

**Village of Manteno**  
**Board Meeting**  
**April 15, 2024**  
**6:00 PM**

**Roll Call**

Trustee Timothy Boyce  
Trustee Samuel Martin  
Trustee Diane Dole  
Trustee Todd Crockett  
Trustee Wendell Phillips  
President Timothy Nugent  
Absent: Trustee Joel Gesky

**Also Present:**

Chris LaRocque - Village Administrator  
Al Swinford – Chief of Police  
Michael Cainkar – Village Attorney  
Jim Hanley – Supt. Public Works  
Jakob Knox – Marketing and Communications Director  
Press: Chris Breach., Daily Journal

The meeting was called to order by Village President Timothy Nugent, followed by the Pledge of Allegiance. Roll call of the Board was made by the Village Clerk.

Motion by Dole, seconded by Boyce, to waive the reading of the minutes and approve the regular Board Meeting minutes of April 1, 2024, as presented by the Clerk.

Motion approved: 4-0 Crockett abstained, Gesky absent

**Public Participation:**

Anne Gates	Bob Forsythe
Teri King	Annette Lamore
Francine Fatima	Denise Nicholson

**Reports of Village Officials:**

**Village President’s Report: Mayor Nugent**

- Appointment of Jim Hanley, GIS Advisory Committee Member - Ryan Marion's appointment to the Kankakee County Board creates a conflict with the County's GIS Advisory Committee, which he previously served on. Jim Hanley is the logical choice to take over this position to represent the Village due to his experience with this committee.

Motion by Crockett to appoint Jim Hanley to the GIS Advisory Committee to represent the Village of Manteno. Seconded by Phillips. Motion passed 5 Ayes 0 Nays Gesky absent

- **Consideration RE:** A motion to approve the Liquor, Amusement and Video Gaming Licenses for FY 2024-2025 as submitted by the Village Clerk.
- **Consideration RE:** A motion to approve a contract with Chris LaRocque, Village Administrator. This is an annual contract to define the terms and requirements of the position of Village Administrator.
- **Consideration RE:** A motion to approve a contract with Alan Swinford, Chief of Police. This is an annual contract to define the terms and requirements for the position of Chief of Police.

**Village Administrator’s Report: Chris LaRocque**

Nothing on the agenda tonight.

**Committee Reports:**

**Public Works- Trustee Boyce**

Nothing on the agenda tonight.

Next Public Works meeting on Tuesday April 23, 2024, at 7:00 am at the Village Board Room.

### **Parks and Recreation- Trustee Martin**

- **Consideration RE:** A motion to authorize the purchase of Synthetic Grass Surfacing materials for Thies Park from Forever Lawn Chicago at a cost of \$179,483.65. As part of the new amenities coming to Thies Park, the Village is purchasing some of the materials directly to garner discounted pricing on those materials. The purchases are also sales tax exempt, saving additional money.

Next Parks and Recreation meeting has been cancelled. Next scheduled meeting will be in Spring 2024.

### **Public Safety and Health- Trustee Dole**

Nothing on the agenda tonight

- Expressed appreciation to all those who reached out to the state on the ongoing traffic safety issues at Illinois Route 50 and County Line Rd. The state has put flashing lights at the intersection. Trustee Dole reiterated the importance of being aware while driving and driving safely.

Next Public Safety & Health meeting Wednesday April 17, 2024, at 7:00 am at the Village Board Room

### **Planning and Zoning- Trustee Crockett**

Nothing on the agenda tonight.

The next Planning and Zoning Committee has canceled the meeting for Tuesday April 23, 2024, at 7:00 am at the Village Board Room. The next Planning Commission meeting has been scheduled for Tuesday May 14, 2024, at 6:00 pm at the Village Board Room.

### **Finance: Trustee Gesky, absent – Covered by Trustee Phillips**

- Payment of bills **\$182,209.95 (includes TIF #1 bills of \$35,818.37)**
- Bills authorized and paid between Board Cycle: **\$0**
- **Resolution 23-14** - A Resolution approving an Intergovernmental Agreement by and between the County of Kankakee, City of Kankakee, Village of Bourbonnais, Village of Manteno, and Kankakee County Convention and Visitor's Bureau, Inc. for the promotion of tourism in Kankakee County, Illinois. As previously discussed at committee meeting, this resolution is to facilitate the continuance of the Kankakee County Convention and Visitor's Bureau and the Village's participation in that organization. Revenue for this funding will come from a tax imposed on the local two hotels. The tax already exists but will move from collection by the County to collection by the Village. Their promotional tourism efforts are considered vital and well worth the investment.
- **Ordinance 23-26** - An Ordinance amending Title 3, Business Regulations, Chapter 11, Occupation Taxes, Section 3-11-5, Hotel Tax, of the Village of Manteno Municipal Code. This is the ordinance that allows for the previously discussed tax to be collected by the Village. The tax already exists and is added to hotel room rentals. This Ordinance will change the way it is collected, as it was previously collected by the County.

The next Finance meeting will be held Wednesday April 17, 2024, at 7:00 am at the Village Board Room.

### **General Government- Trustee Phillips**

Nothing on the agenda tonight.

No meetings scheduled.

Mayor Nugent read the items to be included on the Consent Agenda and asked if any item should be taken off the Consent Agenda and voted on separately.

The consent agenda is as follows:

#### **Old Business: (A)**

None

#### **New Business: (B)**

1. **Consideration RE:** A motion to approve the Liquor, Amusement and Video Gaming Licenses for FY 2024-2025 as submitted by the Village Clerk.
2. **Resolution 23-14** - A Resolution approving an Intergovernmental Agreement by and between the County of Kankakee, City of Kankakee, Village of Bourbonnais, Village of Manteno, and Kankakee County Convention and Visitor's Bureau, Inc. for the promotion of tourism in Kankakee County, Illinois.

3. **Ordinance 23-26** - An Ordinance amending Title 3, Business Regulations, Chapter 11, Occupation Taxes, Section 3-11-5, Hotel Tax, of the Village of Manteno Municipal Code.
4. **Consideration RE:** A motion to approve a contract with Chris LaRocque, Village Administrator.
5. **Consideration RE:** A motion to approve a contract with Alan Swinford, Chief of Police

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

1. **Consideration RE:** A motion to authorize the purchase of Synthetic Grass Surfacing materials for Thies Park from Forever Lawn Chicago at a cost of \$179,483.65.

**Financial Reports: (D)**

1. Motion to approve payment of bills in the amount of **\$182,209.95 (TIF #1 - \$35,818.37)**

Motion by Boyce seconded by Martin to take a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 5-0 Gesky absent

Motion by Crockett seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda.

Motion Approved 5-0 Gesky absent

As a final comment, Mayor Nugent read the letter from Village employee Jolene Hayes, who is retiring from the Village after 22 years. Her last day with the Village will be April 26<sup>th</sup>, 2024. She will be missed.

Motion by Phillips to adjourn at 6:31 pm. Seconded by Dole

Motion approved 5-0 Gesky absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*