

**Village of Manteno
Committee of the Whole
October 5, 2020
6:30 PM**

Roll Call

President Timothy Nugent

Trustee Diane Dole

Trustee Joel Gesky

Trustee Samuel Martin

Trustee Wendell Phillips

Absent:

Trustee Timothy Boyce

Trustee Todd Crockett

Also Present:

Chris LaRoucque – Village Administrator

Michael Cainkar – Village Attorney

Jim Hanley: Superintendent of Public Works

Ryan Marion: Building Official

Sheila Martin – Village Treasurer

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call by Village Clerk.

Public Participation: None

Carmen Huizenga, associate from Smith, Koelling, Dykstra and Ohm, PC, presented to the board highlights of the fiscal year 2019-2020 Annual Audit for the Village of Manteno. Copies were given to each Board member, as well as the fiscal year 2019-2020 Treasurers Report and fiscal year 2019-2020 Annual TIF Audit.

All three reports, FY 2019-2020 Annual Audit, FY 2019-2020 Annual TIF Audit and the FY 2019-2020 Treasurers Report will be voted on by the Board to be placed on file at the regular Board meeting later tonight.

Motion by Dole seconded by Phillips, to adjourn the meeting at 6:54pm.

Motion passed with 4 ayes, 0 Nays Boyce and Crockett absent

Minutes respectfully submitted by Robin Batka, Village Clerk

**Village of Manteno
Board Meeting
October 5, 2020
7:00 PM**

Roll Call

President Timothy Nugent
Trustee Samuel Martin
Trustee Diane Dole
Trustee Joel Gesky
Trustee Wendell Phillips

Absent:

Trustee Timothy Boyce
Trustee Todd Crockett

Also Present:

Chris LaRocque - Village Administrator
Al Swinford – Chief of Police
Michael Cainkar – Village Attorney
Jim Hanley – Supt Public Works
Ryan Marion – Building Official

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by the Manteno Boy Scout Troop #282.

Motion by Crockett, seconded by Dole to waive the reading of the minutes and approve the Regular Board Meeting minutes of September 21st, 2020 as submitted by the Village Clerk.

Motion approved: 4-0 Boyce, Crockett absent

Public Participation:

No public participation

Reports of Village Officials:

Village President's Report- Timothy Nugent

- Thank you to Sarah Marion for organizing the lighted Golf Cart Parade. We had 80 entrants that decorated their golf cart and drove through the community on a designated route. We feel it was a great success and hope to do this annually.

Village Administrator's Report- Chris LaRocque

Nothing on the agenda

Committee Reports:

Public Works and Utilities- Covered by Trustee Martin

- **Consideration RE:** A motion to authorize the purchase of a CAT 232D3 Skid Steer Loader from Altorfer Inc. for a cost of \$47,501.00
- Ordinance 20-15 - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment) which include: 2009 John Deere 325 Skid Steer, 3 Point Tractor

Rock/Soil Rake, Winco Generator, Transfer Switch, Dewalt Radial Arm Saw 7730, Yamaha Flat Bed Golf Cart, Power Liner 1800 Paint Sprayer, Blue Storage Unit (located in S. Main Street Police Garage. Bid process will be on "Biddergy.com". We will put this on the Village's social media page.

Next Public Works meeting on 10-27-20 at 7:00 am Village Hall

Parks and Recreation- Trustee Martin

No items on the agenda tonight

Next Parks and Recreation meeting Wed 3-17-2021 7:00 pm Village Board Room

Public Safety and Health- Trustee Dole

Nothing on the agenda tonight

- Safety tips on the increase of farming equipment on the roads now that it is harvesting time. They have the same rights as cars/trucks, so be aware and be cautious.

Next Public Safety and Health Committee meeting Wed 10-21-20 at 7:00 am Village Hall Conference Room

Planning and Zoning- Trustee Crockett absent

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday 10-27-20 at 7:00 am at the Village Hall Conference Room has been cancelled

The next Planning Commission meeting Tuesday 10-13-20 at 6:00 pm at the Village Board Room

Finance- Trustee Gesky

- Payment of bills \$217,717.94 includes TIF#1- \$135,549.21 TIF#3 - \$0
- Bills authorized and Paid between Board Cycle: \$51,240.82
- **Consideration RE:** A motion to receive and place on file the Village Annual Audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2020.
- **Consideration RE:** A motion to receive and place on file the Annual TIF Reports for Fiscal Year ending April 30, 2020.
- **Consideration RE:** A motion to receive and place on file the Annual Treasurer's Report for Fiscal Year 2019-2020 and authorize its publication

The next Finance meeting will be held Wednesday 10-21-20 at 7:00 am at the Village Hall Conference Room.

General Government- Trustee Phillips

Nothing on the agenda

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. **Consideration RE:** A motion to receive and place on file the Village Annual Audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2020.
2. **Consideration RE:** A motion to receive and place on file the Annual TIF Reports for Fiscal Year ending April 30, 2020.
3. **Consideration RE:** A motion to receive and place on file the Annual Treasurer's Report for Fiscal Year 2019-2020 and authorize its publication

4. **Ordinance 20-15** - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)

Awarding of Bids/Contracts and Authorization to Purchase (C)

1. **Consideration RE:** A motion to authorize the purchase of a CAT 232D3 Skid Steer Loader from Altorfer Inc. for a cost of \$47,501.00

Financial Reports: (D)

1. Payment of bills in the amount of \$217,717.94 (includes TIF #1 bills of \$135,549.21)

Motion by Phillips, seconded by Dole, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 4-0 Boyce, Crockett absent

Motion by Gesky, seconded by Martin, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 4-0 Boyce, Crockett absent

Comments:

Trustee Martin: No comment

Trustee Dole: Trick or Treat hours will be from 3-6 on Halloween Oct 31st. Leave your lights on if you want to participate. We started earlier this year and added an additional hour.

Trustee Gesky: No comment

Trustee Phillips: No comment

Mayor Nugent: TIF will be coming to an end next year, I encourage any business who wants to participate to get in contact with Chris LaRocque. You can get up to \$15,000 for a façade renovation, but there is a process, and it must be approved by the Board. We don't want anyone to miss out.

Motion by Dole to adjourn the meeting at 7:20 pm, seconded by Gesky

Motion approved 4-0 Boyce, Crockett absent

Minutes respectfully submitted by Robin Batka, Village Clerk