

**Village of Manteno
Committee of the Whole
August 1, 2016
6:30 p.m.**

Roll Call

Present:

President Timothy O. Nugent

Trustee Samuel Martin

Trustee Wendell Phillips

Trustee Diane Dole

Absent:

Trustee Timothy Boyce

Trustee Joel Gesky

Trustee Todd Crockett

Also present:

Jim Hanley: Superintendent of Public Works

Landscaping bids have come in for the second street landscape project. Trustee Sam Martin had met with Jim Hanley to go over bids and project details. The instructions were to hide the apartment building but not bring the landscape out too far. There was discussion on the projects. Groundskeeper was eliminated because they brought the landscaping out too far. Dutch required a lot of upkeep and maintenance. Scenic was local (from town) had trellices. Art's Landscaping had the lowest bid and the design will screen the most along with being the most generic to match anything else the Village does on the 2nd street project. After discussion consensus was to recommend Art's Landscaping for a cost not to exceed \$20,677.75.

Minutes respectfully submitted by Alisa Blanchette, Village Clerk.

**Village of Manteno
Board Meeting
August 1, 2016
7:00 p.m.**

Roll Call

Present:

President Timothy O. Nugent
Trustee Wendell Phillips
Trustee Todd Crockett
Trustee Tim Boyce
Trustee Diane Dole
Trustee Samuel Martin

Absent:

Trustee Joel Gesky

Also present:

Mike Cankar: Village Attorney
Geoff Aggen: Village Engineer
Janice Schulteis: Personell/Resource Manager
Jim Hanley: Superintendent of Public Works

Press Present:

Andrew Kriz: Herald
John Dykstra: Daily Journal

The meeting was called to order by the President, and upon the roll call being called, President Timothy O. Nugent, led those present in the Pledge of Allegiance.

Motion by Crockett, seconded by Dole, to waive the reading of the minutes and approve the Regular Meeting minutes from July 18, 2016 . Motion approved. Trustees Dole, Crockett, Phillips, and Martin voted aye. Trustee Gesky was absent. Trustee Boyce abstained.

Public Participation:

None

Reports of Village Officials:

Village President's Report: Tim Nugent

- Ordinance 16-07, An Ordinance amending Title 3, Business Regulations, Chapter 9, Liquor, by changing Section 3-9-14, Limitation, of the Municipal Code for the Village of Manteno. This is to create two new liquor licenses for two new restaurants, Manteno Gardens, and Dos Amigos. (B-#1)

Village Administrator's Report: (Acting) Bernie Thompson

- Absent/ No Report

Committee Reports:

Public Works and Utilities- Boyce

- Ordinance 16-08, An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment). This is for a pick up truck trade in for a new truck. (B-#3)
- Consideration re: Trustee Martin read due to a conflict of interest. A motion to waive competitive bidding requirements and authorize the purchase of 2016 Ford F150 Pickup from Manteno Ford, for a cost not to exceed \$21,487.00 (price includes trade in). This follows the state bid guideline. (C-#1)

Parks and Recreation- Martin

- Consideration re: A motion to accept the proposal for the Second Street Landscape Project from Art's Landscaping for a cost not to exceed \$20,677.75. There were four bids that came in and this was the lowest price that also offered a narrow bed to screen the apartment building which is what the Board was looking for. (C-#2)
- The Good Dinosaur will be at Movies in the Park August 5. Bears Camp at ONU is through August 9. The third and final Music in Manteno will be August 19. Farmers Market is on Thursdays from 4-7.
- The next Parks and Recreation meeting will be August 17 at 7 pm.
- **Public Safety and Health- Dole**
 - The next Public Safety meeting will be August 24 at 7 am.
 - You should be able to hear the tornado sirens if you are outside. St Joe's Catholic Church and the Nazarene Church are open for shelter during a tornado. This is for residents, not pets.
 - Trustee Dole read an email from Officer Aaron Tobek as he reported it to Lt Whalen. Officer Tobek helped a stranded motorist and they were extremely appreciative along with other bystanders who were watching and complimented him as well.
 - Village Summer newsletters are out at the banks.
 - Sr Safety Program will be August 16 from 9-11.

Planning and Zoning- Crockett

- The next Planning and Zoning Committee meeting is August 18 at 7 am.
- The next Planning and Zoning Commission meeting is scheduled for August 9 at 6pm.

Finance-Gesky

- Resolution 16-14, A Resolution certifying Certain Redevelopment Project Costs incurred by Millco-Manteno, LLC, in furtherance of a Redevelopment Project within the Manteno Central Business District TIF No. 1. (B-#2)
- Payment of the bills in the amount of \$47,685.45(TIF #1 Bills of \$0, TIF #2 Bills of \$253.50, and TIF #3 Bills of \$22,404.72) (D-#1)
- The next Finance meeting will be August 11 at 7 am.

General Government-Phillips

- None

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. Ordinance 16-07- An Ordinance amending Title 3, Business Regulations, Chapter 9, Liquor, by changing Section 3-9-14, Limitation, of the Municipal Code for the Village of Manteno.
2. Resolution 16-14, A Resolution certifying Certain Redevelopment Project Costs incurred by Millco-Manteno, LLC, in furtherance of a Redevelopment Project within the Manteno Central Business District TIF No.1.
3. Ordinance 16-08, An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)

Awarding of Bids and Authorization to Purchase: (C)

1. Consideration re: A motion to waive the competitive bidding requirements and authorize the purchase of 2016 Ford F150 Pickup from Manteno Ford, for a cost not to exceed \$21,487.00 (*price includes trade in*)
2. Consideration re: A motion to accept the proposal for the Second Street Landscape Project from Art's Landscaping for a cost not to exceed \$20,677.75.

Financial Reports: (D)

1. Consideration re: Motion to approve payment of the bills in the amount of \$47,685.45 (TIF #1 Bills of \$0, TIF #2 Bills of \$53.50, TIF #3 Bills of \$22,404.72)

Trustee Boyce asked if C-#1 could be pulled from consent agenda and voted on separately.

Motion by Martin, seconded by Dole to approve a single roll call vote on the question of passage of agenda items minus C-#1. Motion approved 5-0. Trustee Gesky was absent.

Motion by Dole, seconded by Phillips, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda minus C-#1. Motion approved 5-0. Trustee Gesky was absent.

Motion by Dole, seconded by Crockett to approve C-#1, A motion to waive the competitive bidding requirements and authorize the purchase of 2016 Ford F150 Pick up from Manteno Ford, for a cost not to exceed \$21,487.00 (*price includes trade in*). Motion approved. Trustees Dole, Martin, Crockett and Phillips voted aye. Trustee Boyce abstained. Trustee Gesky was absent.

Motion by Boyce, seconded by Martin to approve two new liquor licenses to Manteno Gardens and Dos Amigos. Motion approved 5-0. Trustee Gesky was absent.

Comments:

Trustee Boyce: None

Trustee Gesky: Absent

Trustee Crockett: None

Trustee Dole: High temperatures remember to check on elderly and the Community Center could open as a cooling center if needed.

Trustee Martin: Good luck to Mike Stone, Welcome Sarah.

Trustee Phillips: None

President Nugent: Read a card from a resident thanking the Village and Public Works department for doing such a good job on Wright Park. Appreciate all their hard work.

Motion by Boyce, seconded by Dole to adjourn the meeting at 7:25 pm. Motion approved 5-0. Trustee Gesky was absent.

Minutes respectfully submitted by Alisa Blanchette, Village Clerk.