

**Village of Manteno  
Committee of the Whole  
October 18, 2021  
6:30 PM**

**Roll Call**

President Timothy Nugent

Trustee Diane Dole

Trustee Todd Crockett

Trustee Joel Gesky

Trustee Samuel Martin

Trustee Wendell Phillips

**Absent:**

Trustee Timothy Boyce

**Also Present:**

Chris LaRocque – Village Administrator

Joseph Cainkar – Village Attorney

Jim Hanley- Superintendent of Public Works

Ryan Marion- Building Official

Sheila Martin – Village Treasurer

Press Present: None

The meeting was called to order by President Timothy O. Nugent. Roll call by Village Clerk.

**Public Participation:** None

Connor Stroud, associate from Smith, Koelling, Dykstra and Ohm, PC, presented to the board highlights of the fiscal year 2020-2021 Annual Audit for the Village of Manteno.

All three reports, FY 2020-2021 Annual Audit, FY 2020-2021 Annual TIF Audit and the FY 2020-2021 Treasurers Report will be voted on by the Board to be placed on file at the regular Board meeting later tonight. They will have to be approved and filed to the State by October 31, 2021.

Motion by Martin seconded by Dole, to adjourn the meeting at 6:52pm.

Motion passed with 5 ayes, 0 Nays Boyce absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*

**Village of Manteno  
Board Meeting  
October 18, 2021  
7:00 PM**

**Roll Call**

President Timothy Nugent  
Trustee Timothy Boyce  
Trustee Samuel Martin  
Trustee Diane Dole  
Trustee Todd Crockett  
Trustee Wendell Phillips  
Trustee Joel Gesky

**Also Present:**

Chris LaRocque - Village Administrator  
Al Swinford - Chief of Police  
Joseph Cainkar – Village Attorney  
Jim Hanley – Supt of Public Works

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Boyce, seconded by Phillips, to waive the reading of the minutes and approve the Regular Board Meeting minutes of October 4, 2021, as presented by the Clerk.

Motion approved: 6-0

**Public Participation: None**

**Reports of Village Officials:**

**Village President's Report: Timothy Nugent**

- Camera rebate still in effect to the end of year (Dec 31, 2021)
- Building season winding down with 23 new construction homes built this year

**Village Administrator's Report: Chris LaRocque**

- Electrical aggregation- Letters sent out were confusing to residents. It was notification of where resident's electricity is coming from. The letters will not require residents to do anything. It was part of the agreement that residents never pay more than what ComEd would charge. Stop by the Village Hall if residents have any questions.
- Manteno Matters video presented

**Committee Reports:**

**Public Works and Utilities- Trustee Boyce**

Nothing on the agenda tonight

Next Public Works meeting on Tuesday October 26, 2021 at 7:00 am Village Board Room

**Parks and Recreation- Trustee Martin**

Nothing on the agenda tonight

Next Parks and Recreation meeting Wednesday October 20, 2021 7:00 pm has been canceled.

## Public Safety and Health- Trustee Dole

- **Ordinance 21-14** - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment) With the delivery of the four new police Explorers, we are ready to surplus the four vehicles they are replacing.
- **Ordinance 21-15** - An Ordinance of the Village of Manteno approving a Side Letter Agreement between the Village of Manteno and the Manteno Police Supervisory Officers that shall modify Section 7.3 of the 2021-2025 Supervisory Officers Agreement. The Village was notified by the Police Pension attorney that our previous approved side letter ensuring that holiday pay was pensionable, needed to be in the form of an ordinance. This facilitates that request making the pay pensionable, which was the intent of the Village all along.
- **Ordinance 21-16** - An Ordinance of the Village of Manteno approving a Side Letter Agreement between the Village of Manteno and the Fraternal Order of Police Labor Council that shall modify Section 9.3 of the 2021-2025 Collective Bargaining Agreement. This is the same explanation as Ordinance 21-15 for the Supervisor's agreement but needed to be a separate ordinance due to the FOP contract being a separate contract.
- Tips for a safe Halloween. Trick or Treat hours are from 3:00 pm until 6:00 pm on Sunday October 31, 2021.

Next Public Safety & Health meeting Wednesday November 10, 2021 at 7:00 am at the Village Hall Conference Room

## Planning and Zoning- Trustee Crockett

- **Ordinance 21-13** - An Ordinance granting a deviation from Title 8, Building Regulations, Chapter 1, Residential Garages, Article 8-1-19€2, Maximum Size of Garages, for the property known as 1772 Condor Drive, Manteno, Illinois. The Planning Commission held a public hearing to consider this request on October 12th. There was no comment from the public and the Commission is recommending approval of the deviation from the Building Code.

The next Planning and Zoning Committee meeting is scheduled for Tuesday October 26, 2021 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting is scheduled for Tuesday November 9, 2021 at 6:00 pm at the Village Board Room.

## Finance: Trustee Gesky

- Payment of bills \$230,478.91 includes TIF#1- \$94,110.00 TIF#3 \$0
- Bills authorized and Paid between Board Cycle: \$0
- **Consideration RE:** A motion to receive and place on file the Village Annual Audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2021. Every year the Village conducts an independent audit to ensure compliance with all policies and procedures necessary for financial operations. SKDO completed that audit and presented their findings at tonight's meeting.
- **Consideration RE:** A motion to receive and place on file the Annual TIF Reports for fiscal year ending April 30, 2021. This is an additional requirement for our two remaining TIF Districts to provide annual reports outlining activity in each district for the year.
- **Consideration RE:** A motion to receive and place on file the Annual Treasurers Report for Fiscal Year 2020-2021 and authorize its publication.
- **Consideration RE:** A motion to approve the payment of \$4,100.00 to the Manteno Public Library in reference to a TIF Façade Agreement approved September 7, 2021
- **Resolution 21-15** -A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 Berkot's Super Food - 451 North Locust Street, Manteno

The next Finance meeting will be held Wednesday November 10, 2021 at 7:00 am at the Village Hall Conference Room.

**General Government- Trustee Phillips**

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

1. **Ordinance 21-13** - An Ordinance granting a deviation from Title 8, Building Regulations, Chapter 1, Residential Garages, Article 8-1-19€2, Maximum Size of Garages, for the property known as 1772 Condor Drive, Manteno, Illinois.
2. **Ordinance 21-14** - An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)
3. **Consideration RE:** A motion to receive and place on file the Village Annual Audit prepared by Smith, Koelling, Dykstra & Ohm for Fiscal Year ending April 30, 2021.
4. **Consideration RE:** A motion to receive and place on file the Annual TIF Reports for fiscal year ending April 30, 2021.
5. **Consideration RE:** A motion to receive and place on file the Annual Treasurers Report for Fiscal Year 2020-2021 and authorize its publication.
6. **Consideration RE:** A motion to approve the payment of \$4,100.00 to the Manteno Public Library in reference to a TIF Façade Agreement approved September 7, 2021
7. **Resolution 21-15** -A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 Berkot's Super Food - 451 North Locust Street, Manteno
8. **Ordinance 21-15** - An Ordinance of the Village of Manteno approving a Side Letter Agreement between the Village of Manteno and the Manteno Police Supervisory Officers that shall modify Section 7.3 of the 2021-2025 Supervisory Officers Agreement.
9. **Ordinance 21-16** - An Ordinance of the Village of Manteno approving a Side Letter Agreement between the Village of Manteno and the Fraternal Order of Police Labor Council that shall modify Section 9.3 of the 2021-2025 Collective Bargaining Agreement.

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

**Financial Reports: (D)**

1. Payment of bills **\$230,478.91** (includes TIF#1- \$94,110.00 and TIF#3- \$0)  
Motion by Crockett seconded by Gesky to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda  
Motion Approved 6-0  
Motion by Dole seconded by Boyce to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda  
Motion Approved 6-0

**Comments:**

**Trustee Boyce:** No comment

**Trustee Crockett:** No comment

**Trustee Martin:** No comment

**Trustee Gesky:** No comment

**Trustee Dole:** Have a Safe and Happy Halloween!

**Trustee Phillips:** No comment

Motion by Gesky to adjourn at 7:23 pm. Seconded by Crockett.

Motion approved 6-0

*Minutes respectfully submitted by Robin Batka, Village Clerk*