

**Committee of the Whole Meeting
Public Works Committee
February 22, 2022 – 7:00 a.m.
Village Board Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Marketing Cord	
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Darla Hurley, Deputy Village Clerk	X
Bruce Hill, Novotny Engineering	X

Meeting was opened by Trustee Boyce at 7:00 a.m.

There was a quorum.

MOTION: A motion by Mayor Nugent, seconded by Trustee Martin, to approve the minutes from January 25, 2022 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation.

No action items.

Discussion Items:

- **Heritage Baseball Garage** – MYBSL is requesting to erect a 15’x 44’ garage/storage building at Heritage Park. Mr. Hanley stated that he was informed that the organization is asking that the village pay 100% of the cost. The approximate cost is \$15,777.44. A representative of MYBSL was supposed to be at this meeting but had a work conflict. They are also asking for help to finish fixing up the Pony Field in the southwest corner of the park. The proposal will be placed on the next Finance Committee agenda.
- **Electrical Box and Railroad Building Wraps** – Mayor Nugent asked Mr. Hanley to investigate the cost and availability of putting wraps on these structures. Mr. Hanley stated he had received the costs of \$4,500 per railroad building and approximately \$800 per electrical box. The cost of vinyl is \$12 - \$15 per square foot. The railroad would

need to be contacted for permission to put on their buildings. Mayor Nugent would like to proceed with the electrical boxes. Mr. Hanley will contact Ms. Sarah Marion about creating a design or designs.

- **Snowfall Parking Ordinance** – Mr. Hanley and Mr. LaRocque presented a sample version of the revised snowfall parking ordinance. The revision stated that after a 2” snowfall all vehicles would not be allowed to park on the street until the street is cleared of snow. Mr. LaRocque compiled the draft ordinance based on numerous other municipalities. Mr. Hanley also reviewed other municipalities and he stated that no other town has an ordinance similar to us. This would make it easier for the police to administer. The change will be reviewed by the village attorney and then brought before the Village Board for approval.
- **Gateway Arches: Third & Division** – After more research, Mr. Hanley has found that both locations have difficulties that may prohibit the arches. There are underground utilities, line of sight issues and the area would be small to add them. Mr. Hanley recommends not to continue with the idea and move to put more emphasis on the entrance signs on Route 50 into the village.
- **Village Entrance Signs** – Mr. Hanley has contacted Mr. Jeff St. Aubin concerning upgrading the sign on his property. Mr. St. Aubin has no issues with the project. The north sign is located in an area that may be part of a right-a-way of either the State or the Railroad. The village maintains the property. Mr. Hanley states the village has a state permit for the north sign. There is electricity near both locations, but a meter would be needed. Mr. Hanley will also look at solar power lighting. Hitchcock Design Group gave some approximate costs with the four designs: Design A - \$12,000; Design B - \$29,800; Design C - \$47,850 and Design D - \$18,350. The committee likes Design B.
- **Square on 2nd Washrooms** – Mr. Hanley received a layout from a company that makes kits for approximately \$231,000 for materials. Mr. Hanley also priced the plan if it was completed in house for an approximate cost of \$150,000 for materials. Mr. Hanley also presented a potential layout in the Square. It was suggested to walk the area to visualize the placement.
- **Police Department Remodel** – Mr. Hanley has received some submittals for materials. A walk through with the contractor took place a few weeks ago. A start date has not been given. The contractor wants to have most materials on hand before starting the project.
- **North/South Path Connection** – Mr. Hill stated that plans and specs have been started with hope to see submittals from his designer later this week. Target date to award the bid would be April 18th. Mr. Hill will contact the county for a permit to cross County Highway 9.

- **Main Street Project** – Mr. Hill stated that the plans are close to being finished. Plans for the arch ways will need to be revised. Mr. Hill is working with Hitchcock on the design revisions. Some materials may be ordered prior to bid to help with having the materials ready for installation. The bid specs would state that installation of materials would be required and not purchase of materials.
- **MFT** – Mr. Hill presented a preliminary estimate of costs for the list of proposed roads. Mr. Hanley is recommending completing numbers #4 & #6 thru #11. There will be approximately \$350,000 available in MFT funds. Mr. Hill will prepare a spec book and location map to be ready for bid.
- **Legacy Park Concession Stand Update** – Mr. Hanley stated that the trusses are to be delivered in March. Electrical has been installed and is ready to be hooked to the building when it is ready.
- **Equipment Update** –
 - Boom mower hopes to be received this spring.
 - Dump Trucks – still waiting
 - Ranger Trucks – still waiting
 - Broom has been received – have used it to clear snow
 - FY 22-23 Replacements
 - Replace a 2003 F350 Flat Bed Truck – found that there is a truck that can have a dump truck body and a flatbed body.
 - 2011 Backhoe

Motion by Mayor Nugent, seconded by Trustee Boyce to adjourn meeting at 7:40 a.m. Voice vote: all ayes, no nays.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk