as 1602 Condor Drive, Manteno, Illinois. The Planning Commission held a public hearing on May 9th, 2023, to consider a request from a resident looking to cover his existing patio. While it does encroach slightly into the back yard setback making the variance necessary, the location of the home is such that the encroachment will not be noticeable to the path area & other neighbors.

The next Planning and Zoning Committee meeting is scheduled for Tuesday May 23, 2023, at 7:00 am at the Village Board Room. The next Planning Commission meeting for Tuesday June 13, 2023, at 6:00 pm at the Village Board Room

Finance: Trustee Gesky

- Payment of bills **\$978,513.97 (includes TIF #1 bills of \$431.25)**
- Bills authorized and paid between Board Cycle: \$0

The next Finance meeting will be held Wednesday June 14, 2023, at 7:00 am at the Village Board Room.

General Government- Trustee Phillips

Nothing on the agenda tonight.

Mayor Nugent read the items to be included on the Consent Agenda. Trustee Martin requested that Ordinance 23-01 be taken off the Consent Agenda and voted separately. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 23-02:** An Ordinance granting a Variance from Title 9, Zoning, Chapter 13, Premises Signs, Article Number, 14(D) 2 & 4, Maximum Area and Maximum Height, in I-1 Light Industrial Zoning for the property located at 3000 North Maple Street, Manteno, Illinois.
2. **Ordinance 23-03:** An Ordinance granting a Variance from Title 9, Zoning, Chapter 2, Section 9-7B-8(D)3, Rear Yard setback for the property known as 1602 Condor Drive, Manteno, Illinois.

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration RE:** A motion to authorize the contract for the Legacy Park Landscaping RFP to Scenic Landscaping for a cost of \$43,500.00.
2. **Consideration RE:** A motion to authorize the contract for the Legacy Park Site Work RFP to Kankakee Valley Construction Company, Inc. for a cost of \$122,711.50.
3. **Consideration RE:** A motion to authorize the purchase of a 2022 Tailift ZFG30C Forklift from Santana Equipment Trading Company, North Chicago, IL., for a cost of \$34,000.00.

Financial Reports: (D)

1. Motion to approve payment of bills in the amount of **\$978,513.97 (TIF #1 Bills - \$431.25)**

Motion by Phillips seconded by Dole to take a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 6-0

Motion by Crockett seconded by Martin to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda.

Motion Approved 6-0

Motion by Gesky to approve **Ordinance 23-01** -An Ordinance amending "An Ordinance Establishing the Kankakee County Enterprise Zone and the Boundaries there of in the Village of Manteno" as amended. Seconded by Phillips. Motion Passed 5-1 with Martin voting NO

Motion by Crockett to adjourn at 6:27 pm. Seconded by Dole

Motion approved 6-0

Minutes respectfully submitted by Robin Batka, Village Clerk