

**Village of Manteno
Board Meeting
December 20, 2021
7:00 PM**

Roll Call

President Timothy Nugent

Trustee Samuel Martin

Trustee Diane Dole

Trustee Todd Crockett

Trustee Wendell Phillips

Trustee Joel Gesky

Absent: Trustee Timothy Boyce

Also Present:

Joseph Cainkar – Village Attorney

Chris LaRocque - Village Administrator

Al Swinford - Chief of Police

Jim Hanley – Supt of Public Works

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Dole seconded by Phillips, to waive the reading of the minutes and approve the Truth in Taxation Public Meeting and the Regular Board Meeting minutes of December 6, 2021, as presented by the Clerk.

Motion approved: 4-0 Boyce absent, Crockett abstained

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

- Presentation postponed until January 3, 2022 meeting
- Appointment of Jason Dole to the Planning Commission to fill vacant seat left by his father, Jerry Dole. Term expires in 2024.

Motion by Phillips to appoint Jason Dole to the vacant seat on the Planning Commission left by the passing of Jerry Dole. Seconded by Gesky. Motion Approved 5-0 Boyce absent

- Letter of appreciation received from resident Kathy Kauffmann on how beautiful the downtown area looks for the holidays and thanking the Village employees who make this happen.

Village Administrator's Report: Chris LaRocque

Nothing for tonight

Committee Reports:

Public Works and Utilities- Trustee Boyce Absent – covered by Trustee Martin and Jim Hanley

- **Resolution 21-18** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the 5th Street Storm Sewer Replacement Project. Due to a storm drainage issue on Lakeview Drive, the Village requested Novotny Engineering determine the issue and facilitate a repair RFP to alleviate the road flooding
- **Resolution 21--19** - A Resolution approving a Memorandum of Understanding between the Village of Manteno and the International Union of Operating Engineers, Local 150, Public

Employee' Division. This resolution clarifies some ambiguous language in the contract regarding holiday pay for part-time employees.

- **Consideration RE:** A motion to award the bid to KVCC for the Fifth Street Storm Sewer Replacement Project for a cost of \$22,122.00. Due to some recent flooding of the street on Lakeview Drive, it was determined a section of the storm sewer needed to be replaced. Novotny Engineering put out a request for proposal. KVCC was the qualified low bidder for the project. The work is expected to be done as soon as materials are available, weather permitting.

Next Public Works meeting on Tuesday December 28, 2021 at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin

Nothing on the agenda tonight

Next Parks and Recreation meeting Wednesday March 16, 2022 7:00 pm at Village Board Room

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight.

- Tuesday will be the first day of the winter season. Tips for safe driving and making sure that residents take the time to properly clean off your windshields for proper visual while driving.

Next Public Safety & Health meeting Tuesday January 12, 2022 at 7:00 am at the Village Hall Conference Room

Planning and Zoning- Trustee Crockett

Tabled planned agenda item until next meeting. Nothing else on agenda.

The next Planning and Zoning Committee meeting is scheduled for Tuesday December 28, 2021 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting is scheduled for Tuesday January 11, 2022 at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky

- Payment of bills \$271,278.25 includes TIF#1- \$1,089.99 TIF#3 \$0
- Bills authorized and Paid between Board Cycle: \$750.00
- **Resolution 21-20** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Taylor Ford of Manteno - 222 South Locust Street. Taylor Ford presented their plan for the renovation of the dealership at the recent finance committee meeting. The board agreed to provide a TIF Façade grant for partial payment of the improvements.
- **Resolution 21-21**- A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area # 1 - Jim Hanley / Mike Piontkowski - 741 North Main Street . Mr. Hanley provided his plans for his building facade renovation and the Board agreed to provide grant funds for this project.
- **Resolution 21-22** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Gina Lamore - 107 & 119 North Main Street & 23 & 35 West First Street. Gina Lamore recently purchased several buildings on Main Street and requested TIF funds to renovate three sides of her buildings. Due to the highly visible location of her buildings and the need for the building facades to be updated, the Board agreed to provide TIF grant funds to facilitate the renovations.
- **Resolution 21-23** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - MVSK Holdings - 3501-380 North Locust Street. Milos Klipic owns a building on Locust Street that he would like to renovate. He presented his plans at the committee meeting and the Board felt they needed a rendering of the changes and a cost breakdown to determine if the work qualified for the TIF

Facade grant. Mr. Klipic stated he would provide those materials on or before the Board meeting to get approval for his grant request.

The next Finance meeting will be held Wednesday January 12, 2022 at 7:00 am at the Village Hall Conference Room.

General Government- Trustee Phillips

- **Consideration RE:** A motion to approve the 2022 Village Schedule of Meetings and the 2022 Village Holiday Schedule. Every year the Village is required to post the annual calendar showing dates for meetings and holidays. This motion ensures we comply with the requirement.

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Consideration RE:** A motion to approve the 2022 Village Schedule of Meetings and the 2022 Village Holiday Schedule.
2. **Resolution 21-18** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the 5th Street Storm Sewer Replacement Project.
3. **Resolution 21-19** - A Resolution approving a Memorandum of Understanding between the Village of Manteno and the International Union of Operating Engineers, Local 150, Public Employee' Division.
4. **Resolution 21-20** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Taylor Ford of Manteno - 222 South Locust Street.
5. **Resolution 21-21**- A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area # 1 - Jim Hanley / Mike Piontkowski - 741 North Main Street
6. **Resolution 21-22** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Gina Lamore - 107 & 119 North Main Street & 23 & 35 West First Street.
7. **Resolution 21-23** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - MVSK Holdings - 3501-380 North Locust Street.

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration RE:** A motion to award the bid to KVCC for the Fifth Street Storm Sewer Replacement Project for a cost of \$22,122.00.

Financial Reports: (D)

1. Payment of bills **\$271,278.25** (includes TIF#1- \$1,089.99 and TIF#3- \$0)

Motion by Martin seconded by Crockett to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda

Motion Approved 5-0 Boyce absent

Motion by Gesky seconded by Crockett to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda

Motion Approved 5-0 Boyce absent

Comments:

Martin: Merry Christmas!

Trustee Dole: Merry Christmas and Happy New Year!

Trustee Crockett: Merry Christmas and a prosperous 2022!

Trustee Gesky: Merry Christmas and Happy New Year!

Trustee Phillips: Merry Christmas to everyone and hope you have a nice New Year!

Mayor Nugent: We had many agreements approved tonight which will bring improvements into 2022. The concession stand/indoor restrooms have been started in Legacy Park. The Village is working on further connecting the walking paths out to Legacy. Be safe and get through the holidays healthy!

Motion by Crockett to adjourn at 7:21 pm. Seconded by Gesky.

Motion approved 5-0 Boyce absent

Minutes respectfully submitted by Robin Batka, Village Clerk