

Village of Manteno
TIF Joint Review Meeting
November 2, 2020
6:40 PM

Roll Call

President Timothy Nugent
Trustee Todd Crockett
Trustee Diane Dole
Trustee Joel Gesky
Trustee Wendell Phillips
Trustee Samuel Martin

Absent:

Trustee Timothy Boyce

Also Present:

Chris LaRocque: Village Administrator
Al Swinford: Chief of Police
Michael Cainkar: Village Attorney
Jim Hanley: Supt. Public Works

Press Present: None

The meeting was called to order by Mayor Timothy Nugent.

Public Participation: None

We had no representatives from the taxing districts present at the meeting. The Taxing districts invited were:

- Manteno Public Library District
- Village of Manteno Resident /Citizen
- Manteno Township Board
- Manteno Township Road Commissioner
- Kankakee Community College
- Township Tax Assessor
- Manteno School District #5
- Manteno Fire Protection District
- Kankakee County Board
- Village of Manteno

Village Administrator Chris LaRocque gave a power point presentation and brief summary of TIF and a review of the 2020 Annual TIF report, estimate of future revenues, update of current projects and discussion of future projects and priorities. TIF 1 ends next year, so the recommendation was made that a letter be sent to those who have shown an interest in applying for TIF Façade funds and give a deadline date that they need to submit a TIF request.

Mr. LaRocque asked for any questions and received none.

TIF Reports are available on the Village of Manteno's website for review.

Motion by Phillips, seconded by Martin, to adjourn the meeting at 6:52 pm.

Motion approved 5-0 Trustee Boyce absent

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
November 2nd, 2020
7:00 PM**

Roll Call

President Timothy Nugent
Trustee Samuel Martin
Trustee Diane Dole
Trustee Joel Gesky
Trustee Wendell Phillips
Trustee Timothy Boyce
Trustee Todd Crockett

Also Present:

Chris LaRocque - Village Administrator
Al Swinford – Chief of Police
Michael Cainkar – Village Attorney
Jim Hanley – Supt Public Works

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by Mayor Nugent.

Motion by Crockett, seconded by Dole to waive the reading of the minutes and approve the Regular Board Meeting minutes of October 19, 2020 as submitted by the Village Clerk.

Motion approved: 6-0

Public Participation:

No public participation

Reports of Village Officials:

Village President's Report- Timothy Nugent

- Hours for Halloween had changed this year and was held from 3pm to 6pm on Saturday October 31st. There were no reported incidents in the Village. Appreciated everyone obeying the rules which made for a safe Halloween for everyone.
- Tomorrow November 3rd is Election Day and we have 7 precincts open to vote from 6:00 am to 7:00 pm. Please wear a mask and practice social distancing.

Village Administrator's Report- Chris LaRocque

Nothing on the agenda

Committee Reports:

Public Works and Utilities- Trustee Boyce

Nothing on the agenda

Next Public Works meeting on 11-24-20 at 7:00 am Village Hall

Parks and Recreation- Trustee Martin

- **Ordinance 20-18** - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment) Jim Hanley explained that the field lights at the baseball diamond in Heritage Park are being replaced with efficient LED light fixtures at no cost to the Village due to a grant from Com Ed and a sales promotion from our vendor. The

existing 24 Ball Field Lights from Cal Meyer Field in Heritage Park are being surplused to the Manteno school district.

- **Ordinance 20-19** - An Ordinance amending Title 6, Public Ways and Property, Chapter 2, Village Parks, by adding Section 6-2-4, Park Hours, of the Municipal Code for the Village of Manteno. As discussed at the last Public Safety committee meeting, Chief Swinford requested a definitive timeframe for our parks to be closed to facilitate enforcement of the removal of persons as needed, when an issue arises. The Board agreed the timing was not properly defined. This Ordinance corrects that oversight and provides patrol officers with the needed regulation to enforce when necessary. The hours the parks will be closed will be from midnight to 6:00 am daily. New signs will be posted in each of the parks with the new hours.

Next Parks and Recreation meeting Wed 3-17-2021 7:00 pm Village Board Room

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Please be aware of traffic tomorrow with the election going on. Slow down around the polling places as there may be a lot of pedestrians and additional traffic.

Next Public Safety and Health Committee meeting Thurs 11-11-20 at 7:00 am Village Hall Conference Room

Planning and Zoning- Trustee Crockett

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday 11-24-20 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting Tuesday 11-10-20 at 6:00 pm at the Village Board Room

Finance- Trustee Gesky

- Payment of bills \$24,251.77 includes TIF#1- \$0 TIF#3 - \$0
- Bills authorized and Paid between Board Cycle: \$41,648.69
- **Resolution 20-04** - A Resolution of the Village of Manteno for the Preliminary Determination of Rate for the 2020 Tax Levy Each year the Village goes through the process of levying for property tax dollars to help fund Village expenses. This initial step will be followed by a public hearing where the final levy amount will be approved and then filed with the County Clerk.
- **Resolution 20-05** - A Resolution approving a Tax Increment Façade (TIF) Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Jodi Gill, 33 North Main Street, as presented at the Finance committee meeting last week, Jodi Gill is requesting a TIF Façade Grant of up to \$15,000.00 to remodel her building on Main Street. Her request was reviewed at that meeting and it was determined that it meets the guidelines for approval of the grant. Work must begin within eight months of this approval.

The next Finance meeting will be held Wednesday 11-11-20 at 7:00 am at the Village Hall Conference Room.

General Government- Trustee Phillips

Nothing on the agenda

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 20-18** - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)
2. **Resolution 20-04** - A Resolution of the Village of Manteno for the Preliminary Determination of Rate for the 2020 Tax Levy
3. **Resolution 20-05** - A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Jodi Gill, 33 North Main Street
4. **Ordinance 20-19** - An Ordinance amending Title 6, Public Ways and Property, Chapter 2, Village Parks, by adding Section 6-2-4, Park Hours, of the Municipal Code for the Village of Manteno

Awarding of Bids/Contracts and Authorization to Purchase (C)

Financial Reports: (D)

1. **Consideration RE:** Payment of bills in the amount of \$24,251.77 (includes TIF #1 bills of \$0)

Motion by Dole, seconded by Martin, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 6-0

Motion by Dole, seconded by Crockett, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 6-0

Comments:

Trustee Boyce: Get out and vote!

Trustee Martin: Yes vote, but take it easy when you are driving by the polling places. School is out tomorrow.

Trustee Dole: Agree with Trustee Martin

Trustee Crockett: No comment

Trustee Gesky: No comment

Trustee Phillips: No comment

Mayor Nugent: No comment

Motion by Boyce to adjourn the meeting at 7:14 pm, seconded by Gesky

Motion approved 6-0

Minutes respectfully submitted by Robin Batka, Village Clerk