

**Village of Manteno
Board Meeting
November 15, 2021
7:00 PM**

Roll Call

President Timothy Nugent
Trustee Timothy Boyce
Trustee Diane Dole
Trustee Todd Crockett
Trustee Wendell Phillips
Trustee Joel Gesky
Absent: Trustee Samuel Martin

Also Present:

Chris LaRocque - Village Administrator
Al Swinford - Chief of Police
Jim Hanley – Supt of Public Works
Ryan Marion – Building Official

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Dole seconded by Phillips, to waive the reading of the minutes and approve the TIF Joint Review Meeting minutes and the Regular Board Meeting minutes of November 1, 2021, as presented by the Clerk.

Motion approved: 5-0 Martin absent

Public Participation: None

Reports of Village Officials:

Village President’s Report: Timothy Nugent

- Last Board Meeting before the Christmas on Main Street, Saturday December 4th from 3:00 pm to 8:00 pm. Santa will arrive, as well as Business Walk, Ice Sculpturing, and the 6:00 pm lighting of Main Street.

Village Administrator’s Report: Chris LaRocque

- Manteno Matters Video

Committee Reports:

Public Works and Utilities- Trustee Boyce

- **Resolution 21-17** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the proposed Rebuild Downtown and Main Streets Capital Grant Application. Chris LaRocque explained that as discussed at several committee meetings, the Village has begun the process of redesigning the west side of Main Street from Division to Third Street. The State is offering grants for this exact purpose. With the approval of this Resolution, Novotny Engineering will be facilitating our application for that grant.

Next Public Works meeting on Tuesday November 16, 2021 at 7:00 am Village Board Room

Parks and Recreation- Trustee Martin, absent

Nothing on the agenda tonight

Next Parks and Recreation meeting Wednesday March 16, 2022 7:00 pm at Village Board Room

Public Safety and Health- Trustee Dole

- **Ordinance 21-17** - An Ordinance amending Title 7, Traffic Regulations, Chapter 14, Non-highway Vehicles, of the Village of Manteno Municipal Code. The Board considered some changes to our "golf cart" ordinance to better specify what is considered a non-highway vehicle and to impose a higher fee for residents who fail to register their non-highway vehicles in a timely manner. This amendment also allows enforcement of registrations by providing a fine for operation of non-highway vehicles without being properly registered. The Village will send out invoices and reminders early next year to all previously registered vehicles. Residents will have until June 1st to register their vehicle. After that date, the fee will double to \$50.00.
- Reminder to residents, now that the weather is getting colder, that if they should lose power and their heat, they should call the non-emergency number 815—929-4801 and request an officer to open the Leo Hassett Center as a warming center.

Next Public Safety & Health meeting Tuesday December 8, 2021 at 7:00 am at the Village Hall Conference Room

Planning and Zoning- Trustee Crockett

- **Ordinance 21--18** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 13, Signs, Article 14(D)1, Premises Signs, Number Allowed, 14(D)4, Premises Signs, Maximum Height allowed in the C-2 Zoning District, for the property known as 2803 West Division Street, Manteno, Illinois. The Planning Commission held a public hearing on November 9th to consider a request from the developer of the new Dunkin Donuts for additional signage and a variance from the allowable height of a sign. After consideration and review at that meeting, the Planning Commission is recommending approval of the two sign variances.

The next Planning and Zoning Committee meeting is scheduled for Tuesday November 16, 2021 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting is scheduled for Tuesday December 14, 2021 at 6:00 pm at the Village Board Room.

Finance: Trustee Gesky

- Payment of bills \$114,129.25 includes TIF#1- \$2,893.87 TIF#3 \$0
- Bills authorized and Paid between Board Cycle: \$0
- **Consideration RE:** A motion to authorize solicitation of bids for the sale of the Manteno Golf Course. The Save Our Golf Course Committee formally closed the facility and gave control back to the Village last week. If approved, this will allow the Village to offer the property for sale. The Village is not equipped to continue the facility as a golf course/banquet facility.

The next Finance meeting will be held Tuesday December 8, 2021 at 7:00 am at the Village Hall Conference Room.

General Government- Trustee Phillips

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

Old Business: (A)

None

New Business: (B)

1. **Ordinance 21-17** - An Ordinance amending Title 7, Traffic Regulations, Chapter 14, Nonhighway Vehicles, of the Village of Manteno Municipal Code.
2. **Consideration RE:** A motion to authorize solicitation of bids for the sale of the Manteno Golf Course.
3. **Ordinance 21--18** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 13, Signs, Article 14(D)1, Premises Signs, Number Allowed, 14(D)4, Premises Signs, Maximum Height

allowed in the C-2 Zoning District, for the property known as 2803 West Division Street, Manteno, Illinois.

4. **Resolution 21-17** - A Resolution approving a Professional Services Agreement with Novotny Engineering in connection with providing Professional Engineering Services for the proposed Rebuild Downtown and Main Streets Capital Grant Application.

Awarding of Bids/Contracts and Authorization to Purchase (C)

None

Financial Reports: (D)

1. Payment of bills **\$114,129.25** (includes TIF#1- \$2,893.87 and TIF#3- \$0)

Motion by Crockett seconded by Gesky to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda

Motion Approved 5-0 Martin absent

Motion by Boyce seconded by Dole to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda

Motion Approved 5-0 Martin absent

Comments:

Trustee Boyce: No comment

Trustee Crockett: No comment

Trustee Gesky: Happy Holidays!

Trustee Dole: Welcome to Santa on Dec 4th! Thanks to the Public Works to lighting up Main Street! I love the "LOVE" sign lit up.

Trustee Phillips: Happy Holidays

Motion by Dole to adjourn at 7:15 pm. Seconded by Crockett.

Motion approved 5-0 Martin absent

Minutes respectfully submitted by Robin Batka, Village Clerk