

**Committee of the Whole Meeting
Public Works Committee
January 28, 2020 – 7:00 a.m.
Village Hall Conference Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	
Sarah Marion, Marketing Cord	
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Geoff Aggen, Village Eng.	X
Darla Hurley, Deputy Village Clerk	

Meeting was opened by Trustee Boyce at 7:01 a.m.

There was a quorum.

MOTION: A motion by Mayor Nugent, second by Trustee Phillips to approve the minutes from December 17, 2019 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation

No action items.

Discussion Items:

- **Community Center Board Room** – Mr. Hanley submitted the proposal from Cinema Home Solutions concerning the sound equipment. The board room will have a wired microphone system instead of the current wireless system. Channel 4, all video equipment, all audio and the catenary light controls will be moved to this area. The proposal will also simplify the TV’s and projector system. Mr. LaRocque stated that the PEG fees will be used to pay for the updates. Mr. Hanley also proposed updating the desks by adding panels to the front of the desks. The updates will take place in between board meetings. Mr. Hanley stated that a new camera will also be added to the north side of the Square. Mayor Nugent also suggested an additional camera to be added on the south end.

- **E-Waste Pick up Fee** – Mr. Hanley stated that the average cost to the Village for E-waste pick-up is \$10,200, but also there is a labor cost from the department personnel at average cost of \$27,953 for a total cost per year of \$38,153. The majority of the pick-ups are TV's. Mr. Hanley and Mr. LaRocque proposed a fee of \$25 per TV to help with the cost of the service. Mayor Nugent stated that at the County Mayor's meeting that other municipalities also have the same problem. The KARMA plant will take e-waste at this time, but they are looking for some other way to handle the high cost of the program. Mr. LaRocque stated that all Best Buy stores will take e-waste and will charge for a TV according to their website. Mr. Hanley has also talked to a company about doing just a few drop off times each year, like the Shred event we have each year. Mayor Nugent stated that something needs to be done, but not sure about charging a fee is the best options. Mr. LaRocque will check with Mr. Skimmerhorn about the County's program.
- **Village of Manteno Entrance Signs** – Trustee Martin would like to see a new design incorporating the same stonework that we have in other areas of the village. There are four individual signs that would be replaced. Trustee Martin will bring some pictures of other samples. The cost may only allow for one to be completed each year. Trustee Martin would also like to the Police Department pillars refaced.
- **Employee Update** – Mr. Hanley stated that the department is doing okay handling responsibilities with the death of Mr. Knupp. Mr. Hanley would still like to replace him possibly with a person who has some mechanical or electrical experience. The applications that were received last year were reviewed again.
- **Dialysis Center** – Mr. Marion received a request from the Dialysis Center at the corner of Oak and E. Division for the 15 minutes parking sign and/or loading zone. Mr. Hanley stated he has only seen ambulances in front of the building. There is a parking lot directly to the north of the building. Mr. LaRocque stated the problem is who would enforce the time. The committee is not in favor of the idea. Mr. Hanley will contact the business.
- **Square on Second** – Mr. Hanley presented a proposal from Robinson Engineering to provide surveying and engineering services for adding lights on the east side of North Walnut Street for a cost of \$6,750. This would be an addition of five lights along with the string lights. Mr. Aggen stated that the curb and sidewalks could be added to MFT program. Artificial turf can be added to the south and north end of the jumping pillow. Mr. Hanley will obtain quotes for the artificial turf. Mayor Nugent would like to see the cost of the curb and sidewalk outside of MFT.
- **MFT Update** – Mr. Hanley presented a map showing the four streets that would be improved using MFT funds. They are Sycamore from County Highway 9 north to Granite Drive; Walnut from Third St to Fifth Street; Lester Street from Cardinal Drive to Raven Drive and Cardinal Drive from Raven Drive to Talon Drive. The Farmer's Elevator was contacted concerning Walnut Street. The Elevator might also be interested in planting some trees on the east side of the railroad tracks.

Trustee Dole exited the meeting at 8:04 a.m.

The engineer's estimate for these four roads is \$500,000. The MFT fund has around \$450,000 and the Road and Bridge Fund has some extra that could be used to complete these roads.

- **Misc. -**

Mayor Nugent stated that Mr. Marion or Chief Swinford should talk to National Bank of Manteno about cameras to watch South Creek Drive or allow village to use their internet for our own cameras.

Aqua Illinois is crossing the South Cypress in several places, the village will make sure that repairs are correct.

Motion by Trustee Boyce, seconded by Trustee Martin to adjourn meeting at 8:22 a.m. Voice vote: all ayes, no nays.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk