

**Village of Manteno**  
**Board Meeting**  
**May 2, 2022**  
**7:00 PM**

**Roll Call**

President Timothy Nugent

Trustee Timothy Boyce

Trustee Diane Dole

Trustee Joel Gesky

Trustee Wendell Phillips

**Absent:** Trustee Samuel Martin, Trustee Todd Crockett

**Also Present:**

Chris LaRocque - Village Administrator

Chief Al Swinford – Chief of Police

Michael Cainkar – Village Attorney

Jim Hanley – Supt. Public Works

Ryan Marion - Building Official

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance.

Motion by Boyce seconded by Crockett, to waive the reading of the minutes and approve the Public Hearing Meeting minutes and the Regular Board Meeting minutes of April 18, 2022, as presented by the Clerk.

Motion approved: 4-0 Martin, Crockett absent

**Public Participation:** None

**Public Hearing-** Special Zoning Commission. Administrator Chris LaRocque covered with the Board the need and updating of changing Title 9, Chapter 4, Planned Unit Developments. This will be on the agenda later for the Board to vote on. There were no questions from the public (none present) or from the Board. The Mayor closed the public hearing part of the meeting at 7:03 pm.

**Reports of Village Officials:**

**Village President’s Report: Timothy Nugent**

- Main Street construction will begin this week. Only the west side will be blocked, but businesses will be accessible and will be open.

**Village Administrator’s Report: Chris LaRocque**

- Manteno Matters video

**Committee Reports:**

**Public Works – Trustee Boyce**

- **Consideration RE:** A motion to award the bid for the New Public Works Facility Bid Package #3 Site Work to Tenco Excavating, Inc. for a cost of \$1,897,556.90. Jim Hanley explained that on April 14th, the Village had a bid opening for the site work to be done at the new public works site. We received three bids, and Tenco Excavating was the lowest qualified bidder.

Next Public Works meeting on Tuesday May 24, 2022, at 7:00 am Village Board Room

**Parks and Recreation- Trustee Martin, absent, covered by Trustee Boyce**

- **Consideration RE:** A motion to award the bid for the Legacy Park Concession Stand concrete floor and outdoor flatwork to Kevin Nugent Construction, Inc. for a cost of \$66,700.00. The Village requested bids for the concrete flatwork at the Legacy Park concession stand project and

only received one bid. that contractor is considered a qualified bidder, and therefore is being awarded the job.

- **Consideration RE:** A motion to approve a Lease Agreement between the Village of Manteno and the Manteno Youth Baseball Softball League (MYBSL). Each year the Village and the baseball/softball program enter into a lease agreement for the use of the fields at Heritage Park. The Village appreciates the hard work the program provides for the maintenance of the fields and the opportunity they provide for the youth of our community.

Next Parks and Recreation meeting Wednesday May 18, 2022, 7:00 pm at Village Board Room

#### **Public Safety and Health- Trustee Dole**

- **Ordinance 22-03** - An Ordinance amending Title 3, Business Regulations, by adding Chapter 23, Hotel Establishments, of the Municipal Code for the Village of Manteno. As discussed at several recent committee meetings, the Board felt it necessary to draft and adopt this ordinance to ensure hotel rooms are used for their intended purpose of primarily short-term stays. Extended stays are only allowed under specific circumstances. Mr. Marion and Mr. LaRocque will schedule meetings with the two hotel owners to explain the new ordinance and its intent.
- **Consideration RE:** A motion to authorize the purchase of security camera systems at Legacy Park for a cost of \$11,583.00 and at Dunkin Donuts and Manteno Foot & Ankle Clinic for a cost of \$4,515.00 from Cinema Home Solutions, St. Anne, IL. With the approval of this motion, the Village continues its expansion of security cameras. These two new systems will provide video coverage in critical areas that were previously lacking. The Manteno Police Department relies heavily on video surveillance to help solve and deter crimes.
- Safety tips for residents on keeping safe and precautions you can take for preventing burglary in the community

Next Public Safety & Health meeting Tuesday May 11, 2022, at 7:00 am at the Village Board Room

#### **Planning and Zoning- Trustee Crockett, absent, covered by Trustee Gesky**

- **Ordinance 22-01** - An Ordinance Amending the Manteno Zoning Ordinance by Changing Regulations Applicable to Planned Unit Developments and Siting the Same within Specific Zoning Districts. Ryan Marion explained that from time to time, older ordinances are re-evaluated and updated to ensure the process and the fees are in line with current standards. This modification brings the PUD ordinance up to date and streamlines the process to better reflect recent changes to current developments.
- **Ordinance 22-02** - An Ordinance amending Title 10, Subdivisions, Chapter 4, Application and Approval Procedures, of the Municipal Code for the Village of Manteno. As with the PUD ordinance, the Subdivision Ordinance also needed updating. One of the goals with these two ordinance amendments was to make the process and requirements as similar as possible since both are the major ways to develop vacant land into subdivisions.

The next Planning and Zoning Committee meeting is scheduled for Tuesday May 24, 2022, at 7:00 am at the Village Board Room.

The next Planning Commission meeting is Tuesday May 10, 2022, at 6:00 pm at the Village Board Room.

#### **Finance: Trustee Gesky**

- Payment of bills \$918,627.01 includes TIF#1- \$180,413.40
- Bills authorized and Paid between Board Cycle: \$40,184.59

The next Finance meeting will be held Wednesday May 11, 2022, at 7:00 am at the Village Board Room.

#### **General Government- Trustee Phillips**

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

1. **Ordinance 22-01** - An Ordinance Amending the Manteno Zoning Ordinance by Changing Regulations Applicable to Planned Unit Developments and Siting the Same within Specific Zoning Districts.
2. **Ordinance 22-02** - An Ordinance amending Title 10, Subdivisions, Chapter 4, Application and Approval Procedures, of the Municipal Code for the Village of Manteno.
3. **Ordinance 22-03** - An Ordinance amending Title 3, Business Regulations, by adding Chapter 23, Hotel Establishments, of the Municipal Code for the Village of Manteno.
4. **Consideration RE:** A motion to approve a Lease Agreement between the Village of Manteno and the Manteno Youth Baseball Softball League (MYBSL).

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

1. **Consideration RE:** A motion to award the bid for the New Public Works Facility Bid Package #3 Site Work to Tenco Excavating, Inc. for a cost of \$1,897,556.90.
2. **Consideration RE:** A motion to award the bid for the Legacy Park Concession Stand concrete floor and outdoor flatwork to Kevin Nugent Construction, Inc. for a cost of \$66,700.00.
3. **Consideration RE:** A motion to authorize the purchase of security camera systems at Legacy Park for a cost of \$11,583.00 and at Dunkin Donuts and Manteno Foot & Ankle Clinic for a cost of \$4,515.00 from Cinema Home Solutions, St. Anne, IL.

**Financial Reports: (D)**

- 1) Payment of bills **\$918,627.01** (includes TIF#1- \$180,413.40)

Motion by Phillips seconded by Dole to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda

Motion Approved 4-0 Martin, Crockett absent

Motion by Boyce seconded by Gesky to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda

Motion Approved 4-0 Martin, Crockett absent

**Comments:**

Trustee Boyce: No comment

Trustee Dole: Village Shred event on May 7<sup>th</sup>, between 10:00am to 12:00 pm. Parking lot across from Leo Hassett.

Trustee Gesky: No comment

Trustee Phillips: No comment

Mayor Nugent: Reminder that we are going into construction season for not only for our Village, but with our highways and interstates. Be patient and plan when traveling.

Motion by Gesky to adjourn at 7:23pm. Seconded by Dole

Motion approved 4-0 Martin, Crockett absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*