

Village of Manteno
Public Hearing
April 17, 2023
5:30 PM

Roll Call

President Timothy Nugent

Trustee Samuel Martin

Trustee Diane Dole (5:36 pm)

Trustee Joel Gesky (5:34 pm)

Trustee Wendell Phillips

Absent: Trustee Timothy Boyce; Trustee Todd Crockett

Also Present:

Chris LaRocque: Village Administrator

Joseph Cainkar – Village Attorney

Ryan Marion, Building Official

Jakob Knox, Director of Marketing & Community Relations

Al Swinford, Chief of Police

Press Present: None

Public Participation: None

The meeting was called to order at 5:30 pm by President Timothy O. Nugent. Roll call was taken.

The Village Board will consider the Budget for Fiscal Year beginning May 1, 2023, and ending April 30, 2024 and vote on it later in the regular Board Meeting.

Chris LaRocque, Village Administrator, presented a series of slides explaining the process that the Village goes through of creating a budget for the fiscal year. This information is available online at the Village website.

The Board members had no questions for Mr. LaRocque and no one from the public was present.

Motion by Martin to adjourn the meeting at 5:47 pm, seconded by Phillips

Motion approved 4 Ayes 0 Nays Boyce and Crockett absent

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk

**Village of Manteno
Board Meeting
April 17, 2023
6:00 PM**

Roll Call

President Timothy Nugent
Trustee Timothy Boyce
Trustee Samuel Martin
Trustee Diane Dole
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips

Also Present:

Chris LaRocque – Village Administrator
Chief Al Swinford – Chief of Police
Joseph Cainkar – Village Attorney
Ryan Marion – Building Official
Jacob Knox – Marketing and Communications Director

The meeting was called to order by Village President Timothy Nugent, followed by the Pledge of Allegiance.

Roll call of the Board was made by Darla Hurley, Deputy Village Clerk.

Motion by Crockett seconded by Dole to waive the reading of the minutes and approve the regular Board Meeting minutes of April 3, 2023, as presented by the Clerk.
Motion approved: 6-0

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

- **Consideration Re:** A motion to approve the Liquor, Amusement and Video Gaming Licenses for FY 23-24 as submitted by the Village Clerk. On the Board agenda will be the renewal of Liquor Licenses, Video Gaming Licenses and Amusement Licenses for the new fiscal year of 2023-2024. There will be 10 Class A Licenses; 8 Class B Licenses; 2 Class C Licenses; 2 Class D Licenses; 5 Class O Licenses and 13 Video Gaming Licenses submitted for approval.
- **Ordinance 22-24 -** An Ordinance authorizing the Amendment (The "Amendment") to the Capital Improvement Revenue Bond (Nexus Diversified Community Services Project), Series 2013 (the "Bond"), of the Village of Manteno, Kankakee County, Illinois to Approve Alternate Interest Rate Formulas to Replace the Libor-based Interest Rate Formula in the Bond; Authorizing the Amendment of Documents related to the amendment; Authorizing any Amendments to the Loan Agreement and Pledge Agreement Appropriate in Connection with the Amendment to the Bond; and authorizing Other Actions in Connection with the Amendment to the Bond. Mayor Nugent asked Village Attorney, Joseph Cainkar, to explain the ordinance. Mr. Cainkar stated that the village issued capital improvements bonds in 2013 for Nexus. The Village was used to help obtain the bonds tax free, but there is no obligation to the Village. The Village

was the conduit for Nexus to obtain the bonds. There was an interest rate reset date fixed into the bonds based on the Libor-based Interest Rate. They are switching to the Federal Home Loan Bank number. This ordinance allows for this switch to happen. The Village is receiving reimbursement for our attorney costs and \$5,000.

Village Administrator's Report: Chris LaRocque

Nothing on agenda tonight

Committee Reports:

Public Works- Trustee Boyce

Nothing on the agenda tonight

Next Public Works meeting on Tuesday April 25, 2023, at 7:00 am Village Board Room. Mayor Nugent stated that a representative from Aqua Illinois will be attending the Public Works Committee meeting.

Parks and Recreation- Trustee Martin

Nothing on the agenda tonight

Mr. LaRocque announced that the village will again offer to reimburse the difference between a non-resident fee and resident fee to any village resident who wants to purchase an annual pass for the Kankakee Valley Park District Splash Valley. The form is available at the village hall or on the village website.

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Safety Tip – Distracted Driving has become an epidemic. Cell phone use, adjusting the radio, eating & drinking, or applying makeup are just a few of the reasons drivers become distracted and cause crashes. April is National Distracted Awareness Month. All residents are urged to pledge not to drive distracted.

Next Public Safety & Health meeting is Wednesday May 10, 2023, at 7:00 am at the Village Board Room

Planning and Zoning- Trustee Crockett absent

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday April 25, 2023, at 7:00 am at the Village Board Room.

The next Planning Commission meeting is scheduled for Tuesday, May 9, 2023, at 6:00 pm.

Finance: Trustee Gesky

- **Ordinance 22-22** - An Ordinance to Reallocate Amounts within funds between Departments and utilize additional amounts from Fund Balances for the FYE April 30, 2023 Budget. This happens each year to move funds between line items to accurately reflect income and expenses in each fund.
- **Ordinance 22-23** - An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024. Prior to the Village Board meeting a public hearing was held to discuss the FY 23-24 Budget. There were no public comments.
- Payment of bills \$336,172.06 (includes TIF #1 bills of \$34,000.00)
- Bills authorized and paid between Board Cycle: \$0

The next Finance meeting will be held Wednesday May 10, 2023, at 7:00 am at the Village Board Room.

General Government- Trustee Phillips

- **Ordinance 22-21** - An Ordinance amending Title 3, Business Regulations, by changing Chapter 7, Itinerant Merchants, of the Municipal Code for the Village of Manteno. Mr. LaRocque stated that this change to the code allows for food trucks to be set up on public property at events that are permitted by the village. This does not allow for a food truck to come and just park on the street and sell their food.

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Consideration Re:** A motion to approve the Liquor, Amusement and Video Gaming Licenses for FY 23-24 as submitted by the Village Clerk.
2. **Ordinance 22-21** - An Ordinance amending Title 3, Business Regulations, by changing Chapter 7, Itinerant Merchants, of the Municipal Code for the Village of Manteno.
3. **Ordinance 22-22** - An Ordinance to Reallocate Amounts within funds between Departments and utilize additional amounts from Fund Balances for the FYE April 30, 2023 Budget.
4. **Ordinance 22-23** - An Ordinance approving a Budget for the Village of Manteno for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024.
5. **Ordinance 22-24** - An Ordinance authorizing the Amendment (The "Amendment") to the Capital Improvement Revenue Bond (Nexus Diversified Community Services Project), Series 2013 (the "Bond"), of the Village of Manteno, Kankakee County, Illinois to Approve Alternate Interest Rate Formulas to Replace the Libor-based Interest Rate Formula in the Bond; Authorizing the Amendment of Documents related to the amendment; Authorizing any Amendments to the Loan Agreement and Pledge Agreement Appropriate in Connection with the Amendment to the Bond; and authorizing Other Actions in Connection with the Amendment to the Bond.

Awarding of Bids/Contracts and Authorization to Purchase (C)

None

Financial Reports: (D)

1. Motion to approve payment of bills in the amount of **\$336,172.06 (TIF #1 Bills - \$34,000.00)**

Motion by Boyce seconded by Martin to take a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 6-0.

Motion by Gesky seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda.

Motion Approved 6-0.

Comments:

- The jumping pillow at the Square will be opened weather dependent, usually in mid-May.
- The port-a-potty at the pickle ball courts will be moved to a better position. Construction of new pickle ball courts are still in the planning process.

Motion by Dole to adjourn at 6:20 pm. Seconded by Boyce

Motion approved 6-0

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk