

**Village of Manteno
Public Hearing
April 19th, 2021
6:30 PM**

Roll Call

President Timothy Nugent

Trustee Timothy Boyce (arrived at 6:52)

Trustee Samuel Martin

Trustee Diane Dole

Trustee Todd Crockett (arrived at 6:56)

Trustee Wendell Phillips

Absent: Trustee Joel Gesky

Also Present:

Chris LaRocque: Village Administrator

Al Swinford: Chief of Police

Joseph Cainkar: Village Attorney

Jim Hanley: Supt. Public Works

Ryan Marion: Building Official

Press Present: None

Public Participation: None

The meeting was called to order at 6:42 pm by President Timothy O. Nugent. Roll call was taken.

The Village Board will consider the Budget for Fiscal Year beginning May 1, 2021 and ending April 30, 2022 and vote on it later in the regular Board Meeting.

Chris LaRocque, Village Administrator, presented a series of slides explaining the process that the Village goes through of creating a budget for the fiscal year. The budget has been the topic during many committee meetings leading up to the presentation of the ordinance at tonight's regular Board meeting. The information presented is available online at the Village website. There was no questions from the Board.

The Mayor requested the Board to look into the creation of a Capitol Improvement Fund which would be for one time big project expenses.

Motion by Martin to adjourn the meeting at 6:59 pm, seconded by Phillips

Motion approved 5 Ayes 0 Nays Gesky absent

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
April 19, 2021
7:00 PM**

Roll Call

President Timothy Nugent

Trustee Diane Dole

Trustee Samuel Martin

Trustee Timothy Boyce

Trustee Wendell Phillips

Trustee Todd Crockett

Absent: Trustee Joel Gesky

Also Present:

Chris LaRocque: Village Administrator

Al Swinford: Chief of Police

Joseph Cainkar: Village Attorney

Jim Hanley: Supt. Public Works

Ryan Marion: Building Official

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Boyce, seconded by Martin, to waive the reading of the minutes and approve the Regular Board Meeting minutes of April 5, 2021, as presented by the Clerk.

Motion approved: 5-0 Gesky absent

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

- Proclamation : May 2021 is Motorcycle Awareness Month
- **Consideration RE:** A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 21-22 as submitted by the Village Clerk. All businesses that serve or sell alcohol, and/or have gaming machines on-site, must be licensed by the Village to legally operate. This is an annual requirement and is timed with our fiscal year

Village Administrator's Report: Chris LaRocque

- A Public Hearing was held earlier tonight in which the Fiscal Year Budget was discussed and a presentation was given on how the budget process is finalized. The presentation is available for all residents on the Village website.

Committee Reports:

Public Works and Utilities- Trustee Boyce

Nothing on the agenda tonight

Next Public Works meeting on Tuesday April 27, 2021 at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin

- The start date for the new Pickle Ball court at Thies Park will be next week.

Next Parks and Recreation meeting Wednesday April 21, 2021 7:00 pm Village Board Room, meeting at 6:30 before the meeting at Thies Park.

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Reminder to residents to keep up the 9:00 pm routine of locking their car doors to prevent car theft

Next Public Safety & Health meeting Wednesday May 12, 2021 at 7:00 am at the Village Hall Conference Room

Planning and Zoning- Trustee Crockett

- **Resolution 20-18:** A Resolution approving a Preliminary Plat of subdivision and an Updated Special Use Permit for the Enclave Villas, Phase Two and Phase Three to the Village of Manteno, Kankakee County, Illinois. Developer Frank Bradley, Sr. is requesting approval of his preliminary plan to modify the original PUD multi-unit development known as The Enclave, Phase Two. The reconfiguration lowers the overall density, changes the unit types and alters the street layout from the previous version. The request has been reviewed by staff and the Village Engineer. The new layout was presented to the Planning Commission on April 13th, where concerns were addressed to their satisfaction. The Planning Commission is recommending approval of the modified Enclave plat as submitted.

The next Planning and Zoning Committee meeting is scheduled for Tuesday May 25, 2021 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting has been canceled for Tuesday May 11, 2021 at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky absent, presented by Village Administrator Chris LaRocque

- Payment of bills \$151,127.81 includes TIF#1- \$11,616.73 & TIF #3 \$0
- Bills authorized and Paid between Board Cycle: \$0
- **Resolution 20-16:** A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1. As part of the TIF #1 Agreement, the Village rebates 15% of the TIF funds back to the taxing bodies each year. The Village benefited greatly during the duration of the TIF district which would not have been possible without the cooperation of these taxing bodies.
- **Resolution 20-17:** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in Connection with Tax Increment Financing Area #1 - NKIDS Group, LLC - 46 East Division Street.
- **Ordinance 20-28:** An Ordinance to Reallocate Amounts within funds between Departments and utilize additional amounts from Fund Balances for the FYE April 30, 2021 Budget. At the end of the Fiscal Year, we adjust line items to reflect the actual amounts in those line items. Both income and expenses are changed to ensure accuracy of the final amounts, as this document is one of the tools we use to set the upcoming fiscal year budget.

- **Ordinance 20-29:** An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022. This is the culmination of several months of work with department heads and the Village Board to determine the budget for the upcoming fiscal year. Many items are considered when completing the budget, including resident expectations, public safety, public works operations, administrative needs and future projects to enhance the overall Village experience.

The next Finance meeting will be held Wednesday May 12, 2021 at 7:00 am at the Village Hall Conference Room.

General Government- Trustee Phillips

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Resolution 20-16:** A Resolution approving the Declaration and Disbursement of Surplus Monies in Tax Increment Financing (TIF) Area #1.
2. **Resolution 20-17 :** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in Connection with Tax Increment Financing Area #1 - NKIDS Group, LLC - 46 East Division Street.
3. **Ordinance 20-28:** An Ordinance to Reallocate Amounts within funds between Departments and utilize additional amounts from Fund Balances for the FYE April 30, 2021 Budget.
4. **Ordinance 20-29:** An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022.
5. **Resolution 20-18 :** A Resolution approving a Preliminary Plat of subdivision and an Updated Special Use Permit for the Enclave Villas, Phase Two and Phase Three to the Village of Manteno, Kankakee County, Illinois
6. **Consideration RE:** A motion to approve the Liquor, Amusement and Video Gaming Amusement Licenses for FY 21-22 as submitted by the Village Clerk

Awarding of Bids/Contracts and Authorization to Purchase (C)

Financial Reports: (D)

1. Payment of bills **\$151,127.81** (includes TIF#1- **\$11,616.73**)

Motion by Crockett seconded by Dole to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 5-0 Gesky absent

Motion by Boyce seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 5-0 Gesky absent

Comments:

Trustee Boyce: No comment

Trustee Martin: No comment

Trustee Dole: No comment

Trustee Phillips: No comment

Mayor Nugent: Tonight we had no one to run the camera for a televised meeting, but the meeting was recorded.

Motion by Boyce to adjourn the meeting at 7:19 pm, seconded by Martin.

Motion approved 5-0 Gesky absent

Minutes respectfully submitted by Robin Batka, Village Clerk