

**Committee of the Whole Meeting
Public Works Committee
December 22, 2020 – 7:00 a.m.
Village Board Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Marketing Cord	
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Geoff Aggen, Village Eng.	X
Darla Hurley, Deputy Village Clerk	

Meeting was opened by Trustee Boyce at 7:01 a.m.

There was a quorum.

MOTION: A motion by Mayor Nugent , second by Trustee Dole to approve the minutes from November 23, 2020 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation.

No action items.

Discussion Items:

- **Sidewalk Litigation Info** – Mr. Hanley and Mr. LaRocque participated in a webinar concerning sidewalk litigation. Mr. Hanley stated that according to the experts they listened to that the village should not be liable for a slip or fall on a certain sidewalk if the village has not been made aware of defect in that sidewalk. A 2” difference or under in elevation is not considered a very bad sidewalk. The policy for the department is that when a complaint is received concerning a defect in a sidewalk, Mr. Hanley will inspect the area and then will place the sidewalk on the repair list and will also place a cone or red paint on the area. Mr. Hanley stated that the village would be less liable for any trips or falls if the defect is being addressed.

Mr. Hanley will start taking pictures of any defects he is made aware of for record keeping. Mr. Hanley stated that the village has approximately 70 miles of sidewalk. Mr. Hanley will prepare the policy in a written form.

- **2021 Park Maintenance** – Mr. Hanley has met with two other landscapers and is waiting on their prices. Mr. LaRocque will check with the village attorney to see if the project should be put out for bid. Mr. Hanley has spoken to Scenic Landscaping, Lavicka and Vital. The proposals are for Memorial Park, Phipps Garden and Main Street Plaza.
- **Legacy Park Planning** – Mr. LaRocque and Mr. Hanley have met with Manteno Township. They are prepared to move forward as they are willing to spend up to \$1M for their half. The extension of one parking lot is estimated to be approximately \$875,000. The Township sees the extension of the parking lots and the building of a concession stand as the top priorities. The extension of the walking path and enlarging the pond would be considered in another phase. Mr. Hanley is recommending the placement of the concession stand be just west of the splash pad. Mr. Hanley will prepare a map showing his recommended placement and share with the committee. Mr. Hanley presented the two concepts to the Township for the look of the concession stand. They approved of either type. Mr. Hanley is still waiting on pricing. Mr. LaRocque stated that the approximate cost could be \$1.5 M for both projects (parking lot & concession stand) with \$750,000 required for each government body. Township and Village personnel are willing to do some construction work. Mayor Nugent cautioned Mr. Hanley that if the village did do some of the work that the other areas of the village can not be ignored during construction.
- **Memorial Park Pergola Issue** – Mr. Hanley stated the top boards on the pergola are rotten. Mr. Hanley spoke to a lumberyard for ideas and to a few land beam companies. There are two pieces coming to try to fix the area. Mr. LaRocque stated that the construction company laminated the boards and did not cap the area which allowed moisture to get in and rot the wood. Mr. LaRocque stated there is a rubber roofing material that can be used to create a barrier. The repairs will be done in house and it will just be the cost of materials.
- **Thies Park** – Mr. Hanley stated that the addition of a pickle ball court will cost between \$80,000 - \$90,000. Mayor Nugent would like to see the tree issue addressed.
- **New Public Works Facility Locations** – Mr. Hanley presented possible locations for a new public works facility. One is located near Legacy Park at \$25,000 per acre, water & sewer is near-by. The second area is located on the east side of town on Sycamore Street for \$38,000 per acre. The land is not in the village limits, but it could be easily annexed. It does have water and sewer. The third location is located on South Cypress Street and 7000 N Rd. Water and sewer are available, but it is farther away from downtown area. There is not a price on this area yet. Mr. Hanley prefers the property located near Legacy Park. Mr. LaRocque will contact the owner of the property to see if he still is willing to sell 10 acres. Trustee Crockett is concerned about future development in the area if a public works department building is placed on Maple Street. Mr. LaRocque will ask the developer about any concerns for future development.

- **Heritage Parking Lot Lights** – Mr. Hanley is investigating replacing the solar powered lights on the south side of the parking lot. The approximate cost would be \$6,500.00 for three (3) LED lights that would match other poles within the village. Mayor Nugent would like to see additional lights for the east side and west side of parking lot that would allow the head to shine in the parking lot and into the park. The additional lights could bring the project total cost to \$15,000. Mr. Hanley will also investigate the updating or replacing the lights on the path.
- **MFT 2021** – Mr. Aggen prepared a map showing locations and rating of various streets to be considered for the 2021 MFT. A preliminary cost is also attached to each street.

Trustee Crockett exited the meeting at 8:07 a.m.

It was recommended to complete locations #1, #2, #6, and #10. Mr. Aggen and Mr. Hanley will move forward with the repairs.

- **Public Works Equipment** – Mr. Hanley requested a price for a new pick-up from Taylor Ford. This would be a F-250 Super Duty truck. A 2008 F-250 would be surplus. The cost of the new truck will be \$31,570.00 and a new plow would be \$6,500. The trade-in would offset the cost of a new plow. The committee gave approval to move forward with the purchase.

The 2012 backhoe's hydraulic lifts have failed. The village mechanic took the system apart and completed the repair for around \$4,000. This is the second large repair for this machine. The machine will be put on the list for replacement in the next few years.

- **Main Street Berm** – Mr. Hanley investigated the right-a-way on the west side of the tracks and found that it is forty (40') feet and on the east side of the tracks it is twenty-five (25) feet. The current placement of the trees on west side are encroaching into the right-a-way. The berm can not be extended, trees will need to be replaced in the current berm.
- **South Path Project** – Mr. Aggen announced that the topography work has been started. Once that is completed then the engineering will start. Mayor Nugent would like to see the project move as fast as possible so that the project could be put out for bid on March 1, 2021.

Trustee Dole exited meeting at 8:22 a.m.

Motion by Mayor Nugent, seconded by Trustee Boyce to adjourn meeting at 8:23 a.m.
Voice vote: all ayes, no nays.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk