

Village of Manteno
Truth in Taxation- Public Meeting
December 5, 2022
6:40 PM

Roll Call

President Timothy Nugent

Trustee Samuel Martin

Trustee Diane Dole

Trustee Todd Crockett

Trustee Joel Gesky

Trustee Wendell Phillips

Absent: Trustee Timothy Boyce

Also Present:

Chris LaRocque: Village Administrator

Michael Cainkar: Village Attorney

Al Swinford: Chief of Police

Jim Hanley: Supt. Public Works

Ryan Marion: Building / Code Official

Press Present: None

The meeting was called to order by Mayor Timothy Nugent. Roll call by the Village Clerk.

Public Participation: None

The Village Administrator, Chris LaRocque, gave a presentation on the Village of Manteno's 2022 Tax Levy request. The Village is not required to hold a public meeting if the request is under 5%, but the Village has always chosen to have a public meeting to be transparent on the process.

The topics covered included:

- Common terms used with Property Taxes
- Truth in Taxation Law
- Tax Levy Ordinance
- Overlap of cycles
- Rate Determination Process
- Property Tax Extension Limitation Law (PTELL)
- Limiting Rate Formula
- Village of Manteno 2022 Levy request – 1.75%
- Manteno 2022 Levy Request breakdown
- Breakdown of where your property taxes go

There was 1 resident present at the meeting. There were no questions. The presentation will be made available online at the Village of Manteno website. The 2022 Tax Levy will be voted on for approval in the regular board meeting of the Village Board following this meeting.

Motion by Martin, seconded by Phillips, to adjourn the meeting at 6:50 pm.

Motion approved 5-0 Trustee Boyce absent

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
December 5, 2022
7:00 PM**

Roll Call

President Timothy Nugent
Trustee Timothy Boyce
Trustee Samuel Martin
Trustee Diane Dole
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips

Also Present:

Chris LaRocque – Village Administrator
Al Swinford – Chief of Police
Michael Cainkar – Village Attorney
Jim Hanley – Supt. Public Works
Ryan Marion – Building/Code Official

The meeting was called to order by President Timothy O. Nugent. Roll call by the Village Clerk followed the Pledge of Allegiance.

Motion by Crockett seconded by Gesky to waive the reading of the minutes and approve the Regular Board Meeting minutes of November 21, 2022, as presented by the Clerk.

Motion approved: 6-0

Public Participation: None

Reports of Village Officials:

Village President’s Report: Timothy Nugent

- Swearing in of Sergeant Christopher “CJ” Reynolds and presentation by Chief Swinford
- Letter of appreciation from *Christmas Day, Inc.* for the support the Village has given them. They will once again serve dinner on Christmas day at the Leo Hassett Community Center for anyone who has nowhere to go for Christmas. Volunteers are welcome and can call 815-614-2697 to sign up.
- We want to thank Sarah Marion for another successful Santa/Main Street Lighting event that was held on Saturday December 3rd. Events included Santa coming to town, a business walk, lighting of Main Street, carolers, dancers, and presentation of the trees in the Square. The Public Works department did a great job of lighting the town for Christmas. Everything turned out wonderfully and hope everyone enjoyed it.

Village Administrator’s Report: Chris LaRocque

- Checks for the property tax rebate went out last Friday. Eligible residents should be receiving their checks from the Village of Manteno this week. If you do not receive it by end of week, please call the Village Hall.

Committee Reports:

Public Works- Trustee Boyce

Nothing on the agenda tonight.

Next Public Works meeting on Tuesday December 27, 2022, at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin

Nothing on the agenda tonight.

Next Parks and Recreation meeting has been cancelled.

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight.

- Safety tips for traveling during the Holidays
- On vacation during the holidays? Notify neighbors that you are gone, set automatic timers on lights, as well as call the Police Department to let them know that no one will be home

Next Public Safety & Health meeting Wednesday December 14th, 2022, at 7:00 am at the Village Board Room

Planning and Zoning- Trustee Crockett

Nothing on the agenda tonight.

The next Planning and Zoning Committee meeting is scheduled for Tuesday December 27, 2022, at 7:00 am at the Village Board Room

The next Planning Commission meeting is canceled for Tuesday December 13, 2022, at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky

- Payment of bills **\$1,012,063.45** including TIF #1 - \$632.50
- Bills authorized and Paid between Board Cycle: \$934,950.69 (Property Tax rebates) and \$44,269.73 (health/dental/life insurance)
- **Ordinance 22-15** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all purposes of defraying expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year commencing on May 1, 2022, and ending on April 30, 2023. Each year in December, the Village determines what amounts are needed to fund Village services and expenses via the levy process. This levy determination is an integral part of that process and is critical to partially funding those needed revenues. This year again, the Village stayed well below the 5% cap with a rate increase of 1.75%. Even though a public hearing is not required based on the amount of the rate increase, this Board insists on having the hearing to keep the public informed.

The next Finance meeting will be held Wednesday December 14, 2022, at 7:00 am at the Village Board Room.

General Government- Trustee Phillips

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 22-15** - An Ordinance for the Levy and Assessment of Taxes on Real Property for all purposes of defraying expenses for all Corporate Purposes for the Village of Manteno, Kankakee County, Illinois, for the Fiscal Year commencing on May 1, 2022, and ending on April 30, 2023.

Awarding of Bids/Contracts and Authorization to Purchase (C)

None

Financial Reports: (D)

1. Payment of bills **\$1,012,063.45**

Motion by Crockett seconded by Dole to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 6-0

Motion by Gesky seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions, and orders contained on the consent agenda
Motion Approved 6-0

Final Comments:

Trustee Boyce: Good work by Sarah, Public Works on Saturday's events. Made the night look spectacular!

Trustee Martin: I heard compliments on Saturday night events and that some had already received their check for the tax rebate

Trustee Dole: Don't want to leave Ryan Marion out, as well as the Police and Fire Departments who all helped to get things done for the events on Saturday.

Trustee Crockett: Congratulations to CJ on his promotion! Great job.

Trustee Gesky: Agree with others and a shout out to the 8th grade girls' basketball team who are making another run to go to state. They will be playing at the Manteno grade school gym on Wednesday night at 6:30 pm.

Trustee Phillips: Congratulations to Sgt. Reynolds! Jimmy, good job! We were jammed pack with people on Saturday night.

Motion by Martin to adjourn at 7:21 pm. Seconded by Dole
Motion approved 6-0

Minutes respectfully submitted by Robin Batka, Village Clerk