

Finance Committee
Thursday, March 12, 2015
7:00 a.m.
Village Hall Conference Room

The following people were in attendance: Tim Boyce, Diane Dole, Joel Gesky, Darla Hurley, Donna Kiedaisch, Chris LaRocque, Tim Nugent, Brian O'Keefe, Wendell Phillips, Janice Schulteis and Bernie Thompson.

Website Update

Darla distributed a website price comparison and explained the different estimates. Vision Internet did not supply much information and we didn't receive anything from GovOffice which is what we have now. It seems the decision would be between Webfoot and CivicPlus. While CivicPlus is very impressive, with a couple of pros that were not included with Webfoot, the pricing was extremely high and it would be hard to justify that kind of spending. Both sites would include pictures and videos and it is thought that Webfoot would be able to give us "VillageofManteno.com" for our website.

Email Update

We will no longer have the email support from Pop3, our current company, and we received a proposal from Dura-Tech for an update. Email has to be addressed, no matter who we go with, to have the support needed. The consensus is to go with Dura-Tech for email and Webfoot for the website; this will be placed on the agenda for the March 16, 2015 board meeting.

Health/Dental Insurance Update

Quotes are being received at this time to change our plan term to coincide with the fiscal year with a start date of May 1st instead of October 1st. This will make it easier to budget annually as we should have firm numbers instead of having to estimate the increase percentage, etc. United Healthcare came in with a 10% increase with the same coverage as we have now, and a plan from May 1 through April 30. We also received a quote from Blue Cross Blue Shield, but in order to get firm numbers we would need to go through underwriting; they assured us that we have time to get this done and still have numbers in time for the new budget. The committee decided to present underwriting applications to BCBS and wait until we have those before making a final decision. Metlife for dental stated they would change our coverage dates to fiscal year beginning and end dates so we will stay with them for the coming year.

KANCOMM

Bernie was informed that fees will increase at approximately \$6,000 per year. Fees are based on call volume and he thinks this is still a good price. They may need new radio equipment of about \$12,000 and that cost will be passed on; he is not sure if this is necessary for the new 15/16 budget but we may include it in the budget for 16/17.

RECORDS MANAGEMENT FEE – K3 SHERIFF'S DEPARTMENT

A letter was received from Tim Bukowski and Bernie discussed the fees assessed to each village/city involved. They first sent a proposal of a very basic figure and then due to responses they received from various entities seeking more specific information, we received new numbers that are more realistic. Bernie feels we now have a fair assessment. Mayor Nugent would still like more specifics as to what the \$12,885 assessment is for, i.e. bookings, salaries, etc. The booking fee will increase from \$10 to \$20 each, however, there have been no raises since inception in 1986. All of this will be included in the budget proposal.

FY 2015-2016 BUDGET

Mayor Nugent met with Governor Rauner during his recent visit to the Kankakee area and the governor spoke of his proposed budget cuts, 50% of state distributions; this could mean approximately \$480,000 to Manteno. This makes it very hard to come up with budget revenues for May 1st when the actual State numbers won't be available until June

1st or after. Tim asks how do we proceed with the budget until we know what is going to happen? Maybe the governor is asking for 50% and hoping for 20%; we need to have a contingency plan for when the cuts are made. Department heads

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are asked to come up with things to give up in their budget when the cuts are announced. We need to go through the budget expenses as some things may need to be “put on hold” until we hear of the State’s plans for cuts. The mayor discussed issues with the governor and his ideas of the budgeting process. He asked Janice to come up with a proposed budget to pass but also have areas that could be cut.

Other items discussed for this budget were the arbitration on a police case where we may have a pay-off that is budgeted in the current year but not be paid until the new budget. Brian O’Keefe mentioned a new street sweeper and the pros and cons of leasing vs. buying; there would be no maintenance with the leasing for five years. He also noted that his budget proposal contains two pick-ups and one mower in the S & A/WPCC Departments, and the need for an ice shaver for Legacy Park ice rink. No police vehicles will need to be purchased in this budget and we are still looking for seizure funds from this year. Chamber of Commerce will continue with their agreement to pay 50% of Staci’s salary and benefits. Also, Janice will check into state statutes to see about using TIF funds for salaries for certain projects. She will also verify if the budget shows an increase of sewer costs to Sunny Acres and Diversatech.

A meeting will be scheduled with the school district to designate street corners where students will be crossing so snow plow drivers won’t be blocking the corners when plowing.

A committee-of-the-whole meeting is planned for 6:30 p.m., before the Monday, March 16th 7:00 p.m. board meeting. Janice is to have some ideas on possible cuts while waiting for State distribution decisions.

The meeting adjourned at 8:28 a.m. The next regularly scheduled meeting will be Thursday, April 9, 2015, at 7:00 a.m. in the Village Hall conference room.

Donna Kiedaisch