

**Committee of the Whole Meeting  
Public Works Committee  
March 22, 2022 – 7:41 a.m.  
Village Board Room**

**Attendance**

<b>Committee Members:</b>	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	
<b>Other Attendees:</b>	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Marketing Cord	
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Darla Hurley, Deputy Village Clerk	X
Bruce Hill, Novotny Engineering	X

Meeting was opened by Trustee Boyce at 7:41 a.m.

There was a quorum.

MOTION: A motion by Mayor Nugent, seconded by Trustee Martin, to approve the minutes from February 22, 2022 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation.

No action items.

**Discussion Items:**

- **Landscape Maintenance Contract** – Scenic Landscaping had a one-year contract to maintain Heritage Park, Memorial Park, and Main Street Plaza. Scenic has offered a three-year contract to maintain the same parks and add Merchant’s Park to the list. The rate would be the same for all three years - \$17,600 per year.
- **Stone Columns for Archways for Main Street Project** – The cost of the columns was not included in the bid for the Main Street improvements since the design and placement was not ready. Knotts Masonry & Construction, Inc., gave an estimate of \$53,800. The bidding requirements can be waived to have Knotts do the work since we have used him in the past for the other columns.

Trustee Crockett exited the meeting at 7:46 a.m.

Mr. Hanley will have a structural engineer look at all specifications for the archways for safety. The approval will be placed on the next village Board meeting.

Trustee Martin exited the meeting at 7:50 a.m.

- **Heritage Park Baseball/Softball Garage** – Mr. Hanley stated that MYBSL was proposing a drop-off prebuilt shed. Mr. Hanley would like to remove the old shed and replace build a 16'x30' shed. This could be built by the Public Works department personnel. MYBSL has okayed the plan. Trustee Gesky suggested that a second garage door to be placed on the structure to allow MYBSL & MYSA to both use the structure.
- **Electrical Box and Railroad Building Wraps** – Mr. Hanley spoke to Ms. Marion about a design. Ms. Marion is working with a local artist to prepare a design. Mr. Hanley spoke to one of our employees who can paint the designs. Mr. Hanley has not heard back from the railroad representative about whether they would allow them to be painted. Mr. Hanley stated that the approximate cost for the wrap on the electrical boxes would be \$700 - \$900 per box.
- **North/South Path Connection** – Mr. Hill stated that he is reviewing the design package and will be submitting the package to Kankakee County for their review. After their review the project could go out to bid.
- **Main Street Improvement Project** – Mr. Hill stated that the bid was awarded at last night's board meeting to Tenco Excavating. Contracts will be prepared for signatures. Once a time schedule is prepared, this will be communicated with all businesses on Main Street. Trustee Gesky asked about ordering new tables and chairs. Mr. LaRocque stated that the project will not be completed until the end of September so it may be best to wait until after the project is completed.
- **MFT** – Mr. Hill stated that the scope of the project has been finalized, so the project will be prepared to go out for bid.
- **Legacy Park Concession Stand Update** – Mr. Hanley stated that the posts have been laid out and equipment will be brought in later this week. Materials have been ordered. Nugent Construction had given us a bid on the concrete last year. They are willing to hold the price on the bid.
- **Parks Update** – Mr. Hanley stated that it was suggested to add some exercise equipment to Legacy Park. Trustee Martin is looking at catalogues for ideas. Mr. Hanley has received a couple of calls to add playground equipment to the tot lot in Windfield Estates. The committee recommended to watch how many houses are built in the area and then make a decision on the timing of adding the equipment.

All parks are being rolled and aerated.

- **Equipment Update** – possible purchases for FY22-23
  - Field Roller
  - Backhoe
  - 12' Bush Hog Mower
  - Boom mower – one month out to receive
  - Dump Trucks – received word that they are being built
  - Ranger Trucks – received word that they were built on April 10<sup>th</sup>.
  - Broom has been received – have used it to clear snow
  
- **Misc.** –
  - Village Entrance signs – waiting on Hitchcock for final specs and will talk to IDOT updated permit. Mr. Hanley did investigate solar lighting. The committee would rather have electricity ran to the signs.
  - Park Rangers – Chief Swinford will contact past employees and then advertise for any new employees.
  - Jumping Pillow will be opened when weather is good.

Motion by Trustee Boyce, seconded by Mayor Nugent to adjourn meeting at 8:18 a.m. Voice vote: all ayes, no nays.

*Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk*