

**Village of Manteno
Board Meeting
May 6, 2024
6:00 PM**

Roll Call

Trustee Timothy Boyce

Trustee Samuel Martin

Trustee Diane Dole

Trustee Joel Gesky

President Timothy Nugent

Absent: Trustee Todd Crockett, Trustee Wendell Phillips

Also Present:

Al Swinford – Chief of Police

Joseph Cainkar – Village Attorney

Jim Hanley – Supt. Public Works

Ryan Marion – Building Official

Press: Chris Breach., Daily Journal

The meeting was called to order by Village President Timothy Nugent, followed by the Pledge of Allegiance, led by Boy Scout Troop #382. Roll call of the Board was made by the Village Clerk.

Motion by Dole, seconded by Martin, to waive the reading of the minutes and approve the regular Board Meeting minutes of April 15, 2024, and Special Board Meeting minutes of April 22, 2024, as presented by the Clerk.

Motion approved: 4-0 Crockett, Phillips absent

Public Participation:

Teri King

Denise Nicholson

Annette Lamore

Francine Fatima

David Kuiken

Bob Forsythe

Michelle Kropp

Reports of Village Officials:

Village President's Report: Mayor Nugent

- **Ordinance 24-01** - An Ordinance amending Titled 3, Business Regulations, Chapter 9, Liquor, Section 3-9-4, Fee, of the Village of Manteno Municipal Code. We previously discussed the possibility of extending the serving hours on Sunday mornings and while that blanket revision was not approved, this amendment will allow extending Sunday morning serving hours on an individual basis. Only non-profit, charitable events will qualify, and the Liquor Commissioner has the authority to grant or deny event requests on an individual basis.

Village Administrator's Report: Chris LaRocque, absent

Nothing on the agenda tonight.

Committee Reports:

Public Works- Trustee Boyce

Nothing on the agenda tonight.

Next Public Works meeting on Tuesday May 28, 2024, at 7:00 am at the Village Board Room.

Parks and Recreation- Trustee Martin

- **Consideration RE:** A motion to approve the Field 4 Renovations at Heritage Park for a cost of \$9,717.03 from Vital Landscape Inc. As discussed at the Public Works committee meeting, the local baseball/softball program requested help with the costs incurred to upgrade one of the fields at Heritage Park.

Next scheduled meeting will be as needed.

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Reminder that there are still about 170 golf carts that have not been registered for the 2024 year. The fee will be \$25.00 to register, but the deadline date is June 1, 2024. After June 1st, the registration fee will go to \$50.00. You can register your golf cart at the Manteno Police Department or the Village Hall.

Next Public Safety & Health meeting Wednesday May 15, 2024, at 7:00 am at the Village Board Room

Planning and Zoning- Trustee Crockett, absent

Covered by Trustee Dole

- **Resolution 24-01** - A Resolution of the Village of Manteno, Kankakee County, Illinois, extending the time for the submission, consideration, and approval of the preliminary and final plans of development/plat of Subdivision for the Lifestyles of Manteno Planned Unit Development (PUD). Due to the extended timing of the project to get all the engineering and control documentation completed, it's necessary per ordinance to extend the time between the Sketch Plan approval and the Final Plat approval. Staff and the Village Attorney have been working with the developer to ensure all necessary requirements are correct and enforceable.
- **Resolution 24-03** - A Resolution approving a Professional Services Agreement with HR Green in connection with providing Professional Engineering Services from May 1, 2024, through April 30, 2025, for the Village of Manteno. Each year our Village engineering firm HR Green updates a master services agreement for work done outside of specific projects such as attending meetings, determining overland flows in easements and other minor requests by staff or by the Board.

The next Planning and Zoning Committee meeting is scheduled for Tuesday May 28, 2024, at 7:00 am at the Village Board Room. The next Planning Commission meeting has been scheduled for Tuesday May 14, 2024, at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky

- Payment of bills **\$267,831.40 (includes TIF #1 bills of \$0)**
- Bills authorized and paid between Board Cycle: **\$60,260.61**

The next Finance meeting will be held Wednesday May 15, 2024, at 7:00 am at the Village Board Room.

General Government- Trustee Phillips, absent

Covered by Trustee Gesky

- **Resolution 24-02** - A Resolution approving an Information Technology Inter-Agency Agreement with Kankakee County Sheriff's Police Department for Maintaining and Administering the Local Area Network (LAN) and all Information Technology (IT) Related Needs. We have been exploring using the Sheriff Departments IT employee for a while now and have reached a point where we feel comfortable making this switch. They already handle some of the IT maintenance for the police department, so this will be an easy migration and ultimately will save the Village some money.

No meetings scheduled.

Mayor Nugent read the items to be included on the Consent Agenda and asked if any item should be taken off the Consent Agenda and voted on separately.

The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 24-01** - An Ordinance amending Titled 3, Business Regulations, Chapter 9, Liquor, Section 3-9-4, Fee, of the Village of Manteno Municipal Code.
2. **Resolution 24-01** - A Resolution of the Village of Manteno, Kankakee County, Illinois, extending the time for the submission, consideration, and approval of the preliminary and final plans of development/plat of Subdivision for the Lifestyles of Manteno Planned Unit Development (PUD).
3. **Resolution 24-02** - A Resolution approving an Information Technology Inter-Agency Agreement with Kankakee County Sheriff's Police Department for Maintaining and Administering the Local Area Network (LAN) and all Information Technology (IT) Related Needs.
4. **Resolution 24-03** - A Resolution approving a Professional Services Agreement with HR Green in connection with providing Professional Engineering Services from May 1, 2024, through April 30, 2025, for the Village of Manteno.

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration RE:** A motion to approve the Field 4 Renovations at Heritage Park for a cost of \$9,717.03 from Vital Landscape Inc.

Financial Reports: (D)

1. Motion to approve payment of bills in the amount of **\$267,831.40 (TIF #1 - \$0)**

Motion by Martin seconded by Dole to take a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 4-0 Crockett, Phillips absent

Motion by Boyce seconded by Gesky to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda.

Motion Approved 4-0 Crockett, Phillips absent

Motion by Boyce to adjourn at 6:30 pm. Seconded by Dole

Motion approved 4-0 Crockett, Phillips absent

Minutes respectfully submitted by Robin Batka, Village Clerk