

**Village of Manteno**  
**Truth in Taxation Public Hearing**  
**December 7, 2020**  
**6:40 PM**

**Roll Call**

President Timothy Nugent

Trustee Diane Dole

Trustee Wendell Phillips

Trustee Samuel Martin

Trustee Joel Gesky

Absent: Trustee Todd Crockett

Trustee Timothy Boyce

**Also Present:**

Michael Cankar – Village Attorney

Chris LaRocque: Village Administrator

The meeting was called to order by President Timothy O. Nugent. Roll call by Village Clerk.

**Public Participation:** None

Village Administrator Chris LaRocque gave a PowerPoint presentation on the Village of Manteno's 2020 Tax Levy request. Items Mr. LaRocque covered in the presentation:

- Common Terms used with Property Taxes
- Truth in Taxation Law
- Tax Levy Ordinance
- Overlap of Cycles
- Rate Determination Process
- Property Tax Extension Limitation Law ( PTELL)
- Limiting Rate Formula
- Village of Manteno 2020 Levy Request – 1.75%
- Manteno 2020 Levy Request Breakdown
- 2020 Property Tax levy request breakdown
- Property Tax cycle

There was no public present. The presentation is available online at the Village website and available at the Village Hall.

The 2020 Tax Levy ordinance will be placed on the Village Board meeting agenda tonight for approval.

Motion by Martin, seconded by Dole, to adjourn the meeting at 6:48 pm.

Motion passed with 4 ayes, 0 Nays Crockett, Boyce absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*

**Village of Manteno  
Board Meeting  
December 7, 2020  
7:00 PM**

**Roll Call**

President Timothy Nugent

Trustee Diane Dole

Trustee Samuel Martin

Trustee Wendell Phillips

Trustee Timothy Boyce

Trustee Joel Gesky

**Absent:** Trustee Todd Crockett

**Also Present:**

Chris LaRocque: Village Administrator

Michael Cainkar: Village Attorney

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Dole, seconded by Boyce, to waive the reading of the minutes and approve the Regular Board Meeting minutes of November 16<sup>th</sup>, 2020, as presented by the Clerk.

Motion approved: 5-0 Crockett absent

The Mayor asked for a moment of silence for the remembrance of those who lost their lives at Pearl Harbor on this day on December 7, 1941.

**Public Participation:**

JoJo Sayson, 840 Revere Street, Bourbonnais, IL invited the Mayor, the Board and the residents of Manteno to attend a special ceremony to present a posthumous awards for a Manteno veteran, Raymond Joseph Olley, on January 16, 2021 at the Manteno American Legion at 11:00 am. The award will be given to Mr. Olley's daughter, Cathy Olley Stevens of Manteno IL. Mr. Sayson gave a presentation on what recognitions and awards that would be presented that day.

**Reports of Village Officials:**

**Village President's Report: Timothy Nugent**

The Mayor congratulated Sarah Marion on a great job with the revised version 2020 "Santa Comes to Town" and the lighting of Main Street on Saturday December 5<sup>th</sup>. Public Works started in September putting lights up for the holiday season and they also need to be recognized for the hard work they have done. The Season's Greeting sign was moved from being posted on the grain elevators due to safety concerns, so it is now on the lot welcoming those coming off of the I57 interstate.

**Village Administrator's Report: Chris LaRocque**

Nothing on agenda tonight. We had a scheduled public meeting earlier tonight on the 2020 Tax Levy in which we had a presentation. This will be voted on tonight. The presentation is available online at the Village of Manteno website and at our Village Hall.

## Committee Reports:

### **Public Works and Utilities- Trustee Boyce**

Nothing on the agenda tonight.

Next Public Works meeting on 12/22/2020 at 7:00 am Village Board Room

### **Parks and Recreation- Trustee Martin**

- **Resolution 20-07** - A Resolution approving a Professional Services Agreement with Robinson Engineering in connection with providing surveying and engineering services for the proposed South Path Project consisting of Three (3) separate segments. As part of the Village of Manteno's plan to provide multi-use paths connecting various parks, this PSA facilitates the engineering needed to construct several segments of the path on the south end of the Village of Manteno.

Next Parks and Recreation meeting Wed March 17, 2021 7:00 pm Village Board Room

### **Public Safety and Health- Trustee Dole**

Nothing on the agenda tonight.

- Reminder to residents that Manteno has 3 railway crossings and 1 pedestrian crossing within the village. There are ENS signs posted at each crossing that allows the public to reach the railroad if needed in an emergency. The railway crossing number is on each sign. Always call 911 first in case of an emergency.
- Keep the Wreath Red! Each year house fires increase during the holiday season due to dry Christmas trees and faulty lighting. Keep your tree's watered daily to prevent them from drying out and being a fire hazard. The Manteno Fire Department has a wreath which has all red bulbs on it. When there is a fire reported, they take one red light out and replace it with a white light, so let's all work on keeping the wreath red!
- Public Safety and Health Committee meeting Wed December 09, 2020 at 7:00 am Village Hall Conference Room

### **Planning and Zoning- Trustee Crockett, absent**

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday December 22, 2020 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting has been canceled for Tuesday December 9, 2020 at 6:00 pm at the Village Board Room.

### **Finance: Trustee Gesky, Absent - Trustee Phillips covered agenda items**

- Payment of bills \$298,198.35 includes TIF#1- \$113,674.21 & TIF #3 \$0
- Bills authorized and Paid between Board Cycle: \$44,960.36
- **Ordinance 20-20** - An Ordinance authorizing the Execution of a Business Development Agreement between the Village of Manteno and G. Cooper Oil Company, Inc. related to Occupational Taxes generated at 15 North Main Street, Unit A, Manteno, Illinois. Cooper Oil recently opened an office here in Manteno and requested a sales tax rebate program

with the Village. This Ordinance provides them with the same agreement and terms as previous companies who located here, including World Fuels.

- **Ordinance 20-21** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2020 and ending on April 30, 2021. Each year the Village determines what amounts are needed to fund Village services and expenses. This levy determination is an integral part of that process and is critical to partially funding those needed revenues. This year again the Village stayed well below the 5% cap with a rate increase of 1.75%. Even though a public hearing is not required based on the rate increase, this Board insists on having the hearing to keep the public informed.
- **Ordinance 20-22** - An Ordinance abating the Tax hereto levied for the Year 2020 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois. This Ordinance is necessary to abate tax revenues to secure payment of our Series 2013 Bond issue, which was utilized to finance the golf course debt. Sufficient funds are designated through General Fund revenues to cover the payment of the principal and interest.

The next Finance meeting will be held Wednesday December 09, 2020 at 7:00 am at the Village Hall Conference Room.

#### **General Government-Phillips**

- No action items on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

#### **Old Business: (A)**

None

#### **New Business: (B)**

1. **Ordinance 20-20** - An Ordinance authorizing the Execution of a Business Development Agreement between the Village of Manteno and G. Cooper Oil Company, Inc. related to Occupational Taxes generated at 15 North Main Street, Unit A, Manteno, Illinois
2. **Ordinance 20-21** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all Purposes of Defraying Expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year Commencing on May 1, 2020 and ending on April 30, 2021
3. **Ordinance 20-22** - An Ordinance abating the Tax hereto levied for the Year 2020 to pay the principal of and interest on \$2,050,000 General Obligation Bonds (Alternate Revenue Source), Series 2013, of the Village of Manteno, Kankakee County, Illinois
4. **Resolution 20-07** - A Resolution approving a Professional Services Agreement with Robinson Engineering in connection with providing surveying and engineering services for the proposed South Path Project consisting of Three (3) separate segments.

#### **Awarding of Bids/Contracts and Authorization to Purchase (C)**

**Financial Reports: (D)**

1. Payment of bills **\$298,198.35** (includes TIF#1- \$113,674.21 )

Motion by Gesky seconded by Dole, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 5-0 Crockett absent

Motion by Martin seconded by Phillips to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.  
Motion Approved 5-0 Crockett absent

**Comments:**

**Trustee Boyce:** Great job by Jimmy and crew and Sarah. Thank you!

**Trustee Martin:** Agree. The town looked beautiful.

**Trustee Dole:** Agree. Looked beautiful uptown, good crowd. Moved by the tribute to Mr. Olley.

**Trustee Gesky:** Agree

**Trustee Phillips:** Agree. I knew Mr. Olley for 18 years...

**Mayor Nugent:** The Village Clerk has an announcement to read:

**Clerk Batka:** Notice of the schedule for the purpose of accepting candidate petitions for the Consolidated Election to be held on April 6<sup>th</sup>, 2021 for the following offices: Village President ( 4-year term) Village Clerk (4-year term) and three positions for Village Trustee (4-year term). The office of the clerk will accept petitions on December 14<sup>th</sup> – December 18<sup>th</sup> from 8:00 am to 4:30 pm and on December 21<sup>st</sup> from 8:00 am to 5:00 pm. Due to COVID public health restrictions the Village Hall is closed to the public, but all petitions will be handled through the drive-up window located on the west side of the Village Hall building.

Motion by Dole to adjourn the meeting at 7:27 pm, seconded by Boyce

Motion approved 5-0 Crockett absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*