

**Village of Manteno
Board Meeting
February 7, 2022
7:00 PM**

Roll Call

President Timothy Nugent

Trustee Timothy Boyce

Trustee Samuel Martin

Trustee Diane Dole

Trustee Joel Gesky

Absent: Trustee Wendell Phillips, Trustee Todd Crockett

Also Present:

Michael Cainkar – Village Attorney

Chris LaRocque - Village Administrator

Al Swinford - Chief of Police

Jim Hanley – Supt. Public Works

Ryan Marion - Building Official

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by Manteno Boy Scout troop #385.

Motion by Martin seconded by Boyce, to waive the reading of the minutes and approve the Regular Board Meeting minutes of January 18, 2022, and Special Meeting minutes of January 31, 2022, as presented by the Clerk.

Motion approved: 4-0 Crockett, Phillips absent

Public Participation: None

Reports of Village Officials:

Village President’s Report: Timothy Nugent

- Recap of snow event from previous week from Jim Hanley
- Ice Rink closed in the foreseeable future

Village Administrator’s Report: Chris LaRocque

- Video – Manteno Matters

Committee Reports:

Public Works – Trustee Boyce

- **Resolution 21-24** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering services for the South Creek Drive Shared Use Path Project. The Village wants to connect the north and south paths by installing a connecting path on South Creek Drive between Division and Cook Streets. This will begin that process by facilitating the needed engineering.
- **Resolution 21-25** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the Main Street Beautification Project. This is the next step to begin the engineering process for the Main Street renovation. Novotny Engineering has also submitted a grant application on behalf of the Village for this project. That grant should be awarded sometime in April.
- **Resolution 21-26** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the New Public

Works Facility Project. As the new public works facility process continues, we need to begin the engineering for the site to prepare for the new building.

- **Consideration RE:** A motion to award the bid for Bid Package 1 of the new Public Works Facility project to J&A Mitchell Steel Fabricators for the cost of \$1,589,500. Carlisle Architects solicited bids for the main steel building portion of the new public works facility. We received 8 bids and J&A Mitchell was the lowest qualified bidder. The building is not expected to arrive until August due to supply chain issues.
- **Consideration RE:** A motion to award the contract for the Legacy Park Concession Stand Electrical to KPI Electric, Kankakee, IL for the cost of \$62,560.00. The Village solicited bids for the electrical portion of the concession stand project in Legacy Park. KPI was the only bidder and is qualified to do the work.
- **Consideration RE:** A motion to award the contract for the Legacy Park Concession Stand HVAC to G. Heating & Air Conditioning, Inc., Manteno, IL, for the cost of \$22,185.00. The Village solicited bids for the HVAC system for the concession stand project in Legacy Park. G Heating was the lowest qualified bidder.

Next Public Works meeting on Tuesday February 22, 2022, at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin

Nothing on the agenda tonight

Next Parks and Recreation meeting Wednesday March 16, 2022, 7:00 pm at Village Board Room

Public Safety and Health- Trustee Dole

Nothing on the agenda

Next Public Safety & Health meeting Wednesday March 9, 2022, at 7:00 am at the Village Board Room

Planning and Zoning- Trustee Crockett, absent (Mayor Nugent covered agenda item)

- **Ordinance 21-23** - An Ordinance amending Title 8, Building Regulations, Chapter 1, Building code, by changing Section 8-1-7(A)2(b), Fee Breakdown and 8-1-8, Inspections, of the Municipal Code for the Village of Manteno. As discussed at the recent committee meeting, building fees are adjusted to reflect the market pricing. This ordinance makes those adjustments to keep fees in line with building costs. This also includes an increase in inspection fees, as part-time inspectors are given increases to stay current with local pay scales.

The next Planning and Zoning Committee meeting is scheduled for Tuesday February 22, 2022, at 7:00 am at the Village Board Room.

The next Planning Commission meeting is canceled for Tuesday February 8, 2022, at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky

- Payment of bills \$227,551.60 includes TIF#1- \$2500.00
- Bills authorized and Paid between Board Cycle: \$43,396.89

The next Finance meeting will be held Wednesday March 9, 2022, at 7:00 am at the Village Board Room.

General Government- Trustee Phillips, absent

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Resolution 21-24** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering services for the South Creek Drive Shared Use Path Project.

2. **Resolution 21-25** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the Main Street Beautification Project.
3. **Resolution 21-26** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the New Public Works Facility Project.
4. **Ordinance 21-23** - An Ordinance amending Title 8, Building Regulations, Chapter 1, Building code, by changing Section 8-1-7(A)2(b), Fee Breakdown and 8-1-8, Inspections, of the Municipal Code for the Village of Manteno.

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration RE:** A motion to award the bid for Bid Package 1 of the new Public Works Facility project to J&A Mitchell Steel Fabricators, Limestone, IL, for the cost of \$1,589,500.
2. **Consideration RE:** A motion to award the contract for the Legacy Park Concession Stand Electrical to KPI Electric, Kankakee, IL for the cost of \$62,560.00.
3. **Consideration RE:** A motion to award the contract for the Legacy Park Concession Stand HVAC to G. Heating & Air Conditioning, Inc., Manteno, IL, for the cost of \$22,185.00.

Financial Reports: (D)

- 1) Payment of bills **\$227,551.60** (includes TIF#1- \$2500.00)

Motion by Martin seconded by Dole to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda

Motion Approved 4-0 Crockett, Phillips absent

Motion by Boyce seconded by Gesky to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda

Motion Approved 4-0 Crockett, Phillips absent

Comments:

Trustee Boyce: Jimmy, nice job with plowing! Ryan and Chris were both out there helping you. Thanks to the Chief for all he does... We had a meeting this morning and it's unbelievable what he and his staff does behind the scenes. To the Boy Scouts here tonight... Awesome! Thank you for coming tonight and it was awesome!

Trustee Martin: Jim, thank you! The Boy Scouts are welcome here anytime! Thank you.

Trustee Dole: Review of the Village's snow ordinance to remind residents that if we get enough snow to plow, then the ordinance takes effect.

Trustee Crockett: absent

Trustee Gesky: Agree with everything Tim said!

Trustee Phillips: absent

Mayor Nugent: Thanks to the Scouts for being her and sitting through the meeting. Appreciate you leading us through the Pledge of Allegiance and sitting through the whole meeting. You are welcomed back anytime.

Motion by Dole to adjourn at 7:27 pm. Seconded by Boyce

Motion approved 4-0 Crockett, Phillips absent

Minutes respectfully submitted by Robin Batka, Village Clerk