

**Village of Manteno  
Board Meeting  
April 1, 2024  
6:00 PM**

**Roll Call**

Trustee Timothy Boyce  
Trustee Samuel Martin  
Trustee Diane Dole  
Trustee Joel Gesky  
Trustee Wendell Phillips  
President Timothy Nugent  
Absent: Trustee Todd Crockett

**Also Present:**

Chris LaRocque - Village Administrator  
Elizabeth Attard – Village Attorney  
Jim Hanley – Supt. Public Works  
Ryan Marion – Building Code Official  
Jakob Knox – Marketing and Communications Director  
Press: Chris Breach., Daily Journal

The meeting was called to order by Village President Timothy Nugent, followed by the Pledge of Allegiance. Roll call of the Board was made by the Village Clerk.

Mayor Nugent announced that we would be taking Ordinance 23-26 off tonight’s agenda and would not be voting on it.

Motion by Phillips, seconded by Boyce, to waive the reading of the minutes and approve the regular Board Meeting minutes of March 18, 2024, as presented by the Clerk.

Motion approved: 5-0 Crockett absent

**Public Participation:**

Sean McNamara	David Kuiken
Mark Shelden	Francine Fatima
Matthew Glenn	Ron Brown
Annette Lamore	Bob Forsyth
Paul Motel	

**Reports of Village Officials:**

**Village President’s Report: Mayor Nugent**

- Proclamation declaring that April is Child Abuse Prevention Month
- **Ordinance 23-25** - An Ordinance amending Title3, Business Regulations, Chapter 9, Liquor, Section 3-9-13, Hours, of the Village of Manteno Municipal Code. As discussed at the previous committee meeting, several local establishments requested a change to the liquor license to allow the serving of alcohol at 8:00 am on Sundays. The current restrictions don’t allow sales until 11:00 am on Sundays.

**Village Administrator’s Report: Chris LaRocque**

- The live feed of the regular Village Board meetings on Channel 4 cable will no longer be available. The live meeting will still be available on You Tube or it will be posted the next day on the Village website.

**Committee Reports:**

**Public Works- Trustee Boyce**

- **Resolution 23-11** - A Resolution granting authority to Jim Hanley, Superintendent of Public Works, to enter into Joint Participation Agreements on behalf of the Village of Manteno with the State of Illinois. This is a new

requirement from the state to have a formal resolution authorizing the person who orders the road salt, which is Jim Hanley, Superintendent of Public Works.

- **Resolution 23-12** - A Resolution for Maintenance under the Illinois Highway Code. Each year we must formally approve the purchase costs for materials provided under the state MFT (Motor Fuel Tax) program.

Next Public Works meeting on Tuesday April 23, 2024, at 7:00 am at the Village Board Room.

#### **Parks and Recreation- Trustee Martin**

- **Consideration RE:** A motion to approve the Lease Agreement between the Village of Manteno and the Manteno Youth Baseball Softball League for 3/1/2024 - 11/30/2024. Every year the Village signs a lease agreement with the local baseball/softball league to provide requirements and responsibilities for the use of the fields and concession stand in Heritage Park.
- **Consideration RE:** A Motion to approve the Lease Agreement between the Village of Manteno and the Manteno Wildcat Football and Cheer for 7/1/2024 - 11/30/2024. As with other leagues using Village parks, we also sign a lease agreement with the football league for use of the field and concession stand in Legacy Park.
- **Consideration RE:** A Motion to approve the purchase of netting for Heritage Park from Do-All Fence, Mokena, IL for a price of \$28,210.00. The installation of this netting will improve safety from foul balls landing where the spectators are watching games.

Next Parks and Recreation meeting has been cancelled. Next scheduled meeting will be in Spring 2024.

#### **Public Safety and Health- Trustee Dole**

Nothing on the agenda tonight

- The law for the sale of tobacco in Illinois is age 21 and above. Recently, the police department sent residents who were under 21 years of age into local businesses in Manteno to purchase tobacco/cigarettes and found that our businesses were 100% compliant with the law.

Next Public Safety & Health meeting Wednesday April 17, 2024, at 7:00 am at the Village Board Room

#### **Planning and Zoning- Trustee Crockett, absent**

Nothing on the agenda tonight.

The next Planning and Zoning Committee meeting is scheduled for Tuesday April 23, 2024, at 7:00 am at the Village Board Room. The next Planning Commission meeting has been canceled for Tuesday April 9, 2024, at 6:00 pm at the Village Board Room.

#### **Finance: Trustee Gesky**

- Payment of bills **\$83,796.96 (includes TIF #3 bills of \$0)**
- Bills authorized and paid between Board Cycle: **\$42,607.17**
- **Ordinance 23-24** - An Ordinance dissolving the Special Tax Allocation Fund for the Central Business District Redevelopment Project Area (TIF District No. 1) in the Village of Manteno, County of Kankakee, State of Illinois. Our TIF #1 district ended in December of 2021. This is the final step to complete that TIF by disbursing the remaining funds back to the taxing bodies so the Village TIF fund can be closed out.
- **Resolution 23-13** - A Resolution of the Village of Manteno Receiving and Placing on file the Preliminary Budget for the Fiscal Year Period of May 1, 2024, through April 30, 2025 (FYE 04/30/2025). Our annual budget has been compiled over the last few months with input from department heads and the Village Board. This is the preliminary version to be posted on our website for review by anyone interested. We will revise this version and have final numbers, along with our budget amendment, for approval at the April 15th Village Board meeting.

The next Finance meeting will be held Wednesday April 17, 2024, at 7:00 am at the Village Board Room.

#### **General Government- Trustee Phillips**

Nothing on the agenda tonight.

No meetings scheduled.

Mayor Nugent read the items to be included on the Consent Agenda. Trustee Phillips requested that agenda item Ordinance 23-25, an Ordinance amending the Business Regulations, Chapter 9 Liquor, hours, be taken off the Consent Agenda and voted on separately by the Board.

Motion by Martin, seconded by Boyce to approve **Ordinance 23-25**, an Ordinance amending Title 3, Business Regulations, Chapter 9, Liquor, Section 3-9-13, Hours, of the Village of Manteno Municipal Code.

Motion failed 2 Ayes (Martin, Boyce) 4 Nays (Dole, Gesky, Phillips and Mayor Nugent) Crockett absent

The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

1. **Resolution 23-11** - A Resolution granting authority to Jim Hanley, Superintendent of Public Works, to enter into Joint Participation Agreements on behalf of the Village of Manteno with the State of Illinois.
2. **Consideration RE:** A motion to approve the Lease Agreement between the Village of Manteno and the Manteno Youth Baseball Softball League for 3/1/2024 - 11/30/2024.
3. **Consideration RE:** A Motion to approve the Lease Agreement between the Village of Manteno and the Manteno Wildcat Football and Cheer for 7/1/2024 - 11/30/2024.
4. **Ordinance 23-24** - An Ordinance dissolving the Special Tax Allocation Fund for the Central Business District Redevelopment Project Area (TIF District No. 1) in the Village of Manteno, County of Kankakee, State of Illinois.
5. **Resolution 23-12** - A Resolution for Maintenance under the Illinois Highway Code. Each year we must formally approve the purchase costs for materials provided under the state MFT (Motor Fuel Tax) program.
6. **Resolution 23-13** - A Resolution of the Village of Manteno Receiving and Placing on file the Preliminary Budget for the Fiscal Year Period of May 1, 2024, through April 30, 2025 (FYE 04/30/2025).

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

1. **Consideration RE:** A Motion to approve the purchase of netting for Heritage Park from Do-All Fence, Mokena, IL for a price of \$28,210.00.

**Financial Reports: (D)**

1. Motion to approve payment of bills in the amount of **\$82,796.96 (TIF #3 - \$0)**

Motion by Gesky seconded by Phillips to take a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 5-0 Crockett absent

Motion by Gesky seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda.

Motion Approved 5-0 Crockett absent

Motion by Gesky to adjourn at 6:38 pm. Seconded by Boyce

Motion approved 5-0 Crockett absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*