

**COMMITTEE OF THE WHOLE**  
**PUBLIC WORKS**  
**Tuesday, February 28, 2017**  
**7:00 a.m.**  
**Village Conference Room**

**Attendance**

Tim Nugent, Village President	X
Tim Boyce, Chairman	X
Todd Crockett	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	
Bernie Thompson, Acting Village Admin	X
Geoff Aggen, Tyson Eng.	X
Chris LaRocque, Dir of Build/Zon	X
Ryan Marion, Building Dept.	X
Jim Hanley, Super. of Public Works	X
Janice Schulteis, Resource Manager	X

Trustee Boyce called the meeting to order at 7:00 a.m.

MOTION: A motion by Mayor Nugent, second by Trustee Martin, to approve the minutes from the December 27, 2016 meeting. Voice vote: Ayes - Boyce, Crockett, Dole, Gesky, Martin, and Nugent. No nays. Motion approved.

There was no public participation.

**Discussion Items:**

• **Employee Handbook Revision** (*Schulteis*)

Ms. Schulteis gave a handout with a proposed change to Section 307, Sick Leave Buy-Out. A change to state law in 2016 requires that any reported wages that are over 6% of current rate could create an accelerated payment by the Village to IMRF. When an employee retires with 20 years, village policy allows for the employee to cash out their accrued sick time. The change in the policy allows for the buy-out to be given 60 days after retirement date and then the buy-out is not reported to IMRF as wages. This will not require the accelerated payment to be instituted. The ordinance for approval will be placed on the Board agenda for the 3/6/17 meeting.

• **LED Project Update** (*Hanley*)

The lights have been delivered. Manteno Township is loaning the use of their bucket truck. One hundred lights have already been completed. Mr. Hanley would like to surplus the light heads that are being replaced to see if there would be any communities that might like to purchase the used lights. The ordinance for surplus will be placed on the 3/6/17 Board agenda.

- **Bucket Truck Purchase** (*Hanley*)

Mr. Hanley presented print-outs of two (2) possible used trucks. They are located in the Quad City area. The trucks are older with high mileage. Mr. Hanley will continue to look for other options. With the use of the Township truck the necessity for the truck has diminished.

- **Second Street Project Update** (*Aggen*)

Hitchcock has wrapped up the initial design. Aqua has agreed to pay for the replacement of the water lines under 2<sup>nd</sup> Street and also half of the resurfacing costs of Main Street for the continuation of the line from 2<sup>nd</sup> to 3<sup>rd</sup> street. Mr. Aggen is completing the bid documents with the target date of 3/20/17 for release and then letting of the bid on 4/17/17. Mr. Aggen will send the design plans to the board.

Mr. Thompson asked that Mr. Hanley prepare signage for those businesses along 2<sup>nd</sup> street stating that the businesses are open during the construction.

The bid documents will have alternates in the bid for alley work to the north, alley work to the south, the police department parking lot and the garbage enclosure.

- **Disc Golf at Legacy Park** (*Hanley*)

Manteno Township has approved the addition of the disc golf to the park. Mr. Hanley showed a potential design. There will be three (3) holes and a practice green along with a display board with playing instructions. The equipment is hard mounted. Players will have to provide their own discs.

- **Misc.**

- Mr. Hanley asked if the committee would like to consider any signage along I-57 stating the name of the Legacy Park. There was no support for this idea at this time.
- The new banners are in, but will wait until closer to Easter to put up.
- A handout was given to all members concerning the renewal rates for our Health & Dental insurance. The item will be discussed at the next Finance Committee which has been moved to March 8<sup>th</sup>.
- There are 17 applicants for the Chief of Police position. Interviews will be conducted by a committee comprised of the Mayor, Trustee Dole, Mr. Thompson and Mr. LaRocque.
- The proposal for a new classification of liquor license will again be discussed at the Finance Committee meeting. The committee may also discuss BYOB.

Motion by Mayor Nugent, seconded by Trustee Dole to adjourn the meeting at 7:50 a.m. Motion approved by voice vote.

*Meeting minutes respectfully submitted by Darla Hurley, Deputy Village Clerk*