

PUBLIC WORKS COMMITTEE MEETING
Tuesday, February 24, 2015
7:00 a.m.
Village Conference Room

Attendance

Timothy Nugent, Mayor	x
Tim Boyce, Trustee	x
Todd Crockett, Trustee	x
Diane Dole, Trustee	
Wendell Phillips, Trustee	x
Samuel Martin, Trustee	x
Joel Gesky, Trustee	x
Bernie Thompson, Village Admin.	
Brian O'Keefe, Super of PW	x
Chris LaRocque, Dir. Of Bldg/Zoning	x
Keith Mulholland, Tyson Eng.	x
Jim Hanley, Street/Alley Super.	
Terry Wilson, WPCC Supervisor	
Darla Hurley, Deputy Village Clerk	x
Janice Schulteis, Resource Manager	x
Lisa Garcia, Winnie's Café	x

Trustee Boyce called the meeting to order at 7:00 a.m. There was no public participation.

Discussion Items:

• **Sign Variance Request – Winnie's Café (*LaRocque*)**

After tabling the variance request at the Village Board meeting on February 17th, Trustee Crockett had asked that the matter be discussed at the Public Works meeting. Trustee Crockett wanted to make sure that approval of the variance would not be going backwards for our sign ordinance since the village has worked on having the signage cleaned up.

Mr. LaRocque stated that approval of the variance would not be a precedent for the area since Monicals already has a sign on the back of their building.

When Mr. LaRocque worked on cleaning up signage but it was for the use of temporary signage, not the use of permanent signs. The sign will be a 16' x 2' for a total of 32 square feet. The variance process is in place for situations as this.

Mayor Nugent stated we need to give all the tools necessary to our businesses to allow them to be successful.

Mr. LaRocque stated that this is a reasonable exception to the ordinance.

The request will be on the March 2nd agenda for the Village Board meeting.

Lisa Garcia exited the meeting at 7:15 a.m.

- **2014 Project Update** (*Mulholland*)

Mr. Mulholland presented his spreadsheet with updated information.

The projected cost for the slip lining project is coming in higher than what was expected. Mr. Mulholland will meet with Mr. O'Keefe to talk about ways that can bring the cost down.

Mr. Mulholland has been informed that the State will begin the Rt. 50 overlay project through Manteno around May 1st with an anticipated completion date of June 26th. Traffic lanes will be open. The project will encompass Rt. 50 from St. George Road (5000 N Rd) north to 6th Street in Manteno.

Mr. Mulholland will contact Dollar General about whether they have obtained their permit for Rt. 50.

Mr. O'Keefe stated that the newly purchased generator is operational. Pet waste bags have been ordered for Heritage, Belcher, Legacy, Eddie Reed and Ruder parks.

- **Street Name Sign Project** (*O'Keefe*)

Mr. O'Keefe obtained prices from four different companies for the project. They ranged from \$499 - \$762 per pole. There is a price difference for a surface mount to an in-ground mount type of pole. Mayor Nugent would like to review the types of scroll designs that are available. Mr. O'Keefe is unsure about the warranty, but will check into it. There are a total of 249 posts. The project will try to consolidate signs by placing other signs beside the street name onto the posts.

Trustee Crockett exited the meeting at 7:33 am.

The project will allow for uniformity for all street name signs. Mr. O'Keefe has prepared a draft RFP. It will include installation of the signs with the poles and no holes will be left open. The project will require the work to be done in sections. The authorization to seek RFP's will be placed on the March 2nd board meeting.

- **2nd Street Property Planning** (*Nugent*)

With the purchase of 93 W. Second, the Mayor would like to have some ideas for the area. The trustees were asked to view the area and prepare some ideas for the use of the land.

- **FY 14-15 Budget Amendment** (*O'Keefe*)

Ms. Schulteis is still preparing the numbers for the budget amendment.

- **FY 15-16 Budget** (*O'Keefe*)

Mayor Nugent stated that Gov. Rauner is asking that the state cut a portion of the money it sends to municipalities. This could be a cut of \$450,000 in revenue for the village if the state approves the idea. The Mayor asked about having the village's health and dental insurance to be on the same cycle as the fiscal year for easier and more precise budgeting.

There are 500 parkway pear trees that will need to have preventative and treatment sprays for disease. \$20,000 has been budgeted for this item. Ms. Schulteis will check to see if TIF funds can be used for those trees located within the TIF District.

The village needed to order some additional salt. The extra cost is around \$5000. It was discussed about what funds should be used to pay for the salt, either General Fund or MFT monies. It was decided to use General Fund since the overlay project for the spring may use some General fund monies beside the MFT funds so this would allow a few extra dollars in the MFT fund.

A new street sweeper is listed for the new budget. A new sweeper is approximately \$200,000. It was discussed using some money from the WPCC Capital Fund along with General Fund monies to purchase the sweeper.

In light of the sewer rate increase, Mayor Nugent asked that staff review the agreement with Sunny Acres and the amount they are charged for sewer.

Mayor Nugent will discuss other items with Ms. Schulteis directly.

- **Employee Discipline (O'Keefe)**

Mr. O'Keefe stated that an employee has been disciplined for purposely pushing snow in front and back of a car that was parked in the street during the large snowfall in early February. A letter to the owner of the car will be prepared explaining the steps taken by the village. A red placard has been prepared that explains the village's snow parking requirements. Police will be called when this type of situation happens again. The placard will be placed on the offending vehicles by the police or code enforcement not by public works personnel. The employee was apologetic. Procedures have been reviewed with staff along with the issue of reverse plowing and retaliation.

Trustee Gesky commended Mr. Jim Hanley for diffusing the situation.

- **Misc.**

- A discussion will take place concerning the length of time a car can be in a village parking lot without movement, especially after a snow fall. Mr. LaRocque will review village ordinances.
- A suggested village wide clean-up in the spring will be discussed by providing large dumpsters for residents to deposit items.
- IDOT is requesting a meeting with the Mayor and Mr. O'Keefe concerning the repair of the I-57 overpass.

Meeting adjourned at 8:30 a.m.

Meeting notes respectfully submitted by Darla Hurley, Deputy Village Clerk